

LVCC HAND CARRY POLICY



For those of you who drive to the event and wish to unload your product/materials and bring them to your booth, please be aware of the following new procedures.

Exhibitors may hand carry their own materials into the exhibit space, provided they do not use material-handling equipment to assist them. Any labor used to hand carry must be performed by full-time company employees, and they must be prepared to show proof of employment.

Parking for unloading must be performed from parking lots only, and no vehicles larger than pickups or passenger vans will be allowed to park for hand-carry purposes. Vehicles larger than pickups/vans must use the show contractors for freight unloading. Parking on LVCC roadways is prohibited, and unattended vehicles will be towed at the owner's expense. See the following examples of allowed vehicles.



Escalators will no longer be allowed to move hand-carry materials, and all boxes and suitcases will need to use the available elevators without the use of freight-moving equipment.

APPROVED FOR HAND CARRY USE:

- Lightweight luggage carts
- Hanging garment racks for moving hanging garments ONLY
- Pop-up displays in rolling cases



NOT ALLOWED FOR HAND CARRY USE:

- Hand carts, hand trucks, pallet jacks, or any four-wheel cart or dolly
- Access to the loading dock and/or freight doors
- Any freight that cannot be hand carried by one person
- Any freight moved by a moving or freight company, contractor, or any persons other than full-time employees of the exhibiting company

