

NACS SHOW GENERAL INFORMATION

SHOW LOCATION AND HOURS

LOCATION

McCormick Place Convention Center
2301 S. Dr. Martin Luther King Jr. (MLK) Drive
Chicago, IL 60616
w: www.mccormickplace.com **p:** (312) 791-7000

EXHIBIT HOURS

Wednesday, October 15, 2025	10:30am – 5:30pm (New Exhibitor Area) 11:30am – 5:30pm (Main Exhibits)
Thursday, October 16, 2025	10:30am – 5:30pm (New Exhibitor Area) 11:30am – 5:30pm (Main Exhibits)
Friday, October 17, 2025	9:00am – 1:30pm (All Exhibits)

NACS SHOW CONTACTS

NACS

1600 Duke Street
Alexandria, VA 22314
p: (703) 684-3600
w: www.convenience.org
w: www.nacsshow.com

NACS EXHIBITS TEAM

Contact us with any booth-related questions.

Jessica Hayman (NACS)
In-Store Merchandise
jhayman@convenience.org

Jeff McQuilkin (NACS)
Hunter Club Exhibitors
jmquilkin@convenience.org

Laura Miller (NACS)
Facility Operations, Foodservice,
Technology, Meeting Space
lmiller@convenience.org

Julie Shank (PEI)
PEI Priority Club and
Fuel Equipment & Services
jshank@pei.org

NACS EXHIBITOR TECH SUPPORT

Update Exhibitor Listing, Online Directory, and Mobile App

Trent Hoffman (Map Your Show)

thoffman@mapyourshow.com

- Access Online Exhibitor Dashboard: www.nacsshow.com/exhibitorportal

COOL NEW PRODUCTS

The Cool New Products Preview Room is a must for anyone launching a new product in the convenience channel.

Nicole Walbe

nwalbe@convenience.org

- Learn more: www.nacsshow.com/CNP
- Order Cool New Products: www.nacsshow.com/exhibitorportal

NACS SHOW OFFICIAL PUBLICATIONS & CONTRACTORS

GENERAL SERVICE CONTRACTOR

Questions regarding material handling, furniture and carpet rentals booth installation & dismantling, labor, electrical, hanging signs and any other Freeman forms, can be directed to Freeman. All Freeman information can be found online at

<https://www.freemanco.com/store/show/landing.jsp?nav=02&showID=536969&referrer=s>

Freeman

Exhibitor Support

Phone: (888) 508-5054

Contact Us: <https://www.freemanco.com/store/show/contact?showID=536969>

- Order online: <https://www.freemanco.com/store/show/landing.jsp?nav=02&showID=536969&referrer=s>

REGISTRATION AND LEAD RETRIEVAL (BADGE SCANNING)

NACS Registration

Maritz

Phone: 469-513-9489

Email: exhnacs@maritz.com

- Attendee Registration: www.nacsshow.com/register
- Exhibitor Registration: www.nacsshow.com/exhibitorReg

Lead Retrieval System/Badge Scanning

Maritz

Phone: 877-623-3487

Email: ExhibitorServices@maritz.com

- Order online: <https://exhibitor.swap.mge360.com/>

HOUSING/HOTEL RESERVATIONS

The only NACS Official Housing Vendor is Connections Housing

NACS Housing

Connections Housing

Phone: (404) 371-3394

Email: nacshousing@connectionshousing.com

- Book: www.nacsshow.com/hotels

Buyer Beware: Be cautious if dealing with any housing companies or services that imply or claim an affiliation with the NACS Show. **Connections Housing** is the only official NACS Show housing Company.

- Connections Housing will never ask for full non-refundable payment. Always ask a company that approaches you “Are you the official NACS show Housing Company? Do you require pre-payment?”
- Please be vigilant when dealing with an unauthorized travel company; many are not legitimate companies, and most do not deliver as promised.
- Reservations made through an agency other than Connections Housing will be at your own risk.
- If you are contacted by another housing company trying to sell hotel rooms, please notify Show Management at aburke@convenience.org.

Exhibitor testimonial: “I had to pay a 50% non-refundable deposit to get 20 rooms at the downtown hotel I wanted at a very low rate. When I contacted this [unaffiliated housing] company with some change requests, they told me that my entire group had been moved to a hotel in the suburbs.”

AUDIO VISUAL EQUIPMENT/EVENT TECHNOLOGY

Freeman

Phone: (888) 508-5054

Contact Us: avservices@freemanco.com

- Order online:
<https://www.freemanco.com/store/show/landing.jsp?nav=02&showID=536969&referer=s>

BUSINESS SERVICES / FEDEX

FedEx Office – McCormick Place Convention Center

2301 S. Dr. Martin Luther King Jr. (MLK) Drive

Chicago, IL 60616

8:30am – 5:00 pm daily; hours are subject to change due to event scheduling – contact the store

Phone: (312) 949-2100

CATERING / FOODSERVICE / SAMPLING (EXCLUSIVE PROVIDER)

OVG Hospitality – McCormick Place Convention Center

Email: infoovg@mccormickplace.com

ELECTRICAL / PLUMBING / CABLE SERVICE (EXCLUSIVE PROVIDER)

Freeman

Phone: (888) 508-5054

Contact Us: <https://www.freemanco.com/store/show/contact?showID=536969>

Order online: <https://www.freemanco.com/store/show/landing.jsp?nav=02&showID=536969&referer=s>

FLORIST

Floral Expositions, Inc.

7453 President Drive

Orlando, FL 32809

Phone: (407) 961-6531

Email: orders@floralexpo.net

INTERNATIONAL SHIPPING - FREIGHT FORWARDER

Freeman Transportation - FT

Email (International): exhibit.transportation@freeman.com (Best way to communicate US and Canada)

Phone - US/Canada Toll Free: (800) 995-3579

Phone - International: (817) 607-5183 (International Message Center)

INTERNET / TELECOMMUNICATIONS / WIFI (EXCLUSIVE PROVIDER)

McCormick Place Technology Services Department

Phone: (312) 791-6113

Email: technology@mccormickplace.com

MCCORMICK PLACE CONVENTION CENTER - CHICAGO, IL

Contact: Eric Ingvaldsen

Phone: (312) 791-6045

Email: EIngvaldsen@mccormickplace.com

www.mccormickplace.com

PHOTOGRAPHY

The Eelpond Photo Group

Phone: (508) 360-2050

Email: ed@eelpondphotogroup.com

www.eelpondphotogroup.com

REFRIGERATION / WARMER DISPLAY EQUIPMENT

Lowe Refrigeration

Phone: (770) 461-9001 | Fax: (770) 461-8020

Email: info@loweusa.com

<http://www.lowerental.com/us>

SECURITY

Special Operations Associates, Inc. of Nevada

Contact: Eric Wolfe

Phone: (702) 386-8065 | Mobile: (702) 491-2733

Email: soa@soasecurity.com

www.soasecurity.com

FREQUENTLY ASKED QUESTIONS/INFORMATION

CONVENTION CENTER – MCCORMICK PLACE CONVENTION CENTER

POLICIES/UTILITY ORDERS/SERVICES/GENERAL INFORMATION

Detailed information regarding McCormick Place service – see list below – can be found in your Exhibitor Portal (www.nacsshow.com/exhibitorportal) in the Facility Information Section of the Exhibitor Service Kit.

- Service & Guidelines
- Internet Services
- Telephone Services
- Wireless Internet
- Exhibitor Bill of Rights
- ASUV Program
- Freight & Truck Marshalling
- Exhibitor Prepaid Parking
- Campus Map
- Food & Beverage

DECORATIONS/SHOW COLORS

The NACS Show product areas are themed by color to aid in attendee navigation.

Exhibit Category/Product Area	Aisle Carpet Color	Drape Color (inline booths)
Facility Operations	Gray	Gray and White
Foodservice	Plum	Plum and White
In-Store Merchandise	Blue	Blue and White
Fuel Equipment & Services	Red	Red and White
Technology	Black	Black and White

EXHIBITOR BOOTH FEES INCLUDE:

- 8' high back drape and a 3' high side drape (Color varies based on your location.)
- 7" x 44" booth identification sign (In-line Booths Only)
- Aisle carpet (Color varies based on location). Note: your booth is not carpeted. Booth carpeting/floor covering is mandatory and is the responsibility of the exhibiting company. NACS will order carpeting for any booths without a floor covering, at the exhibiting company's expense. (See [NACS Terms & Conditions](#))
- Aisle cleaning before the show opens and each evening. This does NOT include booth cleaning.
- Dishwashing facilities
- Perimeter Security
- Company listing in the 2025 NACS Show Onsite Guide, online at www.nacsshow.com and the NACS Show mobile app
- Badge Registration
 - Three (3) Booth Personnel Badges per 100 square feet (if registered by deadline, October 12, 2025)

- Two (2) Additional Booth Personnel Badges per 100 square feet at \$95/badge (if registered by deadline, October 12, 2025)
- Onsite floor managers for your assistance
- Shuttle bus service will be provided to/from official NACS hotels and McCormick Place

EXHIBITOR SERVICE CENTER

The Exhibitor Service Center will be staffed throughout Move-in, Show days and Move-out. There will be a Service Center in both the North (B) and South (A) Halls.

Questions regarding material handling, furniture and carpet rentals, booth installation & dismantling, labor, hanging signs and any other Freeman forms, can be directed to Freeman: <https://www.freemanco.com/store/faqs#contactUS>

INSTALLATION AND DISMANTLE INFORMATION

Installation and Move-In Hours

Exhibitors will be allowed access to the exhibit hall for set-up during the following hours:

Friday, October 10	12:00 pm - 5:00 pm
Saturday, October 11	8:00 am - 5:00 pm
Sunday, October 12	8:00 am - 5:00 pm
Monday, October 13	8:00 am - 5:00 pm
Tuesday, October 14	8:00 am - 5:00 pm*
Wednesday, October 15	8:00 am - 10:00 am

*All booths must be set by 5:00 pm, Tuesday, October 14th

- EXHIBITORS WILL NOT BE ALLOWED TO SET TRASH IN THE AISLES AFTER 8:00 AM ON WEDNESDAY, OCTOBER 15. ANY EXHIBITOR PLACING TRASH IN THE AISLE AFTER THAT TIME WILL BE CHARGED FOR PORTER SERVICE TO REMOVE THE TRASH.
- Overtime and double time rates will apply. See the chart below.

Labor Rate Schedule

	Display Labor	Forklift Labor	Hanging Sign Labor	Aerial Labor	Electrical Labor	Plumbing Labor
ST	6:00am - 8:30pm, first 8 hours Monday - Friday	6:00am - 10:00pm, first 8 hours Monday - Friday	6:00am - 10:00pm, first 8 hours Monday - Friday	6:00am - 10:00pm, first 8 hours Monday - Friday	6:00am - 10:00pm, first 8 hours Monday - Friday	8:00am - 4:30pm Monday - Friday
OT	Next 4 hours (after 8 hours ST) Monday-Friday, 6:00am - 6:30pm Saturday	After first 8 hours, 10:00pm - 12:00am Monday - Friday, 6:00am - 12:00am, first 8 hours Saturday	After 8 hours ST, 10:00pm - 12:00am Monday - Friday, First 8 hours Saturday	Next 4 hours after 8 hours ST Monday - Friday, 6:00am - 6:30pm Saturday	After 8 hours ST, 10:00pm - 12:00am Monday - Friday, 6:00am - 12:00am, first 8 hours Saturday	4:30pm - 8:00am Monday - Friday, First 8 hours Saturday until 4:30pm
DT	12:00am - 6:00am, after 4 hours OT Monday - Friday, 8:30pm - 12:00am Saturday, All day Sunday & holidays	12:00am - 6:00am Monday - Saturday, After 8 hours Saturday, All day Sunday & holidays	12:00am - 6:00am Monday - Friday, After 8 hours OT Saturday, All day Sunday & holidays	12:00am - 6:00am after 4 hours OT Monday - Friday, After 8 hours OT & 8:30pm - 12:00am Saturday, All day Sunday & holidays	12:00am - 6:00am Monday - Friday, After 8 hours OT & 12:00am - 6:00am Saturday, All day Sunday & holidays	After 8 hours OT Saturday or after 4:30pm Saturday, All day Sunday & holidays

- All empty crates will be removed by 8:00 pm, Tuesday, October 14 to allow for the laying of carpet and completion of exhibit hall preparation on Tuesday night and Wednesday morning.

- Move-in of freight will take place according to the TARGETED MOVE-IN indicated on the floor plan located in the Shipping & Material Handling section of the Exhibitor Service Kit.
- **Children Prohibited During Installation/Dismantle** - Please note: No one under the age of 16 will be admitted in the exhibit hall during published Move-in and Move-out hours. ABSOLUTELY NO EXCEPTIONS.

SPECIAL MOVE-IN INFORMATION

- **Advance Warehouse Shipments** – Warehouse freight will be moved into the hall first.
- **Direct to Show site Shipments** – Freight sent directly to the Show site will be delivered to your booth on your targeted move-in day (See Targeted Floor Plan – Shipping & Material Handling).
- **Vehicles in Booth** – If your company is going to have a vehicle in the booth, please complete the Vehicle Notification Form in the Additional Services section and the Mobile Units/Motorized Vehicle Form in the Freeman section of the Exhibitor Service Kit located in the Exhibitor Portal. (www.nacsshow.com/exhibitorportal)
- **Booth Installation “Show Ready” Deadline** – Any booth not occupied by 5:00pm, Tuesday, October 14 will be considered abandoned (unless show management has been otherwise notified in writing AND has acknowledged the notification in writing).
 - Unoccupied/unfinished space will be forfeited by the exhibitor, and such space may be carpeted into a lounge, resold to a company on the wait list, or otherwise assigned by NACS.
 - Any monies paid will be forfeited without a refund of any payment to the exhibitor by NACS.
 - If there is a display in the booth and the General Service Contractor must set up the booth or “force the booth”, the exhibitor will be responsible for the cost incurred by Show Management
- **Early Dismantle of Booth** – Priority Points Penalty for abandoned booth: Full deduction of all points earned for the event (5 for participation, plus 1-3 points for booth size)-maximum value 8 points. Please refer to the NACS Show Priority Point Penalty Assessment at www.nacsshow.com/prioritypoints
- **Additional Move-In Time** – If your company requires additional move-in time, please complete the Target Change Request form in the Shipping and Material Handling section of the Service Kit. Requests must be received no later than September 12, 2025, to CHIFDC-TargetChanges@freemanco.com.

DISMANTLING AND MOVE-OUT HOURS

Friday, October 17*	1:30 pm – 11:59 pm
Saturday, October 18	8:00 am – 5:00 pm
Sunday, October 19	8:00 am – 5:00 pm

*Freeman will begin returning empties as soon as the aisle carpet has been removed from the exhibit floor. Due to the volume of empties and building construction, this process could take 8-11 hours before all empties returned. Please plan labor accordingly.

All exhibitor materials must be removed from the exhibit facility by 5:00 pm, Sunday, October 19. To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline please have all carriers check-in by 12:00 pm, Sunday, October 19.

SPECIAL MOVE-OUT NOTES

- No exhibits or displays can be dismantled, or begin to be dismantled, packed up, broken down etc., before the official close of the Show on Friday, October 17, at 1:30 pm.
- Based on recommendations from the NACS Convention Committee and the approval of the Exhibitor Advisory Committee, any exhibitor tearing down early will be penalized by full deduction of all priority points earned for the event (5 points for participation, plus 1-3 points for booth size-maximum value 8 points) and participation at future NACS Show may be jeopardized.
- To ensure an orderly move-out, all necessary labor arrangements for dismantling should be made at the Freeman Service Center during the Show or in advance using the Freeman order form (Freeman Services section).
- Exhibitor-Appointed Contractor labor is not permitted on the show floor until 1:30 pm and must be properly badged.
- EAC gang boxes and ladders are not permitted on the Show floor until 2:15 pm to allow Freeman time to pull the aisle carpet.
- The deadline for removal of display material is 5:00 pm, Sunday, October 19.

Move-Out will begin at 1:30 pm, Friday, October 17. Although Freeman will make every reasonable attempt to deliver empty crates in an expedient manner, please be advised that it may take 8-11 hours for rolling up of the carpet and empty crate delivery.

EXHIBIT HALL ACCESS

During installation and dismantle hours, registered exhibitors may enter the exhibit hall by showing their badge to the security personnel. Exhibitor-Appointed Contractor labor personnel must obtain a wristband from the Security Desk. (Please refer to the Exhibitor Appointed Contractors section for details regarding EAC registration and permits)

During the days of the Exposition, exhibitors will be admitted to the Exhibit Hall two hours prior to and one hour following official Show hours.

Early Exhibit Hall Access (Preparation) - Exhibitors requiring additional time for deliveries, cooking and food preparation must obtain permission from Show Management, **no later than September 15, 2025.**

- REQUESTS MUST BE SUBMITTED IN WRITING, BY EMAIL TO:
EXPOUPDATE@CONVENIENCE.ORG

ADDITIONAL HELPFUL INFORMATION

ACCESSIBLE STORAGE

If you require accessible storage for materials, order through Freeman. Please see the Accessible Storage Order form in the Freeman Service section of the exhibitor service kit, online at www.freemanco.com/store or you can arrange for this onsite at the Exhibitor Service Center. The McCormick Place Rules and Regulations prohibit the storage of empty cartons in or behind your booth backwall, and also state that you may keep a one-day supply of advertising materials, product or giveaways in your booth, but not behind your backwall.

ANNOUNCEMENTS

Daily announcements will be made during move-in and move-out to keep exhibitors informed of exposition operations that affect the logistics of the Show. The only announcements made during the official Show days will be at the opening and closing of the show and for public safety announcements.

CHILDREN IN THE EXHIBIT HALL

Move-in and Move-out Days:

No children under the age of 16 will be allowed in the exhibit hall during move-in or move-out hours. This includes infants. During move-in and move-out the exhibit hall is a busy and sometimes dangerous place to be. Forklifts, crates, heavy boxes, and equipment all pose potential hazards. NACS will strictly enforce this policy to ensure a safe move-in and move-out. No exceptions will be made under any circumstances.

CLEANING EXHIBIT SPACES

Show Management provides aisle cleaning and cleaning crews for general exhibit hall clean up before the opening of the Show and each evening. Exhibitors must arrange, at their expense, for their own individual booth cleaning (www.freemanco.com/store). Exhibitors serving food must arrange for suitable refuse containers to ensure that food is prepared and discarded under the most sanitary conditions possible. Please be advised that while carpet, whether exhibitor provided or ordered from the decorator, is installed clean, debris from set up and daily traffic may necessitate cleaning prior to Show opening and daily.

CRATE REMOVAL, STORAGE AND RETURN

Freeman provides removal, storage, and return of empty crates, boxes, and cartons. "Empty" stickers will be available at the Exhibitor Service Center. Crates and boxes displaying an "empty" sticker will be removed and stored until the close of the Exposition. At the close of the Show, the crates and boxes will be returned to your booth. The Convention Center prohibits the storage of materials behind your booth.

DISHWASHING FACILITIES

There will be dishwashing facilities available. Exhibitors MUST use these areas only to clean up dishes or equipment utilized in food preparation and product sampling. The use of public restrooms for dishwashing purposes is strictly prohibited.

- Drains in your booth are for water ONLY
- Scrape all dishes off thoroughly
- NO dishwashing stations are permitted in your booth
- Washing/rinsing/sanitizing in a temporary tub is permitted in your booth
- Temporary Tubs must be emptied in the designated dishwashing facilities ONLY

You are financially responsible for any damages that may be caused by washing dishes in your booth.

Freeman can assist you with your plumbing needs at (888) 508-5054 or online:

<https://www.freemanco.com/store/show/landing.jsp?nav=02&showID=536969&referrer=s>

EXHIBITOR APPOINTED CONTRACTORS (EAC)

Exhibitors must register their EAC's at www.nacsshow.com/contractorform. Please refer to the Exhibitor Appointed Contactor section of this kit for more details, forms to complete and permits to apply for.

