

Freeman Services

Know Before You Go...Tips for Saving Time & Money!

Pre-Show

Discount Deadline

- Place Orders by published deadline date
September 12, 2025
- Save 30% on *non-exclusive services*

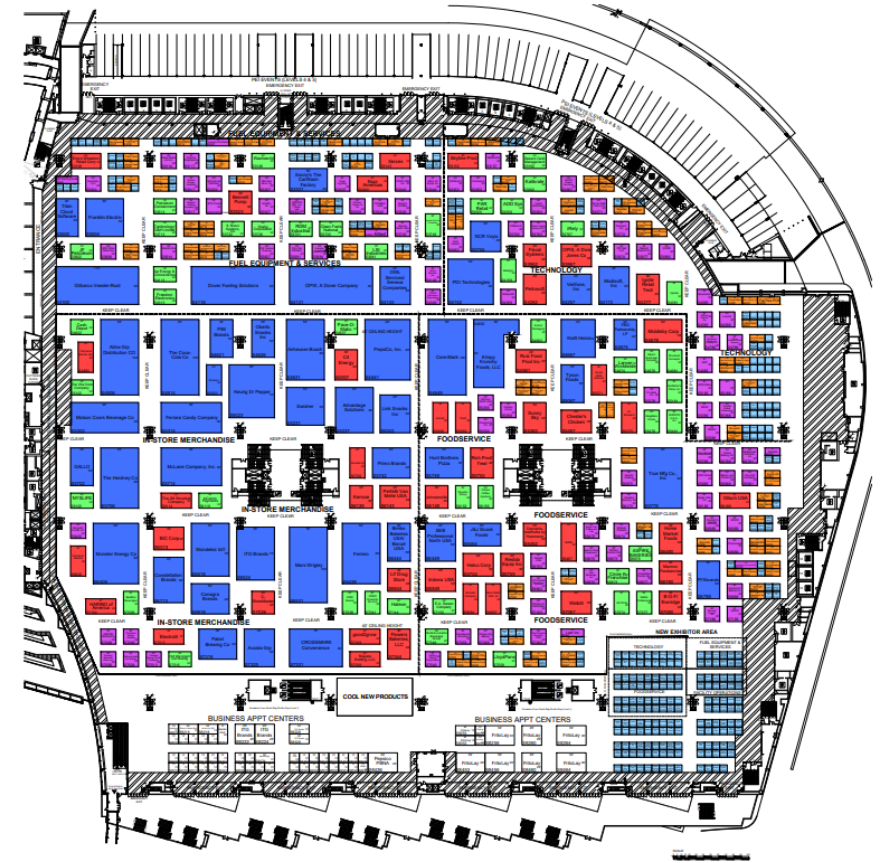
Non-Exclusive Services

- Standard Furniture
- Specialty Furniture
- Installation/Dismantle Labor
- Carpet/Padding

Target Move-in

Remember...Targeted Exhibit Hall

- All exhibitors are assigned a freight “target” for orderly move-in
- Approximately 6 million lbs. freight
- Staggered, orderly target dates are required to facilitate a smoother delivery of freight
- [McCormick Place South Building](#) (Booths S3000 - S8599)
- [McCormick Place North Building](#) (Booths N100 - N2899)



Material Handling/Freight – Warehouse

Warehouse Shipments

- Ship to the warehouse and freight will be delivered to booth on assigned target date/time
- Identify hanging sign properties
- Combine shipments to reduce costs
- Minimize use of UPS, FedEx or other air carriers - special handling charges apply (per item!)

REMINDER!

- **Do not** ship product to warehouse
- Warehouses and adjacent storage areas are not temperature controlled
- Best for exhibit materials, signage, and temperature stable items

Material Handling/Freight – Show Site

Show Site Shipments

- Carriers must check-in at marshalling yard with certified weight tickets.
- Have carrier deliver on assigned target date/time.
- Target Change? If target date/time needs to be adjusted, contact:

CHIFDC-TargetChanges@freemanco.com

Save Money

- Combine shipments to reduce costs
- Minimize use of UPS, FedEx or other air carriers - special handling charges apply (per item!)

Save Time

- **CLEARLY** identify dry, refrigerated & frozen storage items (Freeman-provided labels)
- Refrigerated Storage Access: Pre-sort and Label daily allotment of refrigerated/frozen items for easier onsite access (e.g. Day 1 product, Day 2 product)

Outbound

Outbound Shipments – Save Time!

Avoid lines at Exhibitor Service Center

- Generate outbound documentation prior to close of show (Freeman Online)
- Documents delivered to your booth

Carrier Check-in Deadline (marshalling yard):

- Sunday, October 19, 2025, 1:00pm local time

Thank You.