

## **NACS SHOW JUNE EXHIBITOR NEWSLETTER**

Providing exhibitors with updates and the tools to plan for a successful NACS Show.

#### **EXHIBITOR SERVICE KIT**

The Exhibitor Service Kit is now live! You can access in your NACS Show Exhibitor Portal (login required).

#### **COOL NEW PRODUCTS**

<u>Watch this short video</u> to learn more about showcasing your product in the Cool New Products Preview Room at this year's NACS Show. Limited space is available; first-come, first-served. <u>Log into the exhibitor portal</u> and click on the Order Show Marketing and Advertising tile to secure your space. Questions? Contact <u>Nicole Walbe</u>.

### **EXHIBITOR MEETING SPACE**

Exhibitors can purchase meeting space at this year's show.

- Business Appointment Centers are semi-permanent meeting rooms in the Expo Hall.
- <u>Permanent Meeting Rooms</u> are private meeting rooms at the Georgia World Congress Center.

Meeting space is assigned on a first-come, first-served basis. Reserve your room(s) today:

- 1. Login to the Exhibitor Portal.
- 2. Select "Exhibitor Dashboard".
- 3. Select "Order Show Marketing and Advertising".
- 4. Select "Meeting Space" from the drop-down menu and enter the quantity needed and "Add to Cart".
- 5. Click "Check Out" in the top right corner when you're ready.

Questions? Contact Laura Miller.

## **CHECKLIST ITEMS**

- Exhibitor Portal Now Open (Login Required) The <u>NACS Show Exhibitor Portal</u> is the gateway to access pre-show planning needs.
  - Approve Exhibitor Directory company listing details due by August 1st
  - Booth Payment (download invoice or submit payment) final balance was due June 2<sup>nd</sup>
  - o Badge Registration register booth personnel, upgrade to Full Conference
  - o Cool New Products and/or Business Appointment Centers space reservation
- **Pre-Show Prep Meeting** Join us in-person July 11<sup>th</sup> and 12<sup>th</sup> at the Georgia World Congress Center to gain insights and tools necessary for a successful NACS Show. To learn more and register, please visit <a href="here">here</a>.
- Per state regulations, all alcohol must be purchased through Levy Restaurants (GWCC exclusive caterer). Sample product cannot be delivered on a "zero invoice" to the NACS Show in Atlanta from local distributors. Learn more in the <a href="Exhibitor Service Kit">Exhibitor Service Kit</a> and at <a href="www.nacsshow.com/erc">www.nacsshow.com/erc</a>.
- **Exhibitors Beware!** Please review the list of <u>NACS Official Contractors</u>. We have been made aware of companies that may be aggressively pursuing you, or your company, to solicit services



- (especially housing/hotels) surrounding the NACS Show. *If you are ever unsure of the legitimacy of an offer of service, please feel free to reach out to your <u>account manager</u> first.*
- Have you reserved your housing? It's not too early to reserve your housing for the 2023 NACS Show. We STRONGLY encourage you to book through our <u>official housing vendor, Connections</u> <u>Housing</u> (see notice above).

# Exhibitor Updates Archive - Don't Miss Out!

All NACS Show exhibitor communications are archived for your team to review at any time. Check the <u>Exhibitor Update archive</u> to ensure that you haven't missed any time-sensitive information.