EXHIBITOR BADGE PRICING

To take advantage of the booth personnel badges that are included with the booth (3 badges per 100 square feet purchased, option to purchase up to 2 more per 100 sq. ft. for \$95 each), register badges no later than October 12, 2025. After October 12, 2025, onsite registration rates apply. Register badges at <http://www.nacsshow.com/exhibitorportal> or www.nacsshow.com/ExhibitorReg.

Booth Personnel Badges come with an option to upgrade to Full Registration Badges (includes access to sessions and official show networking events) for an additional \$225 per badge if registered by the October 12 deadline.

FIRST AID

First aid stations will be available from the first day of move-in until the last day of move-out.

FLOOR MANAGEMENT

Floor managers will be available to assist you from move-in through move-out. Each floor manager will be responsible for a specific exhibit area. There will be floor manager service desks located strategically on the show floor. Information will be provided on-site as to how to reach your floor manager.

HANGING SIGNS

All hanging signs need to be reviewed and approved by both NACS and Freeman no later than August 15. All electrical and non-electrical hanging signs regardless of the weight must be hung by Freeman Services.

A copy of the following information should be sent to Valerie Collins with Freeman at Valerie.Collins@freeman.com and to NACS at expoupdate@convenience.org:

- Hanging sign graphics, renderings or schematics
- Hanging sign dimensions
- Total hanging sign weight

INSURANCE AND LIABILITY

Exhibitors seeking to install their own booth/display must comply with all state and federal laws and/or regulations and must comply with any/all laws, rules or regulations related to booth installation/dismantling. Exhibitor must have a commercial general policy of no less than \$1,000,000 naming NACS and McCormick Place as additional insured. This policy must be made available upon request.

The exhibitor and its authorized contractors agree to carry adequate personal and property damage liability and worker's compensation insurance and to indemnify and hold harmless NACS, Freeman, OVG Hospitality and McCormick Place officers, agents and employees against all claims, losses, suits, damages, judgments, expenses, cost and charges of every kind, including attorneys' fees resulting from its occupancy of the exhibit space contract for, by reason of person injuries, death or property damages sustained by any person. Certificates of insurance must be furnished by the exhibitor if requested by NACS and must be available onsite during the show. Failure by NACS to request proof of insurance shall not relieve exhibitor from carrying proper coverage.

The exhibitor understands that neither NACS nor McCormick Place maintains insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

NACS and all organizations and individuals employed by or associated with the 2025 NACS Show will not be responsible for injury or damage that may occur to an exhibitor, his/her employees or agents, nor to the safety of any exhibit or other property due to theft, fire, accident, or any other destructive causes.

NACS is not responsible for any theft of property. NACS and its employees or contractors assume no liability for loss or injury due to theft, fire, accident, or any other destructive causes. We strongly suggest that you obtain a rider to your existing insurance policy to protect your booth/product from the time it leaves your warehouse to the time it returns. Please also refer to the 2025 NACS Show Terms & Conditions (www.nacsshow.com/exhibitterms).

UNION JURISDICTIONS/EXHIBITOR RIGHTS

Show Management has selected Freeman to be the Official Services Contractor for the NACS show. As the Official Services Contractor, Freeman has the responsibility for material handling, all suspended rigging and booth cleaning services.

Please contact Freeman directly for detailed information on Union Regulations.

MOBILITY (SCOOTER / WHEELCHAIR RENTALS)

Scootaround Mobility Solutions

Phone: (888) 441-7575

Website: <https://scootaround.com/en/chicago>

MULTI-LEVEL OR COVERED BOOTHS

Double-decker booths or booths with ceilings (including tents) were previously required to be equipped with fire safety devices. However, our Fire Safety Department and major show contractors have worked with the CFD to develop specific codes for the trade show environment that would offer a safe and cost-effective alternative to sprinklers. These specific requirements apply to all exhibits that have a ceiling or second story. [Learn more.](#)

McCormick Place – Fire Safety Office

Contact: Wally Schroeder

Phone: 773-812-5562

Email: McpFireMarshal@mccormickplace.com

PARKING REGULATIONS

The current parking fee is \$15 per space, with in and out privileges. Cash or credit cards are accepted. Anyone leaving the property and planning to return the same day can show their paid parking receipt for reentry. Reentry is subject to availability.

Overnight parking is prohibited on property. Vehicles left on the property overnight will be towed at the owner's expense.

Attendees and exhibitors are encouraged to take advantage of the complimentary NACS shuttles from the official hotels.

PHOTOGRAPHY REGULATIONS

NACS will allow cameras on the Show floor. Exhibitors and attendees may take pictures within the Show for purposes of company or annual reports, company media pieces, marketing materials, etc. Under no circumstances will anyone be permitted to take pictures of an exhibitor's product without permission of the exhibitor. Many products on display at NACS are innovative, one-of-a-kind or prototype items. Exhibitors have the right to report to security any instance of inappropriate photographing of company products or displays.

PRIORITY POINTS PENALTIES

Please refer to the NACS Show Priority Point Penalty Assessment document found in the General Information section of this kit or www.nacsshow.com/prioritypoints.

SAMPLE (FOOD/BEVERAGE) DISTRIBUTION/PREPARATION/COOKING

All food/beverage samples being distributed must be manufactured or produced directly by the exhibitor. Before any samples can be distributed, you must notify OVG Hospitality and obtain their approval. The Sample Authorization Form is in the Facility Information & Order Forms section of the Exhibitor Service Kit.

Distribution Tips

It is never easy to determine the quantities of sample products you should bring to the show. The NACS Exhibitor Advisory Committee and the NACS Exhibits Staff have developed some questions that you might want to ask yourself when determining sample quantities.

- How many attendees are expected to attend the show?
- At the 2024 NACS Show in Las Vegas, there were 8,800+ buyers (26,000+ attendees overall)
- Why are you sampling? What is your overall objective?
- Who is your sampling audience?
- How are you going to sample?
- What are you sampling? Is it a give-away/take-away vs. an immediate consumption item?

Other items to consider:

- Location of your booth
- Who are your competitors and are they exhibiting at the Show?
- Are you engaging in other activities to bring traffic to your booth, i.e., a pre-show promotion?
- Is this a new item?

Housekeeping

Freeman housekeeping service cleans the aisles. It is up to the exhibitor to keep the exhibit booth clean. A porter service is available for special cleaning, and this service is recommended to all exhibitors sampling food and/or beverage items. You can order cleaning services by going to

<https://www.freemanco.com/store/show/landing.jsp?nav=02&showID=536969&referrer=s>.

Leftover Food

After the Show closes, extra food products may be donated for distribution to a charitable organization. Information and procedures will be available on-site.

Public Health Officials

Food should be prepared under the most sanitary conditions. In the event you are contacted by a public health official, check with the floor manager immediately before acting on complaints or suggestions.

Trash Receptacles

Trash receptacles are positioned throughout the hall to keep the Show clean, not to replace an exhibitors' need for porter service in their booth. If you will need periodic porter service to remove trash from your booth, please contact Freeman.

Exhibitors found excessively using common area trash receptacles for booth-generated trash will be charged for porter service.

SECURITY

NACS will provide 24-hour perimeter security service from installation through dismantle. The furnishing of such service is not to be interpreted by exhibitors as guaranteeing them against theft or loss of any kind. Exhibitors are responsible for the security of their displays and personnel at all times. If you require additional security, please see the order form in the additional Services section.

Security Precautions:

Your company and NACS can be assured of a more secure and successful event if you follow a few simple precautions:

- Don't make your hi-tech equipment and perishable items easily identifiable. Mislabel/identify your packages or use a dark plastic to shrink wrap your materials, especially perishable items that can easily be identified as product for consumption. Don't make your product a temptation for laborers on the floor!
- Ship products, materials, equipment, etc. in locked trunks or crates. Make sure all labels are properly filled out on your trunks and crates that are shipped or to be stored.
- When utilizing cartons, be sure they are securely taped and/or banded. Do not mark on the outside of the crate what the contents are inside.
- Do not leave your booth unattended, particularly during move-in and move-out. Take inventory of your products during these times.
- Never leave laptops, briefcases, and purses unattended or out in the open.
- Keep small portable products out of sight, locked up or take them with you when you leave the exhibit hall.
- Utilize security cages or hire private booth security.
- Report any suspicious person(s) in the exhibit area.
- Report any thefts immediately to the Security Office and/or Show Management Office.
- Pack as quickly as possible at the close of the show. NEVER leave your booth unattended during this time – it is the highest risk period for theft.

SMOKING/VAPING

Smoking/Vaping IS NOT ALLOWED in the exhibit hall. Smoking/Vaping IS ALLOWED outside the building, provided that it takes place at least 15 feet from any entrance doors to the facility. See map of designated smoking areas:

https://mccormickplace.com/epg/24_designated_smoking_locations.pdf

SHUTTLE BUS SERVICE

Complimentary shuttle bus service will be available to/from designated NACS official hotels during the NACS Show. Please refer to the [map of NACS Show hotels](#) to determine which

hotels are on the shuttle route. A complete shuttle schedule will be available on www.nacsshow.com in August.

General times of service will be approximately:

Shuttle schedule is subject to change at any time without notice. Please see on-site schedule for actual times. Shuttle service will not be available on Wednesday and Thursday from 12:00 pm – 3:00 pm.

- **Tuesday, October 14**
Service: 7:00 am – 8:00 pm*
Outbound service from McCormick Place back to hotels ONLY starting at 5:30 pm
- **Wednesday, October 15**
Morning Service: 7:00 am – 12:00 pm
Afternoon Service: 3:00 pm – 7:00 pm
- **Thursday, October 16**
Morning Service: 7:00 am – 12:00 pm
Afternoon Service: 3:00 pm – 7:00 pm
- **Friday, October 17**
Service: 7:00 am – 2:30 pm

2025 NACS SHOW MANAGEMENT RULES & REGULATIONS

Exhibitors agree to abide by the rules and regulations of Show Management by virtue of the signing of their Exhibit Space Application. See full details in NACS Show Terms & Conditions Section 3 (www.nacsshow.com/exhibitterms) Failure to do so may result in the loss of priority points and will affect your booth selection opportunities for future shows.

Please Note: Your company representatives are responsible for complying with this important information. Please share all show rules, regulations, and guidelines with anyone representing your company.

EXHIBITOR CONDUCT

1. Exhibit booths must be staffed at all times during show hours by at least one exhibitor representative.
2. Exhibitors or exhibitor representatives (including characters and celebrities) wearing distinctive costumes or carrying banners or signs separately or as part of their apparel, must remain in their own booths. This also includes distributing samples of product outside of the booth. Costumed characters and/or other strolling entertainment or moving advertisement outside of the exhibitor's space is not permitted.
3. Exhibitors or exhibitor representatives may not wear clothing that NACS deems excessively scanty or revealing. Prohibited apparel includes, but is not limited to, bathing suits, lingerie, excessively short skirts or shorts, and/or other attire NACS deems, in its sole discretion, scanty or revealing.
4. All music and entertainment should be in good taste and not include content that is sexually explicit or verbally offensive. In addition, dancing and modeling shall not include any provocative or suggestive poses or actions. Show Management, in its

sole discretion, shall make final decisions on the acceptability of questionable booth activities.

LITERATURE/PRODUCT DISTRIBUTION

Exhibitors must confine their exhibit activities to the space for which they have contracted.

1. Circulars, catalogues, magazines, folders, products, and signs may be displayed ONLY in the exhibitor's booth and must be related to the approved products and/or services on display.
2. Distribution from booth to booth or in the aisles is forbidden.
3. Aisle space may not be used for exhibit purposes, display signs, solicitation or distribution of materials.

Canvassing in any part of McCormick Place outside of your exhibit space or at any of the hotels in the NACS Housing Block is strictly prohibited. Any person doing so will be requested to leave the building and his/her material removed at the same time.

Penalty: 1 priority point for each violation accompanied by a written citation

NOISE AND SOUND EQUIPMENT

Monitoring sound levels:

Sound presentations, slides, or movies will be permitted if tuned to conversational levels, and if not objectionable to other exhibitors. Sound from any and all audio presentations must not carry beyond the immediate area of display.

Usage of musicians, entertainers, loudspeakers, sound systems and noise-making devices is restricted to the assigned booth space. Show management reserves the right to determine when exhibit operations, components or features become objectionable.

Exhibitors must police their own booths to be sure the noise levels from demonstrations and sound systems are kept to a minimum and do not interfere with others.

Sound from any and all audio presentations is not to carry beyond the immediate area of display. Remember—The use of sound systems or equipment producing sound is an exception to the rule, not a right. NACS reserves the right to determine at what point sound constitutes interference with others and to terminate any audio presentations causing disturbances to neighboring exhibits.

Positioning of speakers and demonstrations:

Loudspeakers must be positioned to direct sound towards the center of the exhibit booth. Speakers may not point toward the Show aisles.

Traffic in aisles:

Noise resulting from exhibitor demonstrations should not interfere or disturb adjacent exhibitors and their patrons, or cause aisles to become blocked.

Penalties – Noise Violations:

Exhibitors will receive a first and second warning if sound levels are excessive. A third violation at any time during the show will result in ALL electrical power to the booth is terminated for the remainder of that Show day. The Exhibitor will be responsible for charges to reconnect electrical service to the booth. A fourth violation will result in loss of electrical power to booth for the remainder of the event and possible loss of priority points.

REGISTERING RETAILER CUSTOMERS AS EXHIBITORS

Exhibitor Awareness – Each exhibiting supplier is fully, and legally, responsible for registrants assuming their badged company name. This includes responsibility of inappropriate behaviors of any of your registered individuals.

Restricted NACS Show Experience - If exhibitor badges (Booth Personnel) are purchased for your customers (retailers/distributors/wholesalers), it will severely limit their access to networking and exclusive opportunities due to the lack of proper credentials. Improperly registered retailers will miss out on NACS events and exclusive access privileges including but not limited to:

- Inability to attend general sessions and/or educational sessions.
- NACS Show Kick-Off Party ticket not included.
- Cool New Products Preview Room limited access – denied viewing during exclusive buyer hours (1st two days); cannot utilize scanners to create a new product shopping list.
- Perceived by exhibitors as an industry supplier, not treated or welcomed as a potential buyer due to misleading exhibitor credentials.
- Excluded from mailing lists to receive invitations to exhibitor-hosted or retailer-exclusive events.

Penalty: Exhibitors found in violation will receive a written booth violation notice, and full deduction of priority points earned at the 2025 NACS Show. (Value 6-8 points) This policy has been reviewed and approved by NACS and the Exhibitor Advisory Committee.

How to: Register Your Retail Customers

1. Login to the [exhibitor portal](#).
2. Select “Badge Registration”.
3. Select “Invite a Customer”.
4. Select and purchase registrations for your invited customers securing them the \$325 Member Rate to attend.
5. Once paid, copy your custom link found at the bottom of the page to invite your customers to attend the NACS Show.
 - All invited attendees must be [qualified to attend as a Buyer](#).

Need additional assistance? Contact Maritz:

Phone: 469-513-9489

Email: exhnacs@maritz.com

SOLICITATION/DISTRIBUTION OF PRODUCT OUTSIDE OF BOOTH

In response to post-show survey feedback, NACS will strictly enforce the policy regarding distribution of product and solicitation by exhibitor representatives outside of the booth in the aisles or common space. This applies to all exhibitor representatives (company employee, sales representative, hostess, model, etc.). Reference 2025 NACS Show Exhibit Space Terms and Conditions (Sections (3)(f- g)).

1. First offense - Any exhibitor representative that violates the product distribution/solicitation policies will be warned by show management and their badge credentials will be marked.
2. Second/final offense - Revocation of badge credentials and removal of the individual from the exhibit hall at the exhibitor’s expense.

Penalty: 1 priority point for each violation accompanied by a written citation

NACSSHOW2025



HANGING SIGN APPROVAL PROCESS

All electrical and non-electrical hanging signs regardless of the weight must be hung by Freeman Services. All hanging signs need to be reviewed and approved by both NACS and Freeman by **August 15**, and are hung by Freeman.

A copy of the following information should be sent to Valerie Collins with Freeman at Valerie.Collins@freeman.com and to NACS at expoupdate@convenience.org:

- Hanging sign graphics, renderings or schematics
- Hanging sign dimensions
- Total hanging sign weight

HANGING/LIGHTING TRUSS GUIDELINES

Overhead truss with hanging signs or graphics must conform to the following guidelines. Truss may be rigged with hanging signage suspended below it to maximum height of 25 feet. No truss may exceed the outline of purchased exhibit space to hang over the public aisle space or display any graphics.

Maximum Hanging Sign/Graphic Height: 25 feet (from floor to top of signage)

Truss, signage, and fixtures are not allowed to be installed outside the boundaries of the exhibit space.

THEATRICAL/AUDIO VISUAL LIGHTING TRUSSES GUIDELINES

Theatrical and audio visual lighting trusses do not have hanging signage attached, and are used solely for theatrical lighting in the booth or audiovisual presentations. All lighting and speakers should be directed to the inner confines of the booth space and should not project onto other exhibitors or show aisles. Fixtures or lighting that rotate, spin, pulsate, or any other special effects should not interfere with neighboring exhibitors, or detract from the overall atmosphere of the show.

Maximum Theatrical/Lighting Truss Height: 30 feet

Minimum Theatrical/Lighting Truss Height: 24 feet

Truss, lighting, speakers, and fixtures are not allowed to be installed outside the boundaries of the exhibit space.

HANGING SIGNS & GRAPHICS (ISLAND & PENINSULA BOOTHS ONLY)

Hanging signs and graphics are permitted in all standard Peninsula and Island Booths, to a maximum height of twenty feet (25'). All should comply with ordinary use-of-space requirements (for example, the highest point of any sign should not exceed the maximum allowable height for the booth type). Hanging Signs & Graphics should be set back ten feet (10') from adjacent booths.

NACSSHOW2025

ENERGY
MARKETERS
OF AMERICA

EMAI

PEI

CONEXXUS



October 14-17, 2025 (Convention)

October 15-17, 2025 (Expo)

McCormick Place

Chicago, IL

2025 NACS SHOW EXHIBIT SPACE TERMS AND CONDITIONS

1. Eligibility and Payment

- a. To apply for exhibit space at the 2025 Exposition, which will be sponsored by the National Association of Convenience Stores ("NACS") from October 15-17, 2025, at the McCormick Place ("the Facility"), applicants must complete all relevant portions of this application and submit the application via the NACS online booth application process. The person signing this application warrants that he or she has the authority to bind contractually the organization applying for exhibit space.
- b. NACS Show Management reserves the right to determine the eligibility of all potential exhibitors. A properly completed application, accompanied by the appropriate deposit will be considered an offer by the applicant to purchase exhibit space from NACS, which offer NACS may accept by its approval of the potential exhibitor's application. If approved, this application shall constitute the entire Agreement between the exhibitor and NACS, no provision of which may be amended, waived, or altered without NACS's written approval.
- c. Completed applications received by NACS on or before May 14, 2025, must be accompanied by or received by NACS within thirty (30) days, a deposit equal to one half (1/2) the total rental cost of the requested exhibit space. Payment in full for the exhibitor's requested exhibit space must be made by June 13, 2025. If NACS has not received payment in full by June 13, 2025, the heretofore reserved exhibit space may be reassigned, sold, or otherwise used or disposed of by NACS without any refund of the applicant's deposit. Completed applications received by NACS after May 14, 2025, must be accompanied by, or received by NACS within thirty (30) days, a payment equal to the full amount of the rental cost of the requested exhibit space. All deposits or payments made under this Agreement must be made in U.S. dollars and any negotiable instruments must be drawn upon a U.S. bank. All credit card payments will be subject to a 2.95% processing fee except where prohibited by law. ***It is incumbent upon the exhibitor to be aware of these payment deadlines and ensure that timely payments are made. If an exhibitor has been notified (via email or otherwise) that their booth reservation has been cancelled due to violation of these or any other terms, the booth reservation will not be reinstated.***
- d. If the applicant is a current NACS member at the time of application to exhibit, membership status must be maintained through the dates of the Show. Should membership expire during this period, the exhibiting company will pay the difference in booth cost between the member and non-member fee or will renew membership status retroactive to expiration date by paying the membership fee.
- e. To qualify for eligibility, the applicant's proposed exhibit must be found by NACS Show Management, to qualify as a legitimate product or service sold to or through convenience stores.
- f. All decisions regarding whether a product or service qualifies to exhibit, and if so which specific Primary Product Area it should be displayed in, shall be made by NACS in its sole discretion. All products must be qualified for exhibition in the Show.

