

## Exhibitor Appointed Contractor

### SUBMISSION DETAILS

**Deadline: September 29, 2026**

Each Exhibitor Appointed Contractor (EAC) must register and submit Certificates of Insurance (COI) via [www.nacsshow.com/contractorform](http://www.nacsshow.com/contractorform) and <https://www.vegasmembersbusiness.com/meeting-facilities/convention-and-conference-facilities/las-vegas-convention-center/contractor-application/>.

If you have any questions, please contact [expouupdate@convenience.org](mailto:expouupdate@convenience.org).

### INSURANCE REQUIREMENTS

All registered Exhibitors and Contractors seeking to install their booth/display must comply with all state and federal laws and/or regulations and must comply with any/all laws, rules or regulations related to booth installation/dismantling.

### LIABILITY & INSURANCE

- Exhibitors and Contractors must have a commercial general policy of no less than \$1,000,000
  - Minimum of \$300,000 damage to rented premises is also required
  - *More details in the 'Sample COI' document in the Service Kit*
- Additional Insured:
  - NACS
  - Las Vegas Convention Center
  - Freeman
  - Sodexo Live!

### TERMS & CONDITIONS

The exhibitor and its authorized contractors agree to carry adequate personal and property damage liability and worker's compensation insurance and to indemnify and hold harmless NACS, Freeman, OVG Hospitality and McCormick Place, officers, agents and employees against all claims, losses, suits, damages, judgments, expenses, cost and charges of every kind, including attorneys' fees resulting from its occupancy of the exhibit space contract for, by reason of person injuries, death or property damages sustained by any person. Certificates of insurance must be furnished by the exhibitor if requested by NACS and must be available onsite during the show. Failure by NACS to request proof of insurance shall not relieve exhibitor from carrying proper coverage.

The exhibitor understands that neither NACS nor McCormick Place maintains insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

NACS and all organizations and individuals employed by or associated with the 2026 NACS Show will not be responsible for injury or damage that may occur to an exhibitor, his/her employees or agents, nor to the safety of any exhibit or other property due to theft, fire, accident, or any other destructive causes.

NACS is not responsible for any theft of property. NACS and its employees or contractors assume no liability for loss or injury due to theft, fire, accident, or any other destructive causes. We strongly suggest that you obtain a rider to your existing insurance policy to protect your booth/product from the time it leaves your warehouse to the time it returns. Please also refer to the [2026 NACS Show Terms & Conditions \(Sections 8 & 9\)](#).