

MOVE-OUT GUIDE

The NACS Show closes Friday, October 9 at 1:30pm. We thank you for your support of NACS and the NACS Show and hope to see you next year in Atlanta. Show dates for next year's event are October 6-8, 2027.

***PACKING AND/OR DISMANTLING (IN PART OR IN WHOLE) IS STRICTLY PROHIBITED
UNTIL THE CLOSE OF EXHIBITS AT 1:30PM***

***PRIORITY POINTS WILL BE DEDUCTED FOR EARLY TEAR DOWN. NO EXCEPTIONS. IF TRAVEL
PLANS REQUIRE YOU TO LEAVE EARLY, PLEASE MAKE ALTERNATE ARRANGEMENTS TO HAVE
YOUR BOOTH DISMANTLED AFTER SHOW CLOSE AT THE FREEMAN SERVICE DESK.***

MOVE OUT HOURS

Friday, October 9	1:30 PM - 11:59 PM
Saturday, October 10	8:00 AM - 5:00 PM
Sunday, October 11	8:00 AM - 5:00 PM

All exhibitor materials must be removed from the exhibit facility by Sunday, October 11, at 5:00pm and all carriers must be checked in by noon on Sunday, October 11. Any materials remaining in the facility after 5:00 PM on Sunday, October 11 will be re-routed via Freeman's carrier of choice, returned to warehouse to await disposition at exhibitor's expense, or disposed of.

RETURN OF EMPTY CRATES

With nearly 1,100 exhibitors waiting for their crates, it will take many hours for all of them to be returned. Empty crates and cartons will begin to be returned once the aisle carpet has been removed. Due to the volume of empties, the process may take until midnight before all empties are returned. Please plan labor accordingly.

RETURN/OUTBOUND SHIPPING LABELS

Available at the Freeman Service Desks in both halls. Please be sure all your return freight is labeled properly!

COOL NEW PRODUCTS PREVIEW ROOM - PRODUCT PICK-UP

Participants in the Cool New Products Preview Room that would like to pick up any product or displays should stop by between 2:00-4:00pm on Friday, October 9. All remaining products not marked for return shipment or picked up by the exhibitor will be donated to charity if possible or otherwise discarded. Any remaining machines, equipment, or displays that do not have pre-arranged a pick-up time with NACS will be considered abandoned and thrown away.

WORK PASSES

Installation & Dismantle Personnel: If there are employees of your company coming to provide ONLY dismantle assistance, they may obtain a wristband from security at the entrance to each exhibit hall. Exhibitor Appointed Contractors are required to have the approved credentials for access to LVCC. Badges must be visible at all times while on LVCC campus.

CHILDREN IN THE EXHIBIT HALL

No one under the age of 18 will be allowed in the exhibit hall during move-out hours. This includes infants. This is both a show and LVCC policy. Absolutely no exceptions will be made for any reason.

DISHWASHING STATIONS

Please utilize the dishwashing stations provided throughout the exhibit hall to clean dishes and cooking utensils after the show closes. Dishwashing is prohibited in all public restrooms. All washing/cleaning of utensils and materials must be done at designated Dishwashing Stations. Look around for overhead hanging signage labeled “Dishwashing Area & Hot Water Filling Station” or view the floorplan [here](#). There are three stations in Central Hall and two in North Hall. Dishwashing stations will be open on October 9 until 7 pm.

LEFTOVER PRODUCTS AND FOOD DONATIONS

If you wish to donate food or assorted sundries at the end of the show, the NACS Foundation Neighborhood Nourish program in partnership with Three Square (a local Las Vegas based food bank) and FoodRecovery.org will accept those donations. Items prohibited include alcohol, tobacco, unlabeled foods, or unsealed/open items. Details and labels are located in the Freeman Exhibitor Service Centers in both exhibit halls. Clearly label items for donation with the sticker and keep all labeled items within your booth for pickup. They will also have volunteers coming around please look for them to assist them with what you may be able to donate. If your company would like to volunteer or support Neighborhood Nourish anytime throughout the year, please contact Ali Dunne, Partnerships Director, NACS Foundation adunne@convenience.org.

“NO TAKE” POLICY FOR ALL EVENT WORKERS

Note: “Event workers” are defined as, and include but are not necessarily limited to ALL Contract Security, Freeman Workers, Contract Cleaners, I&D Workers and Exhibitor Contractors.

Many exhibitors offer sample products to attendees and guests. Frequently, the exhibitors offer these products to event workers as well. Event workers are not permitted to ask for free samples. Any event worker who is found to have accepted or solicited items from NACS clients, exhibitors or guests will be subjected to possible removal from the property and possible dismissal from future work at NACS events at LVCC.

Policies regarding event workers:

- No event worker may remove exhibitor material, exhibitor product, LVCC property or contractor property from LVCC. All persons and packages entering or leaving the convention center are subject to search.
- No event workers may solicit or accept any tip, loan, gift, gratuity or favor from any customers, guests, users, exhibitors, licensees, clients, contractors or suppliers of good and services at LVCC.
- Show Management may eject from LVCC, anyone found in violation of this Code of Conduct and prohibit that person from working at NACS events in LVCC in the future. Although exhibitors may occasionally offer samples of products, NACS and LVCC expect that you will politely inform the exhibitor that you are not permitted to accept the offer.