2. Space Assignments

- a. Space assignments will be made based on priority points accumulated with NACS and The Petroleum Equipment Institute (PEI). Show Management reserves the right to make the final space assignment determination according to what it deems to be in the best interests of the Exposition.
- b. Show Management reserves the right to move, relocate, or resize exhibit booths, or otherwise adjust the floor plan in order to accommodate the best interest of the Show and/or comply with safety regulations or other facility requirements. In the event that a booth needs to be downsized by Show Management, Show Management will refund any resulting overpayment to the Exhibitor. Show Management will not be responsible for any other expenses or damages incurred by the exhibitor as a result of downsize or relocation of a booth. The floor plan maintained by Show Management shall be the official floor plan. Changes may occur at any time to accommodate Show needs and/or safety regulations.
- c. Exhibit spaces 400 square feet and larger that do not show signs of occupation or intent to exhibit by October 6, 2025 at 5:00 pm local time, and spaces less than 400 square that do not show signs of occupation or intent to exhibit by October 7, 2025 at 5:00 pm local time will be forfeited by the exhibitor (unless special arrangements have been made with NACS in advance in writing), and such space may be resold, reassigned or otherwise used by NACS, without any refund of any payments to exhibitor at any time by NACS, and without any liability on the part of NACS to the exhibitor.

3. Show Rules and Regulations

The following Show rules and regulations are necessary to ensure a successful and safe show and may be amended at any time by NACS to accomplish these goals. NACS reserves the right (at exhibitor's expense) in its sole and absolute discretion to erect any exhibit, to prohibit the erection of any exhibit, or to require the removal (at exhibitor's expense) of any exhibit upon or from the floor of the show area, and also reserves the right to have any exhibitor, or exhibitor's employee, guest or

representative removed from the floor of the show area if any exhibit, exhibitor, or exhibitor's employee, guest or representative is found by NACS to be in violation of any one or more of this Agreement's provisions, including the provisions of these Terms and Conditions. If NACS takes any action against a party according to the provisions of this section, the exhibitor may not recover any exhibit fees paid to NACS. Furthermore, Show Management will have the sole and absolute discretion to determine what an Exhibitor may use in a booth product demonstration or in any exhibit in general. NACS will not permit any exhibits or booth product demonstrations that it feels, in its sole discretion, may be offensive to its members, staff, or guests. By way of example and not in limitation of the generality of the foregoing, NACS will prohibit any exhibits or booth product demonstration it feels contain pornography, weapons, animals, or products that create legal risk to NACS or the show. NACS reserves the right to decide in its sole and absolute discretion whether any product creates such legal risk. Products that create legal risk include, but are not limited to, marijuana, delta-8, delta-9, THC or any product including marijuana, delta-8 or THC as ingredients. CBD and products containing CBD as an ingredient are subject to limitations on marketing and display. NACS reserves the right to exclude any CBD or product containing CBD if it determines in its sole discretion that such product or the way that such product is displayed creates legal risk for NACS or the show.

a. Code of Business Conduct

1. NACS believes in an environment where all attendees and employees are treated with dignity and respect. NACS is committed to creating such an environment because it brings out the full potential in each of us, which, in turn, contributes directly to the success and betterment of our industry. NACS is committed to hosting events that are free of discrimination and abusive, offensive or harassing behavior.
2. NACS therefore expressly prohibits at, or in any way connected with, any NACS sponsored event, any behavior that NACS deems, in its sole discretion, to be offensive, including but not limited to use of offensive language and any form of discrimination or harassment based on but not limited to race, color, sex, religion, ancestry, national origin, marital status, familial status, age, pregnancy, child birth or related medical conditions, sexual orientation, gender identity, genetic information, veteran status, disability (physical or mental), or any other characteristic or status protected by law.
3. Any violation of the NACS Event Code of Business Conduct may result in revocation of badge and removal from premises, without refund or other compensation for any admission, exhibit, or registration fee paid, and loss of the privilege to attend and/or exhibit at future NACS events.

b. Installation and Dismantling of Exhibits

1. Exhibitors may not erect or dismantle exhibits at any time except as provided by NACS Show Management.
2. It is the responsibility of the exhibitor to see that all its materials are delivered to the exhibit hall and removed from the exhibit hall by the deadlines specified by NACS. Should the exhibitor fail to remove the exhibit, the removal will be arranged by NACS, without any liability of any kind to NACS, at the exhibitor's expense. Furthermore, if an exhibitor commences to erect its exhibit, but fails to complete that erection before the deadline provided by NACS Show Management, NACS may, in its sole discretion, choose, at the exhibitor's expense and without any liability of any kind to NACS, either to remove the exhibit from the Convention Center or to have the erection of the exhibit completed.
3. At the close of the Show, the exhibitor must surrender the exhibit booth or booth area in the same condition the booth or booth area was in at the time the exhibitor first occupied it. If an exhibitor fails to surrender a booth or booth area in the same condition it was in at the time the exhibitor first occupied it, such exhibitor shall be liable for the expenses of cleaning, repairing or otherwise returning the booth or booth area to the condition it was in when the exhibitor first occupied it.

c. Floor Plan

All dimensions and locations shown on the official floor plan are believed, but not warranted to be accurate. Furthermore, NACS reserves the right to make such modifications to the official floor plans as may be necessary to meet the needs of the exhibitors and the exhibit program.

d. Exhibit Dimensions

All exhibitors must adhere to booth display guidelines provided by NACS. Display guidelines are provided in the exhibitor prospectus and exhibitor services manual.

e. Display Arrangement

1. All exhibitors must rent adequate space to accommodate their planned product display and shall arrange the displays so as to utilize only the booth area contracted for, to recognize the rights of other exhibitors and show visitors, and to conform to the overall pattern developed by the Show Management. NACS reserves the right, at exhibitor's expense and without any liability of any kind to NACS, to rearrange or remove displays not conforming to these requirements, without itself incurring any liability, and to bill the exhibitor for any and all charges incurred.
2. All booths must comply with [NACS/IAEE Guidelines for Display Rules & Regulations](#). A minimum 400 square feet of **island** booth space is required to hang an overhead sign.
3. 10x10 booths in the **New Exhibitor Area only** may use "Cubic Content Style" (see page 3 of the above referenced guidelines). **All other inline booths must conform to "Line-of-Sight Style"** (see page 1 of the above referenced guidelines).
4. Any part of an exhibit which does not lend itself to an attractive and professional appearance, including but not limited to unfinished side or end panels, must be draped or redesigned at the exhibitor's expense. The Exhibitor shall provide or arrange for complete covering of the bare concrete floor within their exhibit space. NACS reserves the right to make any such corrections it deems necessary to ensure an exhibit complies with these requirements, including but not limited to "forcing" carpet or drape, without incurring any liability, and to bill the exhibitor for charges incurred.

f. Use of Exhibit Space and Exhibit Activities

1. Exhibitor may not display drug paraphernalia, sexual devices, weapons, nudity in any form, "X-rated" program materials, or any literature pertaining to such materials.
2. Helium balloons may not be given out inside the facility. Helium balloons are only allowed as permanent attachment to authorized displays. Helium balloon displays must conform to booth height restrictions.
3. No exhibit may interfere with the use of other exhibits, impede access to other exhibits, or impede the free use of the aisles between exhibits.
4. Sound presentations, slides or movies will be permitted if tuned to conversational levels, and if not objectionable to other exhibitors. Sound from any and all audio presentations must not carry beyond the immediate area of display or exceed 85 decibels. Exhibits found to have excessive noise levels will be given a written warning. A second violation will result in denial of electric power (without refund or other compensation) for the remainder of that day. A third violation will result in denial of electric power for the remainder of the event (without refund or other compensation) and loss of priority points.

5. An exhibit may not use lighting effects which interfere with other exhibits.
6. All music and entertainment should be in good taste and not include content that is sexually explicit or verbally offensive. In addition, dancing and modeling shall not include any provocative or suggestive poses or actions. Show Management, in its sole discretion, shall make final decisions on the acceptability of booth activities.
7. Exhibit booths must be attended and maintained by at least one exhibitor or exhibitor representative at all times during show hours.
8. No exhibitor shall sublet, assign, sell, or allow to be used, all or any part of the exhibit space allotted to it, without express, prior, written approval from NACS.
9. Exhibitors requiring dishwashing facilities must utilize those areas designated and erected by NACS. Use of public restroom facilities for dishwashing is prohibited.
10. Any and all serving of food and beverage products by exhibitors, and any and all sampling of such food and beverage products, must promptly cease when the Show floor closes for the day.
11. Booth carpeting/floor covering is mandatory and is the responsibility of the exhibiting company. NACS will order carpeting for any booths without a floor covering, at the exhibiting company's expense.
13. No soliciting of attendees is permitted in the aisles or in other exhibitors' booths.
14. All signs, advertising, literature and other promotional material must be related directly to the exhibitor's name, product and service as set forth and approved in the Agreement.
15. All vehicles and motorized transport or unmotorized transport items (including by way of example and not in limitation: cars, scooters, bicycles, segways, etc.) displayed must conform to the rules and restrictions designated by NACS Show Management. Additionally, all such items must remain turned off and stationary during the Exhibition.
16. Prohibited Sales Activities. Exhibitor shall not conduct retail or consumer sales during exhibition hours. Exhibitor may not receive payment or make delivery of equipment or products of the trade, but the Exhibitor may accept orders for future delivery.
17. Sampling of products is permitted only where the exhibitor is the legal manufacturer and/or distributor of such products and may only be distributed within its booth. Exhibitors are permitted to use additional products for which the exhibitor is not the legal manufacturer and/or distributor only when such use of the additional products is integral and/or necessary to sampling. Sampling of other products for comparison purposes is prohibited.
18. Any exhibitor activity including but not limited to customer events, awards, receptions, happy hours, staff meetings, or any other group events held on McCormick Place property or anywhere in any hotel within the NACS hotel block (see www.nacsshow.com/hotels for a list of official hotels beginning in mid-April 2025) must be approved in writing by Show Management before August 29, 2025. Any such event that has not received Show Management approval in writing may be cancelled or shut down, with or without notice, by Show Management. Exhibitor will remain liable for all cancellation fees or obligations if the event is cancelled or shut down and NACS shall not reimburse or have liability for any such fees or costs. Additional penalties may include loss of priority points and revocation of exhibitor's badges and exhibiting privileges for the remainder of the 2025 NACS Show.
19. Violation of any of these policies may result in forfeiture of all priority points earned for exhibiting that year.

g. Exhibitors and Exhibitor's Representatives

1. Children under the age of 18 will not be permitted in the exhibit hall at any time during move-in and move-out. Proof of age may be required. Children 16 and under may be permitted in the exhibit hall during show hours if accompanied by an adult at all times. Parent or legal guardian of children 16 and under must sign a waiver that is approved by Show Management.
2. Carts, wagons, strollers, dollies, etc. will not be permitted in the exhibit hall at any time during show hours, except to carry kitchenware directly back and forth between the exhibitor's booth and the nearest dishwashing station. NACS reserves the right to decide what items may or may not pose a safety risk and prohibit any and all items it feels may pose such a risk.
3. Exhibitor's representatives wearing distinctive costumes or carrying banners or signs separately or as part of their apparel, must remain in their own booths, or be making their way directly to or from a costume change area without stopping to engage attendees. Booth representatives and exhibitor's officers, agents, and employees may not wear clothing that NACS, in its sole discretion, deems excessively revealing or otherwise inappropriate, or not in keeping with the character of the Exposition. Prohibited apparel includes, but is not limited to, bathing suits, lingerie, excessively short skirts or shorts, and/or other attire NACS deems, in its sole discretion, to be excessively revealing or otherwise inappropriate, or not in keeping with the character of the Exposition.
4. After Show hours, only those exhibitors properly identified and with the permission of NACS may enter the hall. Exhibitors will not be permitted to remove any of their show equipment or display materials from the Facility between the opening and closing of the Exposition without special permission in writing from NACS. Additionally, exhibitor personnel wishing to remove general merchandise from an exhibit area will be required to obtain an official merchandise removal pass.
5. Exhibitors may have access to the hall two hours prior to, and one hour following official show hours. When this rule would create a hardship, special permission must be secured from Show Management to gain access at other times.
6. Notwithstanding the above, no one will be permitted in any exhibitor's booth during non-show hours unless he or she is accompanied by a person able to positively identify himself or herself as an employee or authorized representative of the exhibitor to whose booth he or she wishes to gain access.
7. Admittance to exhibit hall is by badge only. All individuals must be registered to receive a badge. This includes employees, models, entertainers and other exhibitor representatives.
8. Exhibitors and their agents are permitted to photograph and/or videotape their own company's property. However, the photographing and/or videotaping of another exhibitor's property without prior permission from that exhibiting company is prohibited.

h. Common Areas

Aisle space shall not be used for exhibit purposes, display signs, solicitation, or distribution of promotional material. Exhibits, signs and displays are also prohibited in any of the common public spaces on the premises of the meeting facilities or in the guest rooms, lobbies or hallways of the hotels. NACS in its sole discretion also prohibits non-approved publications and/or advertising in any of the common public spaces on the premises of the meeting facilities or in the guest rooms, lobbies or hallways of the hotels.

i. Exhibitor Responsibilities

Exhibitor shall for itself and any of its agents, subcontractors, employees, guests, invitees, or independent contractors be solely and exclusively responsible for installation and dismantling of exhibits and shall be solely and exclusively liable for any damage or injury to person or property resulting from or during installation and dismantling.

j. Approval

In all instances throughout this Agreement, the application, and these terms and conditions, wherever a decision is to be made by NACS or Show Management with respect to approval, eligibility or any other type of decision required hereunder, such decision will be made in NACS' sole and absolute discretion.

4. Compliance with Laws, Statutes, Ordinances, and Union Regulations It is the responsibility of each exhibitor to know and

comply with all applicable union regulations, all applicable federal, state and local laws, statutes, regulations and ordinances and all of the rules and regulations of the convention center and/or facility where the Exposition will be held.

By participating in the 2025 Exposition, exhibitors warrant that they do know and that they are in compliance with all applicable union regulations and all applicable federal, state and local laws, statutes, regulations and ordinances. Exhibitor further represents and warrants that its exhibit does not infringe upon or violate or potentially infringe or violate any third-party intellectual property rights. The compliance required by this section includes, but is not limited to, the following requirements:

- a. An exhibitor shall employ only union approved labor personnel for all work, other than that which can, according to local labor union regulations, be performed by the exhibitor's own personnel.
- b. An exhibitor must comply with all fire and safety laws, statutes, ordinances, and/or regulations, and all materials used by exhibitors and required by law, statute, ordinance, and/or regulation to be flame- proof shall be flameproof. In addition to that which may or may not be required by law, statute, ordinance, and/or regulation, exhibitor shall use only nonflammable material whenever possible, including, but not limited to, its use of the following items: display materials, furnishings, table coverings, decorative items, and booth equipment.
- c. By its participation in the 2025 Exposition, an exhibitor warrants that all and any electrical equipment used in or relating to the exhibit, including, but not limited to, signs and lights, is in a safe, good, and operable condition, and able to pass the inspection of the local Fire Underwriters Inspection Bureau.
- d. An exhibitor must comply with all local, state and federal health laws related to food preparation and distribution and file for any permits required by the local health district.

5. Security

Providing security for exhibits, exhibitor's property, and for exhibitors themselves, as well as for their employees, agents, representatives, and guests, shall be the sole responsibility of the exhibitor and of the exhibitor only.

6. Cancellation or Termination of Agreement

a. By the Exhibitor

An exhibitor may reduce the space or size of its exhibition, cancel and/ or withdraw from the Show so long as it complies with the following conditions and restrictions:

1. The exhibitor must give NACS prior written Notice of its intent to reduce the space or size of its exhibition, cancel and/or withdraw from the show. Such written Notice must be provided either via certified mail to the address specified in 11(f) or via an email that has been acknowledged with a personal reply from NACS. If NACS does not receive a notice in writing from the exhibitor of its intention to do any of the above mentioned actions beforehand, and the exhibitor still reduces the space or size of its exhibition or cancels or withdraws from the show, then the exhibitor will not be entitled to a refund of any of its fees paid for the space, and in addition to any other penalties it may impose, NACS may prohibit the exhibitor from exhibiting at any show NACS sponsors in the future.
2. If NACS receives written notice from the exhibitor that the exhibitor intends to reduce the size of its contracted booth space on or before June 13, 2025, and NACS is able to resell the entire square footage of the original space reserved by the exhibitor for this exhibition, then NACS will assess a downsize fee equal to 50% of the difference between the total cost of the original space and the total cost of the reduced space. If NACS moves another exhibitor into the original space, then the original space will not be considered resold unless NACS is able to resell such other exhibitor's original space. If for any reason NACS is unable to resell all or a portion of the original space, the exhibitor will remain liable for the full cost of the unsold space.
3. If NACS receives written notice from the exhibitor that the exhibitor intends to cancel its contracted booth space entirely and/or withdraw from the Show entirely, and this notice is received on or before June 13, 2025, and NACS is able to resell the entire square footage of the original space reserved by the exhibitor for this exhibition, then NACS will assess a cancellation fee equal to 50% of the total cost of for the original contracted space. If NACS moves another exhibitor into the original space, then the original space will not be considered resold unless NACS is able to resell such other exhibitor's original space. If at the time of cancellation/withdrawal, the exhibitor has not submitted payment to NACS of at least 50% of the total amount due for the contracted space, exhibitor agrees to remit the balance owed to NACS within fourteen (14) days of notification of intent to cancel. If for any reason NACS is unable to resell all or a portion of the canceled space, the exhibitor will remain liable for the full cost of the unsold space. Exhibitor shall remit payment to NACS of any additional amounts owed because NACS was unable to resell all or a portion of the canceled space within fourteen (14) days of receiving notice from NACS of any additional amounts owed to NACS.
4. If NACS receives written notice from the exhibitor that the exhibitor intends to reduce the space or size of its contracted booth space or cancel or withdraw from the show entirely, and this notice is received on or after June 14, 2025, the exhibitor will remain liable to NACS for the entire amount due for the original contracted space, regardless of whether NACS is able to resell the cancelled space.
5. NACS will cancel the badges allowing personnel of an exhibitor to attend the show if such exhibitor cancels its exhibit space. NACS will reduce the number of badges to be commensurate with the exhibit space remaining for any exhibitor that reduces its exhibit space.
6. Regardless of if or when NACS receives written notice, NACS may decide, in its sole discretion, to include or exclude a cancelled exhibitor and/or description of its products in the show directory, brochures, new releases, advertisements, or any other material, and NACS may do so without liability to the exhibitor.

b. By NACS

1. Until June 13, 2025, NACS may without cause and for any reason whatsoever cancel this Agreement and refund all monies previously paid by the exhibitor in conjunction with the rental of booth space in full satisfaction of liabilities to the Exhibitor. Beginning June 14, 2025, NACS may cancel this Agreement and return all monies paid by the exhibitor in conjunction with the rental of booth space, less an administrative fee of not more than 5% of the total booth cost plus any and all credit card fees paid by NACS to process exhibitor's booth payment(s) and/or refund via credit card, in the event that acts of God, war, government regulation or condemnation, terrorism, bioterrorism, disaster, strike, civil disorder, plague, pandemic or other health-related crisis, curtailment of transportation facilities, unavailability of accommodations, or any other event, any of which are substantially disruptive of NACS's ability to conduct the 2025 Exposition or which make it illegal, impossible, or imprudent to hold the Show in full satisfaction of liabilities to the Exhibitor.
2. NACS reserves the right to terminate the exhibitor's display privileges at any time, without prior notice or liability, if NACS, in its sole and absolute discretion, determines that exhibitor has materially breached any of the terms, conditions, rules or regulations of this Agreement. Exhibitor expressly waives any recourse for damages against NACS in the event that NACS terminates this Agreement for any reason.

7. Hold Harmless and Indemnification

- a. Each exhibitor shall be liable for and agrees to defend, indemnify, and hold harmless NACS, its directors, officers, agents, and employees (the "Indemnitees") from and against any and all claims, damages, causes of action, liability and judgments arising out of or relating to this Agreement. Exhibitor further agrees to indemnify the Indemnitees from any violations of the representations and warranties contained herein or any other violation of these terms and conditions.

This indemnity shall include, but shall not be limited to, the costs of investigating or defending against any claims, demands, or causes of action (including attorneys' fees and costs of litigation); the amounts of any findings of liability against NACS; and the amounts of any judgments against NACS. Notwithstanding anything in the foregoing, nothing in this Agreement shall be construed to deprive NACS of the right, in its sole discretion, to select counsel to defend NACS against any and all such claims, demands, causes of action, liability and judgments. In addition to the above, and with the exception of injury or damage caused by NACS' sole gross negligence, exhibitors shall be strictly liable for any and all damage or injury (including, but not limited to, injury or damage caused to individuals or property) arising from or in any way related to this Agreement or the Exposition. In addition, any exhibitor serving alcoholic beverages shall (1) obtain liquor liability insurance to cover any claims which might or could arise from the service or consumption of alcoholic beverages at the Exposition; and (2) be solely responsible for any injury resulting either remotely or proximately from the service or consumption of alcoholic beverages at the Exposition. Exhibitors shall indemnify and hold harmless NACS against all loss, expense or damage on account of any injury or illness caused by the distribution and/or sampling of food products.

b. The limitations on NACS' liability specifically include, but are not limited to, the following:

1. NACS shall not be liable for the acts or omissions of the Facility, the service contractor, all other contractors and subcontractors, other exhibitors, the 2025 Exposition attendees, and/or any other persons or parties, and NACS shall not be liable for the acts or omissions of any of the directors, officers, agents and/or employees of the Facility, the service contractor, all other contractors and subcontractors, other exhibitors, the 2025 Exposition attendees and/or any other persons or parties.
2. NACS will not be liable for consequential, incidental, indirect, special, or punitive damages, including without limitation any loss of revenue or profits arising in connection with the agreement, the terms and conditions, the application, and/or the 2025 exhibition, even if the exhibitor has been advised of the possibility of such damages.

8. Insurance

Exhibitors agree to maintain such insurance as will fully protect NACS and the Facility from any and all claims of any nature whatsoever, including damage to property, claims under the applicable Worker's Compensation Act, and claims for personal injury, including death, any or all of which may arise in connection with the installation, operation, or dismantlement of the exhibitor's display, or in connection with the display itself or with the exhibitor's participation in 2025 Exposition. Such coverage shall in no event be less than one million dollars (\$1,000,000). In addition to this, exhibitors must add to their existing insurance a portal-to-portal rider at a nominal cost, protecting them against loss/damage to their materials by fire, theft, accident, etc.

9. Appeal Procedure

- a. According to the provisions of Section 1 of this Agreement, Show Management shall review potential exhibitor applications to determine whether proposed exhibits qualify under this Agreement for exhibition at the 2025 Exposition.
- b. If, in its sole discretion, Show Management determines that a particular exhibit fails to qualify under the terms of this Agreement, NACS shall, within thirty (30) days of receipt of the application, notify the applicant by certified mail that the applicant's proposed exhibit has failed to qualify for the 2025 Exposition and that the application is, therefore, disapproved. Such notification shall also inform the applicant that the applicant may, by certified mail, within thirty (30) days of the date of the notification of disapproval, request a review of that disapproval by a review panel composed of non-supplier NACS members, none of whom may be a direct competitor with the applicant.
- c. An applicant shall include in its request for review by the review panel a written statement explaining why the applicant believes its proposed exhibit qualifies under the terms of this Agreement.
- d. If an applicant seeks review by the review panel of Show Management's disapproval, NACS shall notify the applicant of the review panel's decision within thirty (30) days of the receipt by NACS of the applicant's request for review by the review panel.
- e. An applicant may request expedited consideration of a request for review by the review panel by including in the request the reasons why the applicant believes such a review is necessary.

10. Dispute Resolution

- a. Any controversy or claim relating to the 2025 Exposition shall be settled in the courts of the Commonwealth of Virginia according to the laws and procedures of that jurisdiction. By applying for qualification for the 2025 Exposition, applicants agree to submit to the courts of the Commonwealth of Virginia.
- b. If any term of this Agreement is held by a court to be invalid, void, or unenforceable, the remaining terms and provisions of this Agreement shall retain their full force and effect and shall in no way be affected, invalidated, or impaired.

11. Construction

- a. Except as expressly provided or prohibited herein, this Agreement is binding upon the parties hereto and is also binding upon their successors or assigns; and the parties hereto agree for themselves and for their successors or assigns, to execute any instrument and to perform any act, that may be necessary or proper to effectuate the purpose of this Agreement.
- b. Exhibitor may not assign this Agreement or any of its rights hereunder without the prior written consent of NACS.
- c. The waiver or failure of either party to exercise in any respect any right provided for in this Agreement shall not be deemed a waiver of any further or future rights hereunder.
- d. The section captions and headings used in this Agreement are provided for convenience only and shall not be construed as limitations on the scope of this Agreement taken as a whole or on the particular sections to which the captions or headings refer.
- e. Words of any gender used in this Agreement shall be held to include any other gender, and words in the singular number shall be held to include the plural where the sense requires.
- f. All notices and other communications relating to this Agreement shall be in writing and shall be deemed to have been given, made and received only upon confirmation of receipt by a member of the NACS Exposition Team. Actual receipt of registered or certified mail, postage prepaid, return receipt requested, to:
Exposition Management Staff
National Association of
Convenience Stores
1600 Duke Street
Alexandria, VA 22314
- g. The application, this Agreement, and these terms and conditions constitute the entire agreement between us relating to the subject matter hereof and supersedes any prior understandings or agreements (whether oral or written) regarding the subject matter and may not be amended or modified except in writing.

Guidelines for Display Rules and Regulations

2019 North American Update



Made possible by a generous grant from
FREEMAN®

The following **Guidelines for Display Rules and Regulations** have been established by the International Association of Exhibitions and Events® (IAEE) to assist in promoting continuity and consistency among North American exhibitions and events. This revised 2019 edition is offered as a resource for exhibition and event organizers to use in creating consistent and fair exhibiting standards for their events.

Recognizing that every show is unique, IAEE presents the information contained within as recommendations or suggestions for exhibiting standards each Organizer should consider. Organizers are encouraged to review the **Guidelines** and then develop their own show-customized set of exhibiting rules and regulations based on the individual features of their specific exhibition or event.

Once an Organizer has finalized their show's official set of display rules, it is good practice to provide access to a digital copy within the show's exhibitor prospectus, an exhibitor services kit, and the official rules and regulations pertaining to exhibitor participation. By providing exhibitors with the professional standards expected of their displays and participation, they will be prepared to properly design, build and plan their booth's layout and content allowing for an environment where all exhibitors will have the opportunity for successful interaction with their audiences.

Important Note: Although compliance with fire, safety, the U.S. Americans with Disabilities Act (ADA), and other state, federal or provincial government requirements have been addressed, Organizers should always check with exhibition service contractors and the facility for specific details on local regulations and requirements.

*IAEE is a global association that serves as the foremost authority on exhibitions and events management and operations, and these **Guidelines** are the model for most North American exhibitions and events but in all instances, organizations should consult their legal counsel. In no event shall IAEE be held liable for damages of any kind in connection with the material, methods, information, techniques, opinions or procedures expressed, presented, or illustrated in these **Guidelines** or related materials.*



International
Association of
Exhibitions and Events®

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IAEE has identified two distinctly different styles of show display regulations. One style is “Line-of-Sight” while the second is “Cubic Content.” Organizers should decide which style is best suited to their event or designated section of the event.

LINE-OF-SIGHT STYLE ALL INLINE BOOTHS EXCEPT NEW EXHIBITOR AREA

Line-of-Sight display rules provide restrictions on certain areas of booths to allow attendees to view neighboring booths in their line of sight as they walk the floor. There are a variety of booth types, and each one is addressed below with specific insight on how to implement Line-of-Sight regulations.

LINEAR BOOTH

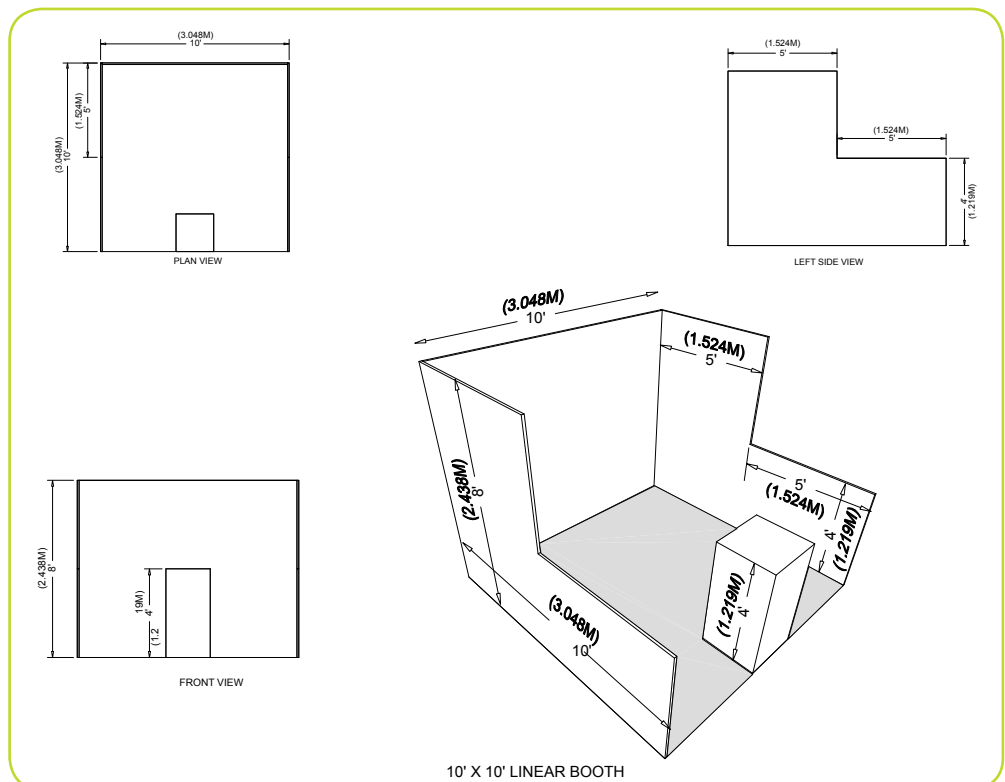
The ability to have products or services easily seen by attendees as they walk the aisles is essential to all exhibitors, and that is the basis for including a Linear Booth Line-of-Sight setback rule. Linear Booths, also called “in-line” booths, are generally arranged in a straight line and have neighboring exhibitors on their immediate right and left, leaving only one side exposed to the aisle.

Dimensions

For purposes of consistency and ease of layout and/or reconfiguration, floor plan design in increments of 10ft (3.05m) has become the de facto standard in the United States. Therefore, unless constricted by space or other limitations, Linear Booths are most commonly 10ft (3.05m) wide and 10ft (3.05m) deep, i.e. 10ft by 10ft (3.05m by 3.05m). A maximum back wall height limitation of 8ft (2.44m) is generally specified to prevent display materials from imposing on neighboring exhibits behind the back wall.

Use of Space

Regardless of the number of Linear Booths utilized, e.g. 10ft by 20ft (3.05m by 6.10m), 10ft by 30ft (3.05m by 9.14m), 10ft by 40ft (3.05m by 12.19m), etc., display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. The maximum height of 8ft (2.44m) is allowed only in the rear half of the booth space, with a 4ft (1.22m) height restriction imposed on all materials in the remaining space forward to the aisle. Note: When three or more Linear Booths are used in combination as a single exhibit space, the 4ft (1.22m) height limitation is applied only to that portion of exhibit space which is within 10ft (3.05m) of an adjoining booth.

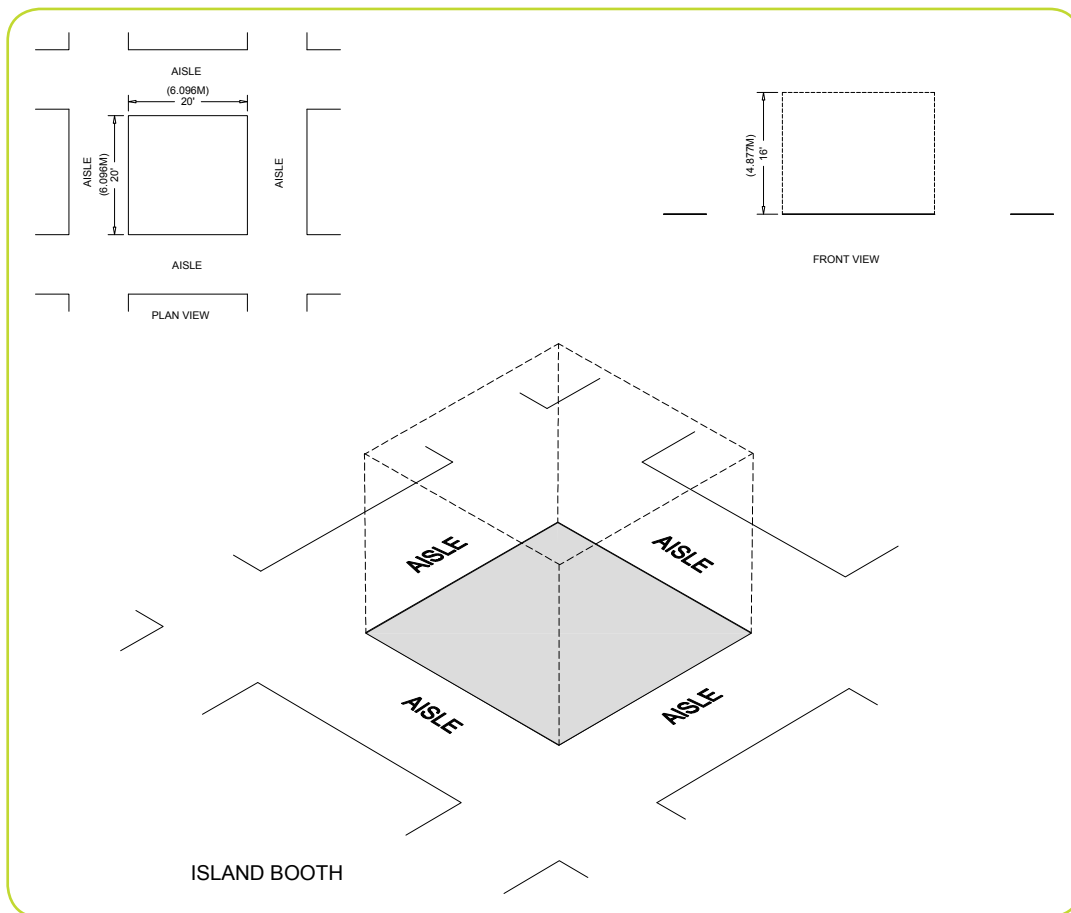


CORNER BOOTH

A Corner Booth is a Linear Booth at the end of a series of in-line booths with exposure to intersecting aisles on two sides. All guidelines for Linear Booths apply.

ISLAND BOOTH

An Island Booth is any size booth exposed to aisles on all four sides.



Dimensions and Use of Space

An Island Booth is typically 20ft by 20ft (6.10m by 6.10m) or larger, although it may be configured differently. The entire Cubic Content of the space may be used up to the maximum allowable height, which is usually a range of 16ft to 20ft (4.88m to 6.10m), including signage.

CUBIC CONTENT STYLE NEW EXHIBITOR AREA 10x10's ONLY!!!

Cubic Content style allows exhibits to fully occupy the width, depth and height of the booth footprint. For example, a 10ft by 10ft (3.05m x 3.05m) booth would be allowed to utilize the full volume of the cube of a 10ft wide (3.05m) x 10ft deep (3.05m) x 8ft (2.44m) high area.

It is the choice of the Organizer to allow use of full Cubic Content in linear exhibit space or to observe the Line-of-Sight set-back rule. It is common at certain types of exhibitions or events to eliminate the Line-of-Sight requirement for Linear, End-cap, and Peninsula Booths that back up to Linear Booths. This permits exhibitors to utilize the full Cubic Content of the booth.

Organizers that utilize Cubic Content in Linear Booths do so for one or all of these reasons:

- Cubic Content is more conducive to certain types of product displays or experiences.
- Cubic Content maximizes the exhibit space and investment.
- Generally, exhibitions outside North America utilize Cubic Content making the show friendlier to international exhibitors.
- Cubic Content reduces the need to police exhibits to enforce Line-of-Sight setback rules.

Use of Cubic Content may create situations where the Organizer must address exhibits that have unfinished walls. A determination must be made as to responsibility for finishing these unfinished walls.

It is prudent for the Organizer considering Cubic Content to examine the concerns, advantages and disadvantages prior to putting Cubic Content guidelines into practice. It is often wise to consult with the exhibition's Exhibits Advisory Board or perhaps conduct a focus group of the exhibition's or event's exhibitors to determine their interest and gain their feedback and support for the concept. Organizers must be proactive in communicating with exhibitors and understand the effect it will have on the exhibition or event.

To learn more about Cubic Content, read the [IAEE White Paper: Evaluating and Implementing Cubic Content into Linear Exhibit Space](#).

OTHER IMPORTANT CONSIDERATIONS

REMOTE-CONTROLLED DEVICES

Products such as remote-controlled cars, drones, planes, helicopters, robots, etc. are to be demonstrated in a safely controlled area of the exhibit floor (i.e. Demonstration Area). When a remote-controlled device is to be used for the purpose of demonstrating a product that requires use of an area outside of the exhibitor-assigned booth space, the Organizer will provide a Demonstration Area for this purpose. The Demonstration Area should include safe netting or other barrier appropriate to accommodate product(s) being demonstrated and be included on the master floor plan submitted for Fire Marshal approval. Each individual facility reserves the right to determine what constitutes a safe and controlled Demonstration Area prior to final plan approval.

NOTE for Drone Operation: Local facility and city ordinances are in effect in most areas and prohibit drone activity near the public or in public spaces. The accepted drone default regulation is the [FAA Small UAS Rule Part 107](#) which requires drone operators to obtain a Remote Pilot Certificate. Commercial regulations often require permits and insurance.

HANGING SIGNS & GRAPHICS

Most exhibition and event rules allow for Hanging Signs and Graphics in all standard Peninsula and Island Booths, usually to a maximum height range of 16ft to 20ft (4.88m to 6.10m) from the top of the sign, or as determined by the Organizer. Inline Booths do not qualify for Hanging Signs and Graphics. The distance is measured from the floor to the top of the sign. Whether suspended from above, or supported from below, they should comply with all ordinary use-of-space requirements. For example, the highest point of any sign should not exceed the maximum allowable height for the booth type. (An exception to this rule is made for Perimeter Booths, which can have a 12ft [3.66m] backwall but max sign height can be 20ft. [6.10m].

Hanging Signs and Graphics should be set back 10ft (3.05m) from adjacent booths and be directly over contracted space only.

Approval for the use of Hanging Signs and Graphics, at any height, should be received from the Organizer at least 60 days prior to installation. Variances may be issued at the Organizer's discretion. Drawings should be available for inspection.

ISSUES COMMON TO ALL BOOTH TYPES

U.S. AMERICANS WITH DISABILITIES ACT (ADA)

In the U.S., all exhibiting companies are required to be in compliance with the U.S. Americans with Disabilities Act (ADA), and are encouraged to be sensitive, and as reasonably accommodating as possible, to attendees with disabilities. Information regarding ADA compliance is available from the U.S. Department of Justice ADA Information Line (800) 514-0301, and from the ADA website at www.ada.gov.

Some examples of how to design an exhibit for ADA compliance:

- Make exhibits wheelchair accessible by ramping raised exhibit flooring without extending a ramp into the aisle. Note: a standard wheelchair ramp should have a grade no steeper than 1:12. This means that for every inch of rise (change in height), there should be 12 inches of run (change in length). Ramps should have a minimum width of 36 inches.
- Ramp the entry or use hydraulic lifts to trailer exhibits.
- Avoid double-padded plush carpet to ease mobility device navigation.
- Provide the same attendee experience on both levels of a two-story exhibit.
- Offer a signer or other auxiliary hearing-impaired apparatus for sound presentations or have a printed copy of the presentation available.
- Run an audio presentation for people with sight problems.
- Arrange touch screen displays at a height to accommodate a person sitting in a wheelchair.

To avoid potential fines by the U. S. Department of Justice, exhibitors must adhere to the ADA rules. Exhibits are not exempt from ADA compliance.

STRUCTURAL INTEGRITY

All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment, such as fork lifts. Displays should also be able to withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Refer to local building codes that regulate temporary structures.

It is recommended that all exhibits 20ft by 20ft (6.10m by 6.10m) and larger require a drawing, plans or renderings, preferably digital, to be submitted to the Organizer, and to the show's Official Services Contractor.

Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed.

FLAMMABLE AND TOXIC MATERIALS

All materials used in display construction or decorating should be made of fire retardant materials and be certified as flame retardant. Samples should also be available for testing. Materials that cannot be treated to meet the requirements should not be used. A flame-proofing certificate should be available for inspection. Exhibitors should be aware of, and must adhere to, all local regulations regarding fire/safety and environment.

Exhibitors should dispose of any waste products they generate during the exhibition in accordance with guidelines established by the U.S. Environmental Protection Agency, or the appropriate government entity in the country the exhibition will be held, and the facility.

HAZARDOUS WASTE

Hazardous waste requires special arrangements to be prepared in advance of event dismantle with either the facility or a local independent disposal company. Exhibitors are responsible for all costs associated with such specialized removal.

STORAGE

Fire regulations in most exhibit facilities prohibit storing product, literature, empty packing containers, or packing materials behind back drapes or under draped tables. In most cases, however, exhibitors may store a limited supply of literature or product appropriately within the booth area, as long as these items do not impede access to utility services, create a safety problem, or look unsightly.

ELECTRICAL

Every exhibit facility has different electrical requirements; however, minimum guidelines are suggested:

- All 110-volt wiring should be grounded three-wire.
- Wiring that touches the floor should be “SO” cord (minimum 14-gauge/three-wire) flat cord, which is insulated to qualify for “extra hard usage.” It is particularly important for exhibitors to use flat electrical cord in under-carpet installations.
- Cord wiring above floor level can be “SJ” which is rated for “hard usage.”
- Using zip cords, two-wire cords, latex cords, plastic cords, lamp cords, open clip sockets, and two-wire clamp-on fixtures is not recommended and is often prohibited. Cube taps should be prohibited.
- Power strips (multi-plug connectors) should be UL approved, with built-in over-load surge protectors.
- Local code commonly requires access to electrical cords and connections along the back wall of exhibit booths; typically, the back 9 inches of the space should remain accessible for this purpose. (This would apply to all booth types with a back wall.)

To better understand electrical at exhibitions, see the CEIR article [Demystifying Electrical Services for the Exhibitor](#).

LIGHTING

It is important to remember that lighting issues need to be identified as early as possible during the move-in process so they can be addressed and corrected while the necessary equipment is still available on the show floor and booths can be accessed.

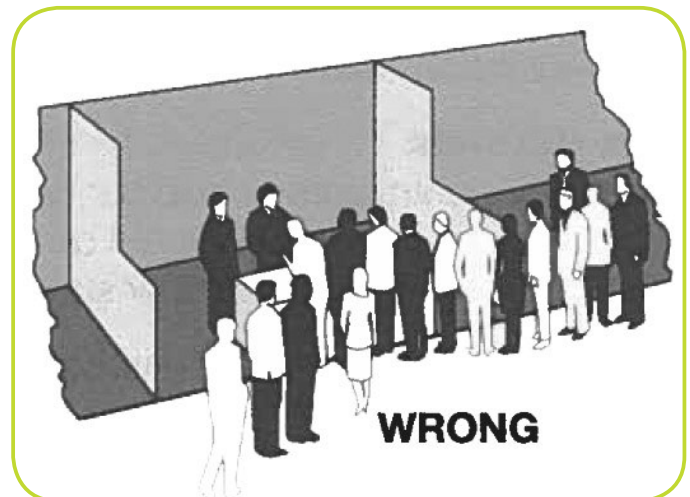
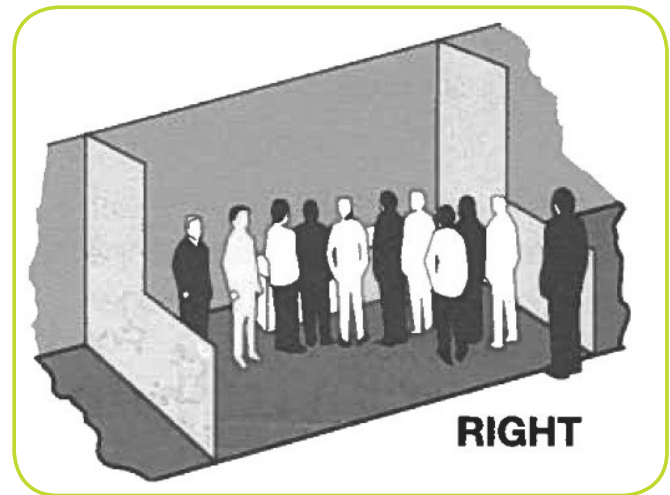
Exhibitors should adhere to the following suggested minimum guidelines when determining booth lighting:

- No lighting, fixtures, lighting trusses, or overhead lighting are allowed outside the boundaries of the exhibit space. Exhibitors intending to use hanging light systems should submit drawings to the Organizer for approval.
- Lighting should not project onto other exhibits or exhibition aisles. Lighting, including gobos, should be directed to the inner confines of the booth space.
- Lighting that is potentially harmful, such as lasers, ultraviolet lights or flashing or strobe lights that can trigger photosensitive epilepsy should comply with facility rules and be approved in writing by the Organizer.
- Lighting that spins, rotates, pulsates, and other specialized lighting effects should be in good taste and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the event.
- LED lights can be very bright yet generally generate less heat.
- Currently, some convention facilities are not allowing certain types of quartz halogen lighting fixtures in exhibits due to potential fire hazards.
- Reduced lighting for theater areas should be approved by the Organizer, the utility provider, and the facility.

DEMONSTRATIONS

As a matter of safety and courtesy to others, exhibitors should conduct sales presentations, product demonstrations, press conferences and other media events in a manner which assures all exhibitor personnel and attendees of such in-booth events are within the contracted exhibit space and not encroaching on the aisles or neighboring exhibits. Any queue lines formed for exhibitor customer interaction must also be contained within the booth footprint. It is the responsibility of each exhibitor to arrange displays, product presentation, audio visual presentations, and demonstration areas to ensure compliance with all other previously listed rules and regulations. Exhibitors should be aware of, and adhere to, local regulations regarding fire/safety and environment.

Special caution should be taken when demonstrating machinery or equipment that has moving parts, cooking equipment with an open flame, or any product that is otherwise potentially dangerous. Exhibitors should establish a minimum setback of 3ft (.91m) and/or install hazard barriers as necessary to prevent accidental injury to spectators. Additionally, demonstrations should only be conducted by qualified exhibitor personnel.



SOUND/MUSIC

In general, the use of sound equipment in booths is permitted as long as the noise level does not disrupt the activities of neighboring exhibitors. Speakers and other sound devices should be positioned to direct sound inward (to be contained within the booth) rather than outward (toward aisles and other exhibitor booths). Generally, sound and noise should not exceed 85 decibels when measured from the aisle immediately in front of a booth. If an exhibitor or attendee is standing within ten feet of an exhibitor's booth and cannot carry on a normal voice-level conversation, the noise source is too loud. (Refer to the U.S. Occupational Safety and Health Act [OSHA] at www.osha.gov for more information.)

Exhibitors should be aware that music played in their booths, whether live or recorded, may be subject to laws governing the use of copyrighted compositions. Authorized licensing organizations, including but not limited to [ASCAP](http://www.ascap.com), [BMI](http://www.bmi.com) and [SESAC](http://www.sesac.com), collect copyright fees on behalf of composers and publishers of music. It is the exhibitors' responsibility to be informed of copyright laws and submit fees to the appropriate organizations.

VEHICLES

Rules for display vehicles vary widely depending on the facility and local fire and safety regulations. Compliance with fire, safety, the U.S. Americans with Disabilities Act (ADA), and other city, county, federal, and provincial government requirements is the responsibility of the Organizer.

Important Note: Always check with local exhibition service contractors and/or the facility for all requirements regarding display vehicles.

Below are a few common examples of display vehicle regulations:

- Display vehicles must have battery cables disconnected and taped, and alarm systems deactivated.
- Fuel tank openings shall be locked or sealed in a manner to prevent escape of vapors through filler caps.
- Vehicles shall be limited in the amount of fuel that can remain in the tanks; specific amounts vary but one example is no more than one-quarter the tank capacity or a maximum of five gallons of fuel, whichever is less.
- Fueling or de-fueling of vehicles on the facility premises is prohibited.
- Once placed, display vehicles may not be started or moved without the approval and direction of show management.
- Auxiliary batteries not connected to engine starting system may remain connected. External power is recommended for demonstration purposes. No battery charging is permitted inside buildings.
- Combustible/flammable materials must not be stored beneath display vehicle. There may be no leaks underneath vehicles.
- It is not recommended that Organizers hold or take possession of display vehicle keys during the event. However, it is recommended that an official policy be established for the handling of vehicle keys which might include identifying booth contacts with mobile numbers should vehicles need to be moved in an emergency or some other unforeseen situation.

ADVISORY NOTES TO EXHIBITION ORGANIZERS

FIRE EQUIPMENT

Fire hoses, extinguishers, and audible or visual devices for fire alarms should be visible and accessible at all times.

HANGING SIGNS

Although these Guidelines indicate 16ft to 20ft (4.88m to 6.10m) as a maximum height range to the top of the sign, some exhibitions permit other heights, or have no height limit. However, most Organizers do impose height limits. Caution should be exercised so exhibitors will not compete over air space for hanging signs. (See page 2 for details and a diagram for hanging signs in Perimeter Booths.)

Exhibitors should be advised to install “hanging points” at the time of manufacture of the sign or display. It is also advisable to have Hanging Signs labeled and cased separately so that they can be easily identified on-site as they usually must be installed before other exhibit construction can begin.

HARDWALL BOOTHS

Exhibitions that provide Hardwall Booths should specify if these structures can be used for display and attaching products.

PERIMETER OPENINGS

Local fire and/or facility regulations may require larger exhibit booths to have a certain number of openings within the perimeter walls for safe egress. Regulations vary with each location, but one example would be to provide, at a minimum, one 6ft (1.83m) wide opening every 30ft (9.14m).

PIPE AND DRAPE

These are commonly used at exhibitions and events in the United States to define exhibit space. Organizers often include in their rules and regulations that this equipment is not intended as a display fixture. Therefore, product and signs should not be attached or affixed. Measurements of booths must allow for size of pipe on sides and back.

PRODUCT HEIGHT

Some exhibitors have products that exceed display height restrictions. Organizers should establish guidelines for displaying such products. For example, some exhibitions or events require that these exhibitors reserve only perimeter space. Products exceeding height restrictions for Islands and Peninsulas are usually permitted, providing they are displayed in operating mode, and the names and logos, etc. on the product are as it is sold. NOTE: Any special height variances allowed should apply only to those products represented, produced or manufactured by the exhibitor and would not apply to ancillary display or marketing items (such as promotional flags, signs, etc.).

HEIGHT VARIANCES

Height Variances may be issued for all types of booths. However, in a Linear Booth, the back side of any structure over 8ft (2.44m) must be free of trademarks, graphics and/or logos. Tall flags or markers on the front aisle of Linear Booths are prohibited. Pop up tents or canopies may be allowed but must follow all local fire and facility regulations.

ENVIRONMENTAL RESPONSIBILITY

Exhibitions and events, by their very nature, create waste. Properly managed, exhibitions and events can recycle excess materials and supplies in useful and meaningful ways, and they can do so using methods that result in minimized impact on the environment. Exhibits should utilize recycled, renewable and energy efficient materials whenever possible. Exhibitors planning to dispose of, or leave behind, any property from their booth must make arrangements with the Official Services Contractor for disposal and all appropriate and applicable fees will apply.

GUIDELINES FOR DISPLAY RULES AND REGULATIONS 2019 TASK FORCE

Thomas Corcoran (Task Force Chairperson) – Corcoran Expositions, Inc.

Larry Arnaudet – ESCA

Tom Cindric, Jr., CEM – Informa Exhibitions

Jonathan “Skip” Cox – Freeman

Christine Fletcher, CEM – Encore! Event Management

Heather MacRae – Landscape Ontario Horticultural Trades Association

Kelly Miller, CMP, CEM – International Sign Association

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Jamie Reesby, CEM – Access Intelligence LLC

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Chuck Schwartz, CEM – ConvExx

Dennis Smith – Messe Frankfurt North America

Rachel Thomas, CEM – National Business Aviation Association

Terry VanConant – M3S Management, LLC

Russell Wingard, CEM – Freeman

John D. Zinn, CEM – Industry Consultant

NACS SHOW - PRIORITY POINT PENALTY ASSESSMENTS

In response to exhibitor feedback on the NACS Show booth selection process, NACS and PEI members will now be eligible to select booth space based on priority points. Points were calculated based on NACS and/or PEI membership and exhibitor engagement since 2004. The intent and purpose of the new system is to reward loyal exhibitors and members of both organizations with weighted emphasis on membership and tradeshow participation.

To maintain the integrity of the NACS Show and its exhibitors point penalties will be assessed to any companies that violate the NACS Show Terms & Conditions.

Early Tear Down/Unstaffed Booth

Failure to staff the booth during show hours or to dismantle prior to published tear down hours will be subject to penalties. There will be no exceptions to this rule. Exhibitors will be notified in person and via email if the penalty is assessed. Activities include:

1. Early dismantle of booth during show hours. (i.e. packing boxes/crates, removing booth materials)
 2. Booth not staffed by booth personnel or designated contractors during all show hours.
- **Penalty: Full deduction of all points earned for the event** (5 points for participation, plus 1-3 points for booth size) – maximum value 8 points

Show Rules Violations

Note: Penalties will be assessed to the primary exhibitor (contract holder) for any violations made by their representatives, secondary exhibitors, or contractors.

1. *Display Guidelines* – violations that are not or cannot be remedied onsite (i.e. late set-up, excessive display height and space restrictions)
 - **Penalty: 1 pt for each violation accompanied by a written citation**
2. *Exhibitor Conduct* – Failure to adhere to exhibitor conduct policies as outlined in the rules and regulations (i.e. marketing/soliciting outside of booth, excessive noise)
 - **Penalty: 1 pt for each violation accompanied by a written citation**

Default of Occupancy (No Show)

Exhibitors failing to occupy contracted space are not relieved of obligation to pay full space rental fees. Exhibition Management has the right to claim any space not occupied by 5:00 p.m. on Tuesday October 14, 2025 and to reassign or use such space in any way without releasing original Exhibitor from his contracted obligations.

- **Penalty: Full deduction of all points earned for the event** (5 points for participation, plus 1-3 points for booth size) – maximum value 8 points

Misuse of Exhibitor Badges

Badges should not be used to register customers or clients for security and liability reasons. All recipients of exhibitor badges must be employees or agents of the exhibiting company. Exhibitors found in violation will receive a written booth violation notice. The policy has been reviewed and approved by NACS and the Exhibitor Advisory Committee (February 2016).

- **Penalty: Full deduction of all points earned for the event** (5 points for participation, plus 1-3 points for booth size) – maximum value 8 points

Freeman Services

Know Before You Go...Tips for Saving Time & Money!

Pre-Show

Discount Deadline

- Place Orders by published deadline date September 12, 2025
- Save 30% on *non-exclusive services*

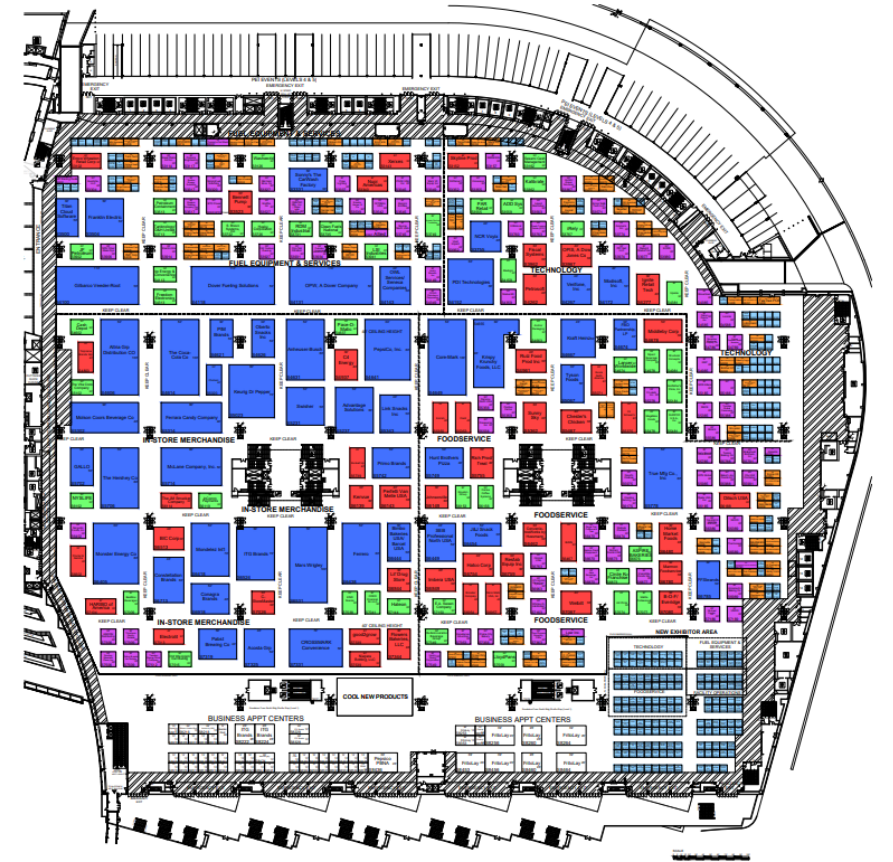
Non-Exclusive Services

- Standard Furniture
- Specialty Furniture
- Installation/Dismantle Labor
- Carpet/Padding

Target Move-in

Remember...Targeted Exhibit Hall

- All exhibitors are assigned a freight “target” for orderly move-in
- Approximately 6 million lbs. freight
- Staggered, orderly target dates are required to facilitate a smoother delivery of freight
- [McCormick Place South Building](#) (Booths S3000 - S8599)
- [McCormick Place North Building](#) (Booths N100 - N2899)



Material Handling/Freight – Warehouse

Warehouse Shipments

- Ship to the warehouse and freight will be delivered to booth on assigned target date/time
- Identify hanging sign properties
- Combine shipments to reduce costs
- Minimize use of UPS, FedEx or other air carriers - special handling charges apply (per item!)

REMINDER!

- **Do not** ship product to warehouse
- Warehouses and adjacent storage areas are not temperature controlled
- Best for exhibit materials, signage, and temperature stable items

Material Handling/Freight – Show Site

Show Site Shipments

- Carriers must check-in at marshalling yard with certified weight tickets.
- Have carrier deliver on assigned target date/time.
- Target Change? If target date/time needs to be adjusted, contact:

CHIFDC-TargetChanges@freemanco.com

Save Money

- Combine shipments to reduce costs
- Minimize use of UPS, FedEx or other air carriers - special handling charges apply (per item!)

Save Time

- **CLEARLY** identify dry, refrigerated & frozen storage items (Freeman-provided labels)
- Refrigerated Storage Access: Pre-sort and Label daily allotment of refrigerated/frozen items for easier onsite access (e.g. Day 1 product, Day 2 product)

Outbound

Outbound Shipments – Save Time!

Avoid lines at Exhibitor Service Center

- Generate outbound documentation prior to close of show (Freeman Online)
- Documents delivered to your booth

Carrier Check-in Deadline (marshalling yard):

- Sunday, October 19, 2025, 1:00pm local time

Thank You.

Help Us Nourish Chicago — Donate Surplus Food & Supplies at the 2025 NACS Show

A NACS Foundation initiative in partnership with FoodRecovery.org

HOW TO DONATE AT THE SHOW

- Pick up bright orange “DONATION” stickers at the Freeman Service Desk October 14-17.
- Clearly label items for donation with the sticker
- Keep all labeled items within your booth for pickup

Accepted Food & Product Donations

- Fruits, vegetables, whole grains
- Proteins (meat/plant-based), dairy, non-dairy items
- Non-alcoholic beverages
- Frozen meals, soups, pasta dishes
- Prepared/packaged foods (labeled)
- Cooking staples (flour, sugar, oils, condiments)
- Whole grain snacks, energy bars, crackers
- Chips, beef jerky, salty and sweet snacks
- Bakery items and candy (chocolate bars, cookies, pre-packaged baked goods)
- Personal care products & feminine hygiene items

We're Unable to Accept

- Opened, partially used, or damaged goods
- Alcohol or tobacco
- OTC medications
- Unlabeled food
- Any CBD or THC products

Thank you for helping us fight hunger and reduce food waste in Chicago and beyond. This effort is powered by the NACS Foundation's **Neighborhood Nourish** initiative, in partnership with **FoodRecovery.org**.

Kevin O'Connell, Executive Director, koconnell@convenience.org

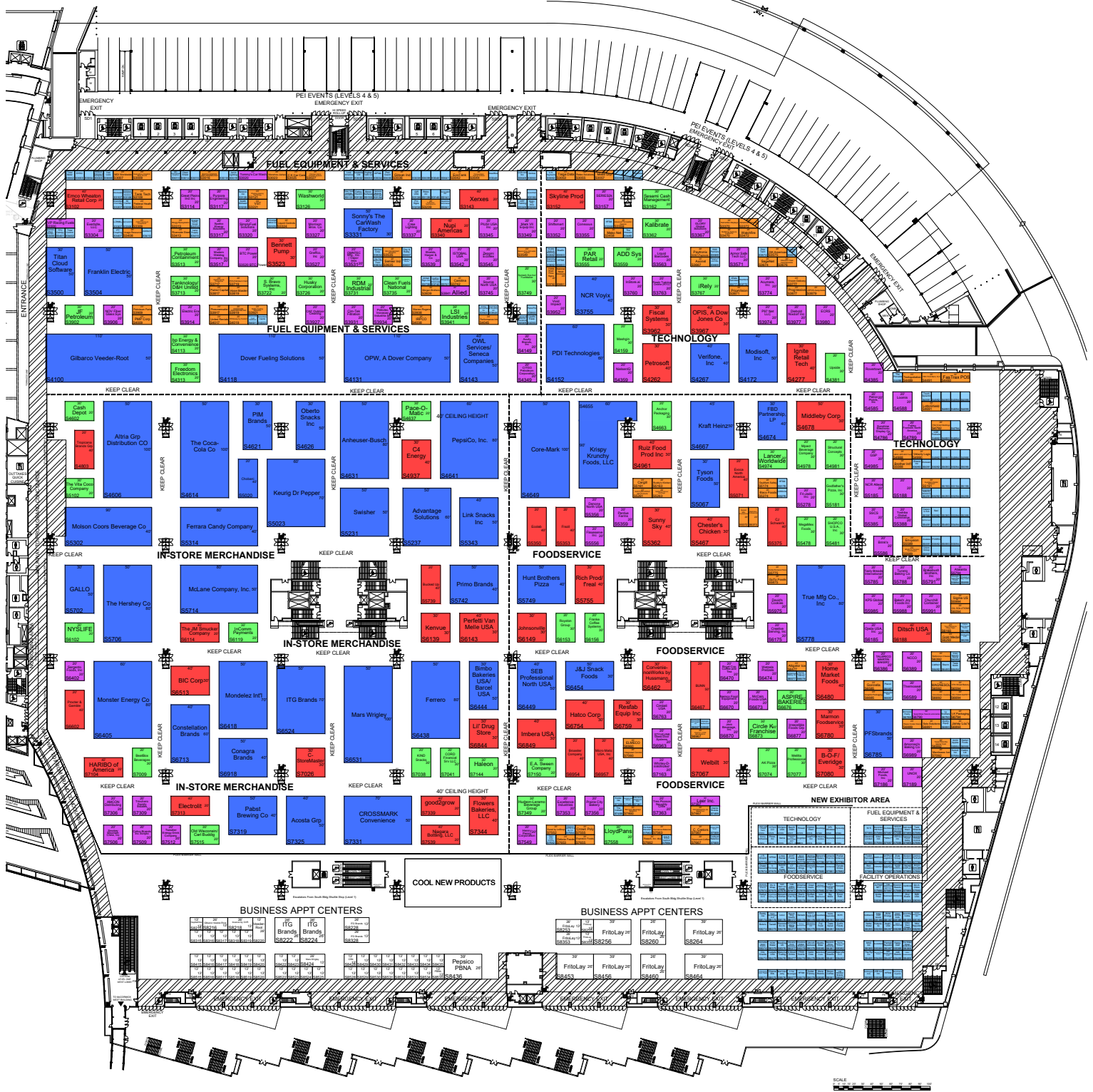


STICKER FOR PICK-UP

**Support our logistics
and nationwide
hunger relief efforts
by donating directly to
FoodRecovery.org.**

**Learn more at
FoodRecovery.org or email
hello@FoodRecovery.org**

Donations benefit: Greater Chicago Food Depository, Mission of Our Lady of the Angels, Breakthrough, Shepherd's Hope Food Pantry.



Target Move-in Legend

Friday, October 10th @ 7am	Sunday, October 12th @ 7am
Saturday, October 11th @ 7am	Sunday, October 12th @ 11 am
Saturday, October 11th @ 11am	Monday, October 13th @ 7am

NOTE:

Find your Target Date and Time here. Warehouse freight will be delivered to your booth by the end of your target day. Show site target date and time is when your driver needs to check in at the marshalling yard. All materials checked in on assigned target dates will unload by the end of the day. Marshalling yard hours are 6:30 AM - 2:30 PM part from the show break.

NACS SHOW - 10/15/25 - 10/17/25

MCCORMICK PLACE - SOUTH LEVEL 3 - CHICAGO, IL



Disclaimer - This floor plan is preliminary and subject to change pending review and official approval by all authorities having jurisdiction. Every effort has been made to ensure the accuracy of all information contained on this floor plan. However, no warranties, either expressed or implied, are made with respect to this floor plan. If the location of building columns, utilities or other architectural components of the facility is a consideration in the construction or usage of an exhibit, it is the sole responsibility of the exhibitor to physically inspect the facility to verify all dimensions and locations. © Copyright 2025, Freeman, all rights reserved. Confidential and Proprietary - the information contained herein is the proprietary information of Freeman and by accessing the information, the recipient agrees to keep the information confidential and not disclose it to any third party without the prior consent of Freeman. Recipient also agrees to only use the information for its internal evaluation purposes and for no other purpose, without the prior consent of Freeman.

Drawing Started:
4/28/2025

Started By:
MEGHAN MORTON

Account Sales:
DAVE BRACEWELL
Account Management:
RON BAHR

Revision Date:
4/28/2025
Revised By:
Lydia Gonzales

Line Item:
#14898617
Scale:
CUSTOM



Target Move-in Legend

- | | |
|-------------------------------|------------------------------|
| Friday, October 10th @ 7am | Sunday, October 12th @ 7am |
| Saturday, October 11th @ 7am | Sunday, October 12th @ 11 am |
| Saturday, October 11th @ 11am | Monday, October 13th @ 7am |

NACS SHOW - 10/15/25 - 10/17/25

MCCORMICK PLACE - NORTH LEVEL 3 - CHICAGO, IL

NOTE:
Find your Target Date and Time here.
Warehouse freight will be delivered to your booth by the end of your target day. Show site target date and time is when your driver needs to check in at the marshalling yard. All materials checked in on assigned target dates will unload by the end of the day. Marshaling yard hours are 6:30 AM - 2:30 PM part from the show break.

SAMPLING AUTHORIZATION REQUEST: FOOD INDUSTRY SHOWS

**Deadline for submissions of Sampling Forms and COIs to OVG Hospitality is
September 15, 2025 for NACS**

POLICY FOR FOOD AND BEVERAGE DISTRIBUTION ON SHOW FLOORS

Please complete this form to receive authorization to distribute food or beverages not purchased through OVG Hospitality, the exclusive food and beverage provider at McCormick Place Convention Center. **The Selling of Food and/or Beverage products by any other entity is strictly prohibited.**

Sponsoring organizations of Expositions and Trade Shows and their Exhibitors, may distribute **SAMPLES** of food and beverage products upon written authorization and adherence to all of the conditions outlined below. All other samples, not manufactured by the exhibiting company and food gifts (packaged or bulk) must be purchased through OVG Hospitality. If you are looking to have food or beverage items used as a traffic promoter to your booth (i.e., coffee, soft drinks, bottled water, popcorn, etc.), please contact OVG Hospitality and we will be happy to help you arrange these catering services.

GENERAL INFORMATION FOR FOOD INDUSTRY SHOWS

1. Items dispensed are limited to products **Manufactured, Processed or Distributed by Exhibiting Companies, Approved Exhibitors, Sponsors, Manufacturers or Distributors**. If they are not Manufactured, Processed or Distributed by the company, then you are NOT able to provide samples of food and beverage unless they are purchased through OVG Hospitality.
2. If you do Manufacture, Process, or Distribute the items, they are to be a **SAMPLE SIZE** and must be dispensed and distributed in accordance to Local and State Health Codes:
 - Non-Alcoholic Beverages can be a maximum of 8 oz. Sample Size, served in plastic cups. No cans or bottles will be permitted.
 - Food items are limited to "bite size," not to exceed 6 oz. portions.
 - Vendors **MUST** submit proof of having \$1,000,000.00 liability insurance naming OVG Hospitality, and the Metropolitan Pier and Exposition Authority as additional insured located at 2301 S Lakeshore Dr., Chicago IL 60616, and are responsible for State and Local Health Code.
3. If your company **Manufactures, Processes or Distributes** Alcoholic Beverages and these products are related to the purpose of the show, then you are able to serve **SAMPLE SIZES** and they must be dispensed and distributed in accordance to Local and State Health Codes:

- Vendors MUST submit proof of having \$1,000,000.00 liability insurance naming OVG Hospitality, and the Metropolitan Pier and Exposition Authority as additional insured located at 2301 S Lakeshore Dr., Chicago IL and are responsible for State and Local laws pertaining to the distribution of alcohol.

- Retail liquor tastings and product samplings, for which there is no charge to the consumer, may be provided in the following amounts:
 - Beer 7 oz.
 - Wine / Wine Coolers / Spirit Coolers 2 oz.
 - Liquor / Liqueurs / Distilled Spirits 0.5 oz.
 - Note: Alcohol cannot be served prior to 11:00 am on Sundays, per City of Chicago ordinance.
 - All alcohol must be served in plastic, disposable cups. No cans or bottles will be permitted.
 - Distribution of alcoholic products must be monitored and overseen by a OVG Hospitality staff bartender in compliance with Illinois Liquor Laws. Bartenders are available at \$375 per 4 hour shift and \$80 per each additional hour.
4. Vendors are responsible for all booth rental fees, electrical, plumbing, drayage, and all other McCormick Place Services.
5. Storage, Delivery, or Kitchen Use
 If you as the **Manufacturer, Processor or Distributor** require any product storage, delivery, or kitchen use, the following charges may be assessed:
- \$150.00 Per Day/Pallet for Refrigerated, Freezer, and Dry Storage.
 - \$50.00 one-time Handling Fee for 1-4 Skids and \$250.00 Handling Fee for 5 or more Skids.
 - \$50.00 Delivery Charge each time Product is delivered (on a 2'x4' cart) to the Booth/Room.
 - Additional charge for Rental of Equipment and Kitchen space, subject to availability.
 - \$250.00 per Hour for Kitchen Space, 4 hour minimum rental. Kitchen Space is reserved on a first come, first serve basis.
 - Additional charge for Rental of Equipment, subject to availability.

COMPANY SAMPLING PERMISSION INFORMATION

Show Name: _____

Show Sampling Dates: _____

Company Name, Booth Number & Hall Name: _____

Contact Name: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Item & Reason For Distribution

Please included quantity, portion size and method of dispensing items.

OVG Hospitality Approved Signature: _____ Date: _____

The Company Requesting Sampling acknowledges that they have sole responsibility for the use, servicing or other disposition of such items (including alcoholic beverages) in compliance with all applicable laws. Accordingly, the first agrees to indemnify and forever hold harmless OVG Hospitality and the McCormick Place Exposition Authority for McCormick Place Convention Center from all liabilities, damages, losses, costs or expense resulting directly or indirectly from the use, serving or other disposition of such items (including alcoholic beverages).

SEND TO:

CATERING OFFICE - OVG Hospitality at McCormick Place
infoovg@mccormickplace.com

2301 South Lake Shore Drive | Chicago, IL 60616

Telephone: (312) 791-7250 | Fax: (312) 791-7280





GROCERY ITEMS FOR EXHIBITING COMPANIES AT FOOD SHOWS

Approved clients will be authorized to bring in their own grocery items for recipe showcases, food sampling and displays for Food Shows at McCormick Place during the trade show run.

Clients will be limited to only bringing in items needed for the recipes for sampling of product they produce, manufacture, or distribute.

- The exhibiting company is required to complete an authorization form to submit to OVG Hospitality for approval.
- The grocery list with quantities is required to be submitted with the authorization form.
- Approvals will be filed and checked on during the show by an OVG Hospitality Catering Representative.

All outside grocery lists will incur a one-time fee in the amount of \$200.00. Upon approval, the exhibiting company will be provided with paperwork and a credit card authorization.

All Local health codes and City, State and Federal laws must be adhered to by the client.

OVG HOSPITALITY will not be responsible for receiving, handling or storing the product. The exhibiting company is responsible for delivering the grocery items directly to their booth and storage of all items. Please adhere to all Show Floor guidelines per the Facility and the General Service Contractor. If the product is delivered to OVG Hospitality, all processing, receiving, handling, storage and booth delivery fees will be applied to the account, at the client's expense.

OVG HOSPITALITY LABOR

Culinary staff can be hired to assist with the preparation or showcase of the item(s). Banquet Staff and Bartenders can be hired to assist with the presentation or service of the item(s) if the client requests a server to service their booth or event, or if alcohol is being served.

- \$375 for up to a four hour shift
- \$80 for each additional hour

OVG HOSPITALITY Stewarding staff can be hired to wash dishes.

- Pricing will be based on the volume and frequency of the items to be washed.

ALCOHOL

No alcohol may be brought into the facility unless approved by OVG Hospitality for sampling purposes. Alcoholic beverages and services are regulated by the Liquor Control Board. OVG Hospitality, as a licensee, is responsible for the administration of these regulations. Should your recipe include alcohol, the product must be purchased through OVG Hospitality.

Guideline for Alcohol Beverage Sampling Deliveries to McCormick Place.

Two options are available – each option requires the exhibitor to complete and submit a sampling form and Certificate of Insurance (COI).

1. Exhibitors as Manufacturers or Distributors:

If the exhibitor is the **manufacturer or distributor** of the product, they may coordinate directly with the **NACS Exhibitor Services Team** to facilitate delivery to Freeman, including handling, storage, and related logistics.

- If the exhibitor intends to **conduct alcohol sampling**, a **bar monitor** is required at a rate of **\$375 for a 4-hour shift, \$80 per additional hour**, or they may choose to hire a **dedicated bartender** to serve the sampling at the same rate.
- A completed Sampling Form and COI has to be submitted to OVG Hospitality.
- If alcohol is being **shipped via a distributor**, please contact your NACS Account Manager at <mailto:expoupdate@convenience.org> with the distributor's name and delivery details.
-

2. Exhibitors Using OVG Hospitality Beverage Distributors (Pass-Through Process):

If an exhibitor is working with **OVG Hospitality's approved beverage distributors**, all delivery arrangements must be made **directly with OVG Hospitality and the local distributor – subject to approval from OVG Hospitality**

Cost of Beverages, a 10% Handling Fee based off Beverage Cost, Storage, and Delivery Fees will apply.

- An **invoice must accompany the delivery**, and payment arrangements must be handled between the exhibiting company and OVG Hospitality. **Exhibitor cannot process payment directly through the beverage distributor, order must place through OVG Hospitality.*

[illegible]

OVG Hospitality Approved Signature: _____ Date: _____

EXHIBITOR BILL OF RIGHTS

An Exhibitor Employee may perform work in a booth of any size. They can work within the booth using their own ladders or hand tools, cordless tools, power tools and other tools designated by McCormick Place. **An exhibitor and exhibitor employees are prohibited, at all times, from using scooters, forklifts, genie lifts, pallet jacks, condors, scaffolding, scissor lifts, motorized dollies, or similar motorized or hydraulic equipment on Authority premises.**

“Exhibitor Employee” is defined as any person who has been employed by the exhibitor as a full-time employee for a minimum of 6 months before the show’s opening date. Proof of employment in the form of a W-2, payroll document or other documentation may be required upon request if deemed necessary by McCormick Place management. Documentation must be furnished within 24 hours of notification.

In addition to the work currently performed, exhibitors may also perform the following work within their booth:

- > Setting-up and dismantling exhibits
- > Assembling and disassembling materials, machinery, or equipment
- > Installing all signs, graphics, props, other decorative items, and drapery, including the skirting of tables
- > Delivering, setting-up, plugging-in, interconnecting and operating electrical equipment, computers, audio-visual devices, and other equipment
- > Skidding, positioning, and re-skidding all exhibitor materials, machinery and equipment using their own non-motorized hand trucks, non-hydraulic hand trucks and dollies

Exhibitors can load/unload materials from automobiles and small utility vehicles (ASUV) at designated McCormick Place docks using their own non-motorized, non-hydraulic hand trucks and dollies. For more information on the ASUV program, and to register, visit the Exhibitor section of the McCormick Place website:

www.mccormickplace.com.

Please call 312-791-7299, if you have any questions or need clarification regarding the Exhibitor Bill of Rights. Leave a detailed message including Your Name, Company Name, Telephone Number, Date and Time of the call.

Your call will be promptly returned between the hours of

7:00am – 6:30pm



EXHIBITOR RIGHTS “DO NOT APPLY” TO

To: McCormick Place Registered Contractors

Re: Exhibitor Rights **do not** apply to contractor personnel

All registered companies and contractors operating at McCormick Place must follow the State of Illinois Legislation regarding display installation/dismantling.

One of the significant changes in the legislation is that it allows “Full Time Exhibitor Personnel” to perform work on their display without any size limitation. This work includes the use of tools both hand and power tools and electrical work.

IT IS IMPORTANT TO NOTE THAT THE LEGISLATION DOES NOT ALLOW EXHIBITORS TO TRANSFER THEIR RIGHTS TO CONTRACTOR PERSONNEL.

Any registered contractor who attempts to take advantage of these changes, created by the legislation, by posing as an exhibitor employee will incur serious consequences including the possible revocation of the “Right of Entry” agreement. It is the contractor’s responsibility to have a complete understanding of all jurisdiction rules and McCormick Place rules that apply to any specific work.

For more information visit the McCormick Place website:
www.mccormickplace.com or you may contact the following personnel:

Dean Hinderman	dhinderman@mccormickplace.com	773-709-7076
Pat Allen	pallen@mpea.com	312-791-6551
Alichia Johnson	ajohnson@mpea.com	312-791-7186



FIRE SAFETY REGULATIONS

BOOTH STAGING

In addition to equipment and furniture placed within a booth space, Exhibitors can stage the following items:

- Boxed or loose product, materials or literature
- Fiber cases used to ship pop-up displays
- Personal items such as luggage, purses, briefcases or coats

The following restrictions must be observed when staging these additional items:

- The amount of product, materials or literature that may be staged within a booth space must not exceed a one-day supply
- Items may be placed either in a display case, on a counter, on a shelving unit, in a closet, on a table, under a table or stacked neatly within the booth space
- Items that are placed under a table must not protrude outside the table dimensions
- Items that are stacked must not create a tripping hazard or hamper easy movement within the booth space
- Items may not be placed on or within six inches of floor ports, electrical wiring or cabling.
- Items may not be placed behind drape within the booth
- Pallets, empty crates, cartons and boxes may not be stored in the booth space
- Staging will not be allowed behind the back wall of the booth and behind the drape within the booth

Fire Safety personnel will patrol the exhibit area. If anyone is in violation, a written notice will be given to the Exhibitor.

FIRE RETARDANCY

Booth construction and decoration materials must be fire retardant. It is suggested that a certificate of retardancy be available at the show to prevent the need for possible on-site testing of the material. Fabrics must pass the NFPA-701 Code, and all other construction and decoration materials must pass the NFPA-703 Code as well as the UL-1975 test.

General guidelines for material fire retardancy include:

- Backdrops, tents, canopies, dust and table covers, drapes and similar fabrics: these fabrics can often be made fire retardant by a dry cleaner that can issue a certificate of fire retardancy. Suppliers and/or display manufacturers can also provide a certificate included with the materials.
- Corrugated cardboard/display boxes: these materials can best be made fire retardant at a factory.
- Wood and wood by-products: if wood materials are not sufficiently fire retardant, a certified fire-retardant specialist using pressure impregnation or similar impregnation method must treat them.
- Polyurethane foam, plastic and similar products need to be treated as well.

OPEN FLAME DEVICES

Used for illumination or decorations, such as candles, gelled alcohol fuel fire bowls, firepots or fireplaces must comply with the following:

- Prior notification and review by McCormick Place Fire Safety Manager, the Fire Prevention Bureau, Fire Marshal and Event Organizer.
- Must be contained inside a non-combustible enclosure that totally encapsulates the flame providing a measure of safety to the public.
- Must be positioned on a non-combustible surface with 24-inch clearance for the flame device from any combustibles and booth back wall.
- Must have a mechanism available to quickly and safely extinguish the flame.
- Must have at least one multipurpose fire extinguisher rated minimum 2–A: 10–BC strategically located within the booth.
- Booth personnel should be familiar with the operation of the fire extinguisher.
- Booth personnel must be in attendance whenever the device is in use.
- Maximum one day supply of the replacement fuel is allowed in the booth.
- Device must be allowed to cool before refueling.
- Flame must be extinguished ½ hour prior to show closing.

HAZARDOUS DEMONSTRATION/DISPLAY MATERIALS/PYROTECHNICS

When designing demonstrations and displays, note that the following devices require pre-approval by McCormick Place and the Chicago Fire Department (CFD):

- Lasers, open flames (including candles)
- Smoke-producing devices
- Indoor Pyrotechnics have special permitting procedures through the City of Chicago Fire Prevention Bureau. Contact the McCormick Place Fire Safety Manager.
- Heating appliances
- Welding, brazing or cutting equipment
- Radioactive materials

- Compressed gas or compressed liquid cylinders if applicable used in the booth must be securely anchored to prevent toppling
- Gasoline, kerosene or other flammable, toxic liquid, solid or gas
 - A limited supply of these fuels may be stored in the demonstration device but cannot be stored overnight.
 - All fuel transfers must use safety cans.
- When displaying a flammable or combustible labeled product, the display container shall be empty. Up to two aerosol cans may be used for demonstration purposes only.

Approval requests must be sent in 60 days before move-in of the event. The request must state how the demonstration will avoid hazards to people or nearby objects. Plexiglas or similar protection is required whenever sparking may occur. Fire extinguishers will also be required.

Any chemical, substance or material deemed hazardous by OSHA requires pre-approval and must be accompanied with the appropriate Material Safety Data Sheet (MSDS). The Fire Safety Office will need copies of the MSDS before the materials arrive.

PROHIBITED MATERIALS

The following items are fire-hazardous and prohibited in McCormick Place:

- All flammable compressed gases, such as propane and butane
- Explosives and live ammunition
- Untreated Christmas trees, cut evergreens or similar trees
- Fireplace logs and similar materials
- Charcoal
- Untreated mulch, Hay Straw, Bamboo and Spanish moss

COOKING AND HEAT-GENERATING DEVICES

If cooking or heating appliances will be used, they must be powered electrically or by natural gas. Stoves and heaters for booth usage must be UL listed/approved and also be adequately ventilated. Nothing combustible may be placed near any heat-producing appliance. A UL listed/approved, 2–A: 10–BC ABC-type fire extinguisher is required in such exhibits.

FIRE HOSE CABINETS, PULL STATIONS, AISLES AND EXITS

- Each of these fire safety supports must always be visible and accessible. Adjustments to space and equipment may be required.
- Chairs, tables and other display equipment must be clear of all aisles, corridors, stairways and other exit areas.

MULTI-LEVEL BOOTHS OR CEILINGS (INCLUDING TENTS)

Double-decker booths or booths with ceilings (including tents) were previously required to be equipped with fire safety devices. However, our Fire Safety Department and major show contractors have worked with the CFD to develop specific codes for the trade show environment that would offer a safe and cost-effective alternative to sprinklers. These specific requirements apply to all exhibits that have a ceiling or second story.

Booths fall into one of the five following booth formats:

Format 1: Exhibits with two stories fewer than 225 square feet

Format 2: Exhibits with two stories at or over 225 square feet

Format 3: Exhibits with ceilings under 225 square feet

Format 4: Exhibits with ceilings at or over 225 square feet

Format 5: Multiple-level exhibits, which require automatic sprinklers or any of the above exhibits with installed automatic sprinklers. Separate fire code items apply.

For booth formats 1–4, you will need to comply with the fire code items marked yes on the following table:

Fire Code Compliance

Exhibits with Multiple Levels or Ceilings

Fire Code Item	Booth Format			
	1	2	3	4
1. Max. Dimensions	Yes	Yes	No	Yes
2. Second Level	Yes	Yes	No	No
3. Exit Stairways	Yes	Yes	No	No
4. Smoke Detectors	Yes	Yes	Yes	Yes
5. Fire Extinguishers	Yes	Yes	Yes	Yes
6. Posted Certificate of Fire Retardancy	No	Yes	No	Yes
7. Certified Approval	Yes	Yes	No	Yes
8. Fire Marshal Review	Yes	Yes	Yes	Yes

For exhibits using automatic sprinklers, the amount and type of sprinkler coverage needed depends on the booth specifications. If automatic sprinklers are preferred, or are required, contact our Fire Safety Office to discuss your options.

Fire Code Items for Multiple Level Booths

- Maximum Dimensions: To avoid the sprinkler requirement, your exhibit must be less than or equal to 2 levels high (maximum 30-foot elevation) or 5,000 square feet of enclosed area.
- Second Level: Second levels must remain open and uncovered. If they are covered, sprinkler protection will be required. Booths with a third level or more must also have special sprinkler coverage.
- Staircases: Staircases between levels must follow the Americans with Disabilities Act and meet the following requirements:

- Minimum of 3 feet in width
- Provide a handrail on at least one side
- Provide handrails a maximum of 1-1/2 inches in circumference and turned into walls
- Not be spiral or winding
- If the top deck is designed to hold over 10 people, or exceeds 1,200 square feet in area, a second staircase is required which must be remote from the main staircase and meet the same construction requirements
- **Smoke Detectors:** All areas under the second level or ceiling, including closets, need to be equipped with a UL approved (or similarly approved), battery-operated smoke detector. If this space is enclosed after hours, the smoke detector must be audible outside the enclosed area.
- **Fire Extinguishers:** A UL-approved (or similarly approved) 2 ½ pound ABC-type fire extinguisher must be posted in a clearly visible and readily accessible area for each 500 square-foot enclosure.
- **Posted Certificate of Fire Retardancy:** A certificate verifying the fire retardancy of your booth construction materials must be posted in a conspicuous place within the exhibit.
- **Certified Approval:** After the booth has been designed, the blueprints must be approved and stamped by a licensed professional structural engineer. These blueprints should include dimensions and an isometric rendering. This approval applies to all booth formats outlined previously.
- **Fire Safety Review:** Send stamped blueprints to McCormick Place for review with the Fire Safety Division and by the CFD at least 60 days before the show opens to allow enough time for any needed corrections. Be sure that plans show dimensions and an isometric rendering of your exhibit. In addition, all areas requiring sprinkler protection must be highlighted. If plans are not provided on time, it may cause delays or disapproval of your booth to occur during the pre-show fire inspection.
- **Fire Guards:** Once a multiple level booth or a booth with a ceiling is built and completed, and whenever the exhibit or show is closed for business, special fire watch coverage is required. Use of individuals designated as fire guards is subject to prior approval by the McCormick Place Fire Safety Manager.
- **Americans with Disabilities Act:** All exhibits must comply with the ADA. For information on compliance, contact the McCormick Place Fire Safety Manager.

VEHICLE DISPLAYS

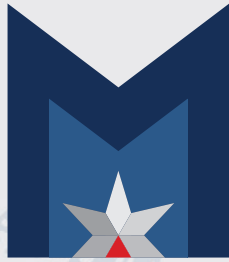
- Any vehicle or other apparatus that has a fuel tank and is part of a display, is required to be equipped with a locking (or taped) gas cap and can contain no more than 1/8 tank of fuel.
- Once the vehicle has been positioned, it cannot be moved until move-out begins, without prior approval by the Fire Safety Manager or Designee.
- Battery cables must be disconnected once the vehicle is positioned. The engine cannot be operated during show hours.
- Refueling must be done off property.

HAZARDOUS MATERIALS

Neither McCormick Place Housekeeping Department nor your Official Service Contractor manages hazardous material removal. It is the responsibility of the Event Organizer to hire a vendor to handle these hazardous materials.

HAZE/FOG/SMOKE MACHINES

The level of fog/smoke used as part of an event may set off the fire alarm system. To eliminate this fire safety issue, McCormick Place restricts usage of fog/smoke machines to water-based chemicals. The Fire Safety Department must obtain advance approval. A copy of the Material Safety Data Sheet (MSDS) covering the machine along with an outline of where it will be used, and a schedule including rehearsal and show times must be given to your Event Manager for review.



McCORMICK PLACE®
C H I C A G O

NACS®

EXHIBITOR MENU

Exhibitor Catering Order Deadline: September 15, 2025





**AUTHENTIC CHICAGO
VIBRANT FLAVORS
GARDEN TO PLATE**



WELCOME!

WE ARE EXCITED TO HOST YOU AT MCCORMICK PLACE,
THE PREMIER CONVENTION FACILITY IN NORTH AMERICA.



Is the food & beverage division of Oak View Group and the fastest-growing hospitality company in the world, an achievement we earned by re-imagining food service and designing for an evolved audience. We are at the forefront of culinary excellence because we continually challenge the norms and evolve our operations to maximize guest and client satisfaction. OVG Hospitality was conceived and created to address a desire to feed all of the senses. This is show business, and guests expect an elevated hospitality experience via imaginative sights, smells, sounds, and tastes.

We make food exciting, we serve it with speed, and we are committed to embracing the flavors, brands, and cultures of the communities where we do business. Being immersed in a foodie city like Chicago, our culinary team is committed to bringing forward the vibrant flavors found throughout the many iconic neighborhoods to create an authentic experience for our guests.

Our Director of Culinary Innovations, Executive Chef and entire team celebrate the diversity of the city and continue to build local partnerships to provide a best-in-class experience for every event.



ON THE MENU

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À LA CARTE

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

BREAKFAST SANDWICHES & WRAPS

110.00 PER DOZEN, PER SELECTION

- Egg, Applewood Bacon, Cheddar, Flaky Croissant
- Egg, Portobello Mushroom, Smoked Gouda Cheese, Flaky Croissant
- Egg, Smoked Ham, Swiss, English Muffin
- Egg, Swiss, English Muffin
- Egg Whites, Spinach, Tomato, Swiss, Wheat Tortilla V
- Egg, Chorizo, Jack Cheese, Black Beans, Poblano, Flour Tortilla
- Vegan Egg And Sausage, Maple Glaze, English Muffin VG

BAKE SHOP

PRICED PER DOZEN (MINIMUM OF 2)

- Assorted Scones V 65.00
- Assorted Muffins V 62.00
- Assorted Danish V 65.00
- Bagels With Cream Cheese V 65.00
- Pound Cake Slices, Assorted Flavors V 50.00
- Cookies
- Chocolate Chip, Oatmeal Raisin, Sugar V 52.00
- Brownies And Blondies V 55.00
- Cupcakes, Assorted Flavors V 72.00

SWEET SHOP

PRICED PER DOZEN (MINIMUM OF 2)

- Assorted Full Size Candy Bars, M&M, Snickers, Kit Kat V 54.00

SAVORY

PRICED PER DOZEN (MINIMUM OF 2)

- Kettle Chips VG | DF 48.00
- Mini Pretzels V 48.00
- McCormick Place Signature Snack Mix VI Nut Free 48.00
- Mama Lee's Popcorn, Various Flavors V | GF Community Partner 72.00
- Skinny Popcorn GF | VG 50.00
- Individually Packaged Assorted Chips 48.00
- Nuts, Assorted VG | GF | DF 74.00
- Individually Packaged Trail Mix 74.00
- Stacy's Pita Chips 50.00

HEALTHY

PRICED PER PERSON, MINIMUM 25

- Build Your Own Trail Mix Bar V 12.00
- Yogurt Parfait Bar V 12.00
- Assorted Whole Fruit (By The Dozen) Apples, Oranges And Bananas 42.00

ALL NATURAL FRUIT INFUSED WATERS

158.00 PER (3) GALLONS, PER SELECTION

Strawberry Basil, Citrus Mint OR Cucumber And Apple

BEVERAGES

BY THE CASE

- Soft Drinks (Case Of 24) 96.00
- Flavored Sparkling Water (Case Of 24) 96.00
- Still Aluminum Bottled Water (Case Of 24) 168.00
- Cold Brew (Case Of 12) 120.00
- Iced Tea, Various Flavors (Case Of 12) 80.00
- Assorted Bottled Juices (Case Of 24) 128.00
- Orange, Apple And Cranberry Juice

BEVERAGES BY THE GALLON

3 GALLON MINIMUM

- Freshly Brewed Regular And Decaffeinated Coffee, Herbal Tea Selection 79.00
- Chicago French Press Coffee* 85.00
- Starbucks Coffee* 90.00
- Orange, Apple, Cranberry Juice 58.00
- Iced Tea 52.00
- Lemonade 52.00

COMMUNITY PARTNER



Providing
Locally Roasted
Coffee Beans

Dietary Symbols: V = Vegetarian | VG = Vegan
GF = Gluten Free | DF = Dairy Free

*Please consult with your Catering Sales Manager to confirm capacity.

À LA CARTE

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.



PER POUND

Premium Mixed Nuts	45.00
Honey Roasted Peanuts	32.00
Miniature Pretzels	26.00
Miniature Hershey's Chocolates	34.00

SERVES 8-10 PEOPLE MINIMUM ORDER OF 20 PEOPLE

Potato Chips & French Onion Dip	32.00
Pita Chips & Humus	32.00
Tortilla Chips & Salsa	32.00



SNACK CUPS

MINIMUM OF 12 PER SELECTION
PRICING IS PER DOZEN

Red Grapes & Cubed Cheese	90.00
Individual Crudités Carrots, Celery, Radish, Cucumber, Tomato Served With Ranch Dressing	90.00
Italian Antipasto Cups Artichoke, Sundried Tomato, Olives, Pepperoni, Provolone, Served With Italian Dressing	90.00

INDIVIDUALLY WRAPPED

PRICING IS PER DOZEN
MINIMUM ORDER OF ONE DOZEN PER ITEM

Chocolate Dipped Graham Crackers	57.00
Chocolate Dipped Pretzel Rods	57.00
Kind Bars	75.00
Assorted Energy Bars	87.00
Assorted Quaker Granola Bars	52.00

EXHIBIT ENGAGEMENT BUILDERS

Booth attendant fee is an additional \$375 per four hour shift. Prices do not include taxes and administrative fees. Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

ICE CREAM SOCIAL

ICE CREAM FREEZER RENTAL | 250.00 PER DAY

GOURMET ICE CREAM TREATS

72.00 PER DOZEN

Assorted Ice Cream Sandwiches And Cones

Required Power: 1 Dedicated 100v/20amp Circuits Per Machine

One-Time Delivery Fee: 50.00 | One-Time Pickup Fee: 50.00

WARM GOURMET PRETZELS

SOFT PRETZEL MACHINE RENTAL | 250.00 PER DAY

GOURMET SOFT PRETZELS

84.00 PER DOZEN | CHOOSE ONE

Plain, Salted, Cinnamon Sugar V | DF

Cheese Sauce V

Required Power: 1 Dedicated 100v/20amp Circuits Per Machine

One-Time Delivery Fee: 50.00 | One-Time Pickup Fee: 50.00

One Attendant Fee For A 4 Hour Minimum: 375.00

WATER COOLER RENTAL

115.00 FIRST DAY | 50.00 EACH ADDITIONAL DAY

5-GALLON PURIFIED WATER JUG

55.00

Required Power: 110v/15amp Dedicated Circuit Per Machine.



FRESHLY BAKED COOKIES

Who Can Resist The Aroma And Temptation Of Fresh Oven-Baked Cookies? Offer Your Guests A Special Treat With A Choice Of The Following Flavors:

CHOCOLATE CHIP, OATMEAL RAISIN, SUGAR, OR CARNIVAL

COOKIE SERVICE

FOR UP TO 8 HOURS

1,500.00

Includes:

One Attendant To Bake And Serve Cookies

Convection Cookie Oven Rental

640 Cookies (2 Cases / 1-2 Flavors)

FOR UP TO 4 HOURS

975.00

Includes:

One Attendant To Bake And Serve Cookies

Convection Cookie Oven Rental

320 Cookies (1 Case / 1 Flavor)

ADDITIONAL COOKIES

480.00

320 Cookies (1 Case)

One Flavor Per Case | Cases Cannot Be Divided

Required power: 120v/20amp dedicated circuit per machine

One time delivery fee: 50.00 | One-time pick-up fee 50.00



EXHIBIT ENGAGEMENT BUILDERS

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

BARISTA BAR SERVICE

The Finest Quality, Fresh Roasted Espresso For Your Beverages A Custom Blend Of Colombian, Costa Rican, Java Robust And Brazilian Beans Produced By An Award-Winning Roaster.

SERVICE FOR UP TO 8 HOURS | 2,275.00

Includes:

One Professionally Attired Barista
Contemporary Cappuccino Machine
400 Espresso Based Beverages Served In Disposable Cups
(Additional Cups May Be Purchased)
Beverages Including Americano, Cappuccino, Latte And Espresso

SPECIALTY DRINK UPGRADES | 225.00

Vanilla Lattes, Mochas And Hot Chocolate

ADDITIONS

Iced Americanos And Lattes	75.00 Per 100
Additional Beverages	565.00 Per 100
Additional Hours	200.00 Per Hour

Required Power: (2) 120v/20amp Dedicated Circuit Per Machine
One-Time Set-Up Fee: 250.00

FROZEN BEVERAGE STATIONS

Our Collection Of Classic And Inspired Frozen Beverages Over Many Ways To Draw Traffic To Your Booth. Each Service Is Sold Individually For The Duration Of The Show.

SERVICE FOR UP TO 8 HOURS | 2,275.00

Includes:

One Professionally Attired Attendant
400 Beverages Served In Disposable Cups
High-Volume Ice Blending Machine

CHOOSE 1 SERVICE FOR THE DURATION OF THE SHOW:

Garrett's Caramel Corn Frappe - Frozen Fun With Chicago's Original Caramel Corn Since 1949

Frozen Coffee

Delicious, Cool And Caffeinated

Eli's Cheesecake Shake - Popular Cake Shake With Chicago's Iconic Eli's Cheesecake Since 1980

Frozen Lemonade - Tart, Smooth And Creamy

Strawberry & Mango Smoothie - Choice Of Strawberry, Mango Or Layered Combination

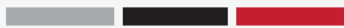
ADDITIONS

Add Blueberry Boba Pearls To Beverages	150.00 Per 100
Additional Beverages	565.00 Per 100
Additional Hours	200.00 Per Hour

Required Power: (2) 120v/20amp Dedicated Circuit Per Machine
One-Time Set-Up Fee: 250.00

COMMUNITY PARTNER

CAFÉ LINES



in-booth hospitality

Unforgettable &
Creative Sensory
Experiences! 100%
Employee Owned.

PLEASE CONTACT YOUR CATERING SALES MANAGER TO DISCUSS UPGRADE OPTIONS, CUSTOMIZATION SERVICES AND PRICING.



LUNCH PLATTERS

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

SANDWICH PLATTERS

Priced For 6 Guests | Each Sandwich Is Served With Individual Bag Of Chips And Condiments

GRILLED CHICKEN PESTO

120.00

Grilled Chicken Breast, Fresh Mozzarella, Oven Dried Tomato, Arugula, Basil Pesto, Ciabatta Roll

HAM & SMOKED GOUDA

120.00

Smoked Ham, Smoked Gouda, Dijon Mustard-Aioli, Arugula, Flaky Croissant

ITALIAN ROAST BEEF

120.00

Shaved Roast Beef, Provolone Cheese, Roasted Red Peppers, Arugula, Red Wine Vinaigrette, Sammy Tuscan Roll

ROASTED VEGETABLE V

120.00

Roasted Bell Peppers, Zucchini, Eggplant, Red Onion, Fresh Mozzarella, Basil Pesto, Focaccia Bread

ROASTED TURKEY AND WHITE CHEDDAR

120.00

Roasted Turkey, White Cheddar, Lettuce, Tomatoes, Honey Mustard, Pretzel Roll



SALAD PLATTERS

Priced For 6 Guests | Each Salad Is Served With Individual Bag Of Chips And Condiments

COBB SALAD GF

120.00

Grilled Chicken Breast, Bacon, Hard-Boiled Eggs, Tomatoes, Blue Cheese Crumbles, Mixed Greens, Avocado-Ranch Dressing

MIXED SPINACH AND KALE SALAD VG | GF | DF

108.00

Spicy Sweet Vinaigrette

SONOMA QUINOA SALAD VG | GF | DF

120.00

Quinoa, Roasted Sweet Potatoes, Dried Cranberries, Toasted Walnuts, Lemon-Tahini Dressing

BABY GREEN AND BERRY SALAD V | GF

108.00

Baby Greens, Berries, Spiced Pecans, Blue Cheese, White Balsamic Vinaigrette



CHIP SUBSTITUTION

Enhance your experience with a Non-GMO Project Verified, Certified Gluten Free, Kosher and Vegan snack option for an additional 6.00 per order. See page 10 for more details.

BOXED LUNCHES

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.



BOXED LUNCHES ARE 44.00 PER PERSON

Each Box Includes Individual Bag Of Chips, Whole Seasonal Fruit, Cookie And Canned Soda.

Upgrade To Canned Water - Additional 2.50 Per Person.

Maximum Of Two Selections For Groups Of 25 Or Less.

Maximum Of Three Selections For Groups Of More Than 26.

GRILLED CHICKEN PESTO

Grilled Chicken Breast, Fresh Mozzarella, Oven Dried Tomato, Arugula, Basil Pesto, Ciabatta Roll

HAM & SMOKED GOUDA

Smoked Ham, Smoked Gouda, Dijon Mustard-Aioli, Arugula, Flaky Croissant

ITALIAN ROAST BEEF

Shaved Roast Beef, Provolone Cheese, Roasted Red Peppers, Arugula, Red Wine Vinaigrette, Sammy Tuscan Roll

ROASTED VEGETABLE V

Roasted Bell Peppers, Zucchini, Eggplant, Red Onion, Fresh Mozzarella, Basil Pesto, Focaccia Bread

ROASTED TURKEY AND WHITE CHEDDAR

Roasted Turkey, White Cheddar, Lettuce, Tomatoes, Honey Mustard, Pretzel Roll

THE HUMMUS WRAP VG

Hummus, Roasted Red Peppers, Cucumber, Tomato, Red Onion, Mixed Greens, Tahini Sauce, Spinach Wrap

COBB SALAD GF

Grilled Chicken Breast, Bacon, Hard-Boiled Eggs, Tomatoes, Blue Cheese Crumbles, Mixed Greens, Avocado-Ranch Dressing

THAI NOODLE SALAD VG | GF | DF

Rice Noodles, Red Bell Pepper, Carrots, Cucumber, Mixed Greens, Spicy Peanut Dressing, Cilantro

ROAST TURKEY CAPRESE PASTA SALAD

Rotini Pasta, Cherry Tomatoes, Fresh Mozzarella, Basil Pesto, Mixed Greens, Balsamic Glaze

MEDITERRANEAN CHICKPEA SALAD V | GF

Crispy Chickpeas, Cucumbers, Tomatoes, Red Onion, Kalamata Olives, Feta Cheese, Mixed Greens, Lemon Vinaigrette

CHIP SUBSTITUTION

Enhance your experience with a Non-GMO Project Verified, Certified Gluten Free, Kosher and Vegan snack option for an additional 1.00 per person. See page 10 for more details.

LUNCH PLATTER/BOX SNACK UPGRADES

Replace your lunch platter/boxed lunch individual chip option with one of Our Home's wholesome snacks. Please consult with your Catering Sales Manager about upgrade costs. Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

Our Home is renowned for crafting snacks that cater to everyone, featuring delicious flavors and high-quality ingredients suitable for any occasion. Choose to upgrade your individual chip lunch option with a selection from one of their tasteful brands including: Popchips, Food Should Taste Good, and Good Health Snacks. All of these delicious options pair wonderfully with our sandwiches.



ALL BRANDS ARE NON-GMO PROJECT VERIFIED, CERTIFIED GLUTEN FREE, KOSHER & VEGAN!

popchips®

BBQ
SEA SALT
SOUR CREAM & ONION
SEA SALT & VINEGAR
NACHO
SWEET HEAT



**FOOD
SHOULD
TASTE
GOOD**
BRAND

SWEET POTATO TORTILLA CHIPS
MULTIGRAIN TORTILLA CHIPS
BLUE CORN TORTILLA CHIPS



**good
health**
POSITIVELY SNACKABLE.

AVOCADO OIL KETTLE STYLE
POTATO CHIPS
Sea Salted, BBQ
VEGGIE STIX
Sea Salted
VEGGIE STRAWS
Sea Salted
VEGGIE CHIPS
Sea Salted



RECEPTION HORS D'OEUVRES

Ordered in multiples of 25. Booth attendant fee is an additional \$375 per four hour shift. Prices do not include taxes and administrative fees. Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

CHICKEN

- **CHICKEN PESTO SLIDER 175.00**
Fontina, Oven Dried Tomato, Calabrian Chile Aioli
- **BUFFALO CHICKEN SPRING ROLL GF | 150.00**
Cucumber-Ranch

PORK

- **PULLED PORK SLIDER | 175.00**
Sweet BBQ Sauce, Crispy Fried Onions
- **BBQ PORK BAO, PORK ON BAO (STEAMED) | 175.00**
Pickled Vegetables

SEAFOOD

- **CRAB CAKE DF | 225.00**
Chervil-Lemon Aioli
- **CHILI-GARLIC SHRIMP SATAY GF | DF | 175.00**
Lime And Mint Sauce

BEEF

- **MINI CHEESEBURGER | 175.00**
American Cheese, Balsamic Onion Jam

VEGETARIAN V

- **VEGETABLE SPRING ROLL DF | 150.00**
Sweet Chili Sauce

GLUTEN FREE GF

- **CAPRESE SKEWER | 150.00**
With Balsamic Reduction

VEGAN VG

- **HEARTS OF PALM CEVICHE GF | DF | 150.00**
Crispy Tortilla
- **CARIBBEAN RISOTTO CAKE DF | 150.00**
Mango Habanero Sauce

Dietary Symbols: V = Vegetarian | VG = Vegan
GF = Gluten Free | DF = Dairy Free



DISPLAY STATIONS

Priced To Serve 25 Guests. Prices do not include taxes and administrative fees.
Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.



DISPLAY STATIONS

ARTISANAL CHEESE & CHARCUTERIE

Artisanal Cheeses, Imported Prosciutto, Salami, Sweet Sopressata, And Spicy Capicola Served With Pickled Vegetables, Focaccia Crostini, Flavored Olive Oil

375.00

INTERNATIONAL CHEESE DISPLAY V

Chef's Selection Of Cheeses Served With Wildflower Honey, Fresh Seasonal Berries, Dried Fruit Garnish, Sliced Crostini, Crackers, And Flat Breads

350.00

HUMMUS TRIO VG | DF

Traditional Lemon And Garlic, Spice Red Pepper, And Edamame Hummus Served With Fresh Cut Vegetables And Pita Chips

225.00

GARDEN FRESH CRUDITÉ V | GF

Fresh Cut Vegetables, Buttermilk Ranch Dip And Hummus

275.00

SEASONAL FRUIT V | VG | GF OPTION

Sliced Seasonal Fruit And Berries

275.00

DESSERT DISPLAYS

ASSORTED BUTTER COOKIES & MINI DESSERTS V

275.00

ELI'S CHEESECAKE FAMOUS DESSERT

Assorted Petite Cheesecake Bites, Mini Fruit Pies And Tarts

300.00

CHOCOLATE & CANDY SHOP V

Chocolates, Mini Chocolate Desserts, Candy Jars

175.00

BARS

BAR SERVICE INCLUDES STANDARD MIXERS. BARTENDER FEE ADDITIONAL 375.00.
ONE BARTENDER REQUIRED PER 100 GUESTS. 1,000.00 MINIMUM

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.



CONSUMPTION HOSTED BARS

Bar Service Includes Standard Mixers.

PREMIUM SPIRITS 13.00 PER DRINK

Kettle One Vodka
Bombay Dry Gin
Bacardi Superior Rum
Camarena Tequila
Johnnie Walker Black Scotch
Maker's Mark Bourbon
Jack Daniel's Sour Mash Whiskey
Crown Royal Whiskey

DELUXE SPIRITS 11.50 PER DRINK

Wheatley Vodka
New Amsterdam Stratusphere Gin
Cruzan Rum
Sauza Hacienda Tequila
Dewars Scotch
Four Roses Bourbon

PREMIUM WINES 13.00 PER GLASS

Ruffino Prosecco
Nobilo Sauvignon Blanc
Ruffino Lumina Pinot Grigio
Robert Mondavi PS Cabernet Sauvignon
Mark West Pinot Noir

DELUXE WINES 11.50 PER GLASS

Wycliff Sparkling
Woodbridge Sauvignon Blanc
Canyon Road Pinot Grigio
Canyon Road Cabernet Sauvignon
Woodbridge Pinot Noir

DOMESTIC BEERS 8.00 EACH 192.00 PER CASE

Budweiser
Michelob Ultra
Miller Lite

IMPORT BEERS 9.00 EACH 216.00 PER CASE

Heineken
Modelo

CRAFT BEERS 10.00 EACH 240.00 PER CASE

Goose Island IPA

HARD SELTZERS 10.00 EACH 240.00 PER CASE

High Noon, Assorted Flavors

NON-ALCOHOLIC BEVERAGES PER EACH

Canned Water	7.00
Soft Drinks	4.00
Juices	5.25

For Beer Keg Service, Please Contact Your Catering Sales Manager To Discuss Options And Pricing.



WINE

PRICED BY THE BOTTLE. \$1,000 MINIMUM.

Prices do not include taxes and administrative fees.

Exhibitor responsible for ordering tables, electrical, and trash removal from general service contractor.

CHAMPAGNE & SPARKLING

Wycliff	40.00
Ruffino Prosecco	50.00

ROSÉ

Woodbridge	40.00
Prophecy	50.00

CHARDONNAY

Woodbridge	40.00
Chime	50.00

SAUVIGNON BLANC

Woodbridge	40.00
Nobilo	50.00

PINOT GRIGIO

Canyon Road	40.00
Ruffino Lumina	50.00

CABERNET SAUVIGNON

Canyon Road	40.00
Robert Mondavi PS	50.00

PINOT NOIR

Woodbridge	40.00
Mark West	50.00

MERLOT

Woodbridge	40.00
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RED BLEND

Clos Du Bois	50.00
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HEALTH, SAFETY & SUSTAINABILITY



Has created an enhanced food service experience while being committed to your health and safety. We adhere to the Cook County Health Department's meticulous food service standards and require staff to be ServSafe-certified by the National Restaurant Association in proper food handling. Your health and safety are at the forefront of our services, therefore we have added additional safety protocols outlined below.

STAFF

- Staff may be required to wear face masks and gloves during food preparation and serving depending upon service restrictions at the time of the event.
- All staff may go through employee health screening upon arrival prior to reporting to their assigned area.
- Proper distancing of staff and product in food preparation areas accordingly.
- Implemented cleaning and disinfecting protocols that focus on high contact/touch points both in back and front of house.

MENU & SERVICE UPDATES

- Increased options for pre-packaged food and beverage products.
- Adjusted menu items where applicable to be displayed in individual portions instead of bulk.
- Increased action stations with chef to individually prepare items over buffet service.
- Compostable single-use sustainable products.
- Modified beverage stations with touch-less or attended service when possible, based upon any service restrictions at the time of service.
- Individually packaged single serve condiment options wherever possible.
- Social Distancing may be implemented that is consistent with local government regulations and guidance at the time of service.

CATERING LAYOUT

- Following table seating capacities that are consistent with local government regulations and guidance.
- One-way guest flow on buffets is recommended to be used to minimize contact between guests, plates, glasses and cutlery where possible
- We ask that you allow for additional set up and move out time, for all catered functions, for additional environmental cleaning measures before and after events.

OVG HOSPITALITY BELIEVES THAT SUSTAINABILITY AND FOOD & BEVERAGE DECISIONS ARE INSEPARABLE.

- Up to 8,000 pounds of farm-to-table produce is harvested annually from the McCormick Place Rooftop Garden. This 2.5 acre rooftop garden is the largest in the Midwest. With an amazing varietal of vegetables, fruits, herbs, edible flowers, perennials, native prairie flowers, a small orchard and more, our culinary team has the ability to bring a bounty of seasonal ingredients directly to our kitchen and guests' plates, reducing our carbon footprint.
- OVG Hospitality and McCormick Place is committed to sourcing local, organic and environmentally friendly products for over 33% of all food purchased. We are proud of our pledge to do our part to reduce the overuse of antibiotics by using chicken, pork and beef in our menu that is raised without the routine use of antibiotics. With each meal we serve we are encouraging ranchers and farmers to move away from overuse of medicine in raising farm animals.
- We exclusively use disposable flatware and paper goods made from 100% BPI-certified compostable, plant based materials.
- McCormick Place is the first convention center in the country to make the switch to e-water for sanitizing.

For additional information about our Sustainability & Leadership initiatives, please contact your Catering Sales Manager, or email: infoovg@mccormickplace.com.



UP TO 8,000 POUNDS

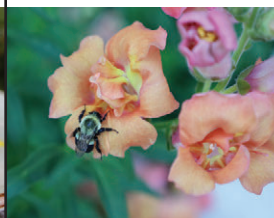
Up to Four Tons of Seasonal, Farm-Fresh Produce is Harvested Each Year

95 VARIETIES PLANTED

Nearly 100 Different Varieties of Vegetables, Fruits, Herbs, Edible Flowers, Perennials & Bushes Are Planted/ Maintained Annually

3 BEE HIVES

The Rooftop Garden is Home to 20,000 Bees that Pollinate the Garden's Crops & Produce 50 Pounds of Honey Each Year



POLICIES

OVG Hospitality is the exclusive food and beverage provider for McCormick Place Convention Center. All food and beverage items must be supplied and prepared by OVG Hospitality. No food or beverage of any kind is permitted into the facilities by the patron or any of the patron's guests or invitees (exclusive of Exhibitor Personal Consumption Policy). Food items may not be taken off the premises; however, excess prepared food is donated under regulated conditions to agencies feeding the underprivileged.

MENU SELECTION

The menus have been designed to maximize the guest's satisfaction. To assure availability of menu items, please provide the Catering Sales Manager with the food and beverage selections a minimum of three (3) weeks prior to the first function. Every effort will be made to accommodate requests for special, religious or dietary requirements that OVG Hospitality is made aware of.

PRICING

Published pricing does not include a service charge (21.5%) or applicable taxes. A good faith estimate of food and beverage prices, will be provided in advance of the event's start date and will be confirmed at the signing of the contract. However, due to fluctuating market prices, we reserve the right to make product substitutions based on specific commodity price increases. OVG Hospitality reserves the right to make menu substitutions and revise the style of service due to supply interruption and/or health and safety regulations caused by any health crises that may arise. Please discuss the styles of service for all buffet services and the additional costs with your Catering Manager.

SERVICE CHARGES

All catered events are subject to a 21.5% service charge. 19.94% of this Service Charge is distributed as tips/gratuities to the employees who provide service to guests in connection with the catered event. The remaining 1.56% of this Service Charge is the sole property of the McCormick Place, as applicable, is used to cover that party's costs and expenses in connection with the catered event and the administration of the event (excluding employee tips, gratuities, and wages), and is not charged in lieu of a tip or gratuity. This portion of the Service Charge is not a tip or gratuity, nor is it purported to be a tip or gratuity, for any employee who provides service to guests (e.g., wait staff employee, service employee, service bartender, and the like), and no part of this portion of the Service Charge will be distributed (as a tip, gratuity, or otherwise) to any employee who provides service to guests.

GUARANTEES

In order to ensure the success of the function(s) and the satisfaction of the guests, food and beverage quantity guarantees must be received by the Catering Sales Manager no later than five (5) full business days (Monday through Friday) prior to the event for functions up to 1,000 guests. Functions of 1,001 guests or more must be guaranteed ten (10) full business days prior to the event. Functions with 5,000 guests or more must be guaranteed fifteen (15) full business days prior to the event. The Customer may be required to provide a guarantee earlier if special products or preparations are required. If the guarantee is not received, OVG Hospitality reserves the right to charge for the expected number of guests or quantities specified on the Banquet Event Order(s). If the attendance is higher than the given guarantee, the charge will be for the actual function attendance. Increases and/or new orders made within three (3) days (72 hour processing fee) of the function are subject to an additional 20% fee based on the menu price.

OVG Hospitality will prepare to serve 3% over the final guarantee (for seated meal functions only) up to a maximum of 30 guests. The Customer will be charged for the greater of the actual number of guests served as the final guarantee amount. OVG Hospitality reserves the right to make reasonable menu substitutions, as necessary. Functions requiring over preparation greater than 3% will be subject to additional labor fees.

SERVICE STAFF

Guest to server ratio is based on the type of function. The standard is one (1) server per twenty (20) guests for plated meal functions and one (1) server per forty (40) guests at buffet functions. Additional health and safety regulations may be implemented requiring additional service should any health crises arise. Please discuss the styles of service for all buffet services and the additional costs with your Catering Sales Manager. For additional staffing requests or guarantees for less than twenty-five (25) guests for plated or buffet functions, labor fees will be applied. Holiday labor rates may apply.

EVENT TIMELINE

Breakfast and lunch are based on up to a three (3) hour service and dinner is based on up to four (4) hours of service. Extended service time will be subject to additional labor fees. Function start or end times that deviate more than thirty (30) minutes from the time indicated on the Banquet Event Order will have additional labor fees per hour, per server scheduled.

BEVERAGES

OVG Hospitality offers a complete selection of beverages to compliment your function. Alcoholic beverages and services are regulated by the Liquor Control Board. OVG Hospitality, as licensee, is responsible for the administration of these regulations. No alcoholic beverages may be brought onto the premise from outside resources, nor may it be removed from the premises. We reserve the right to refuse alcohol service to intoxicated or underage persons. Where applicable, Customer is responsible to pay all minimum sales guarantees included on Banquet Event Orders. Customer will receive credit for retail sales, not to exceed amount of minimum sales guarantee listed on the Banquet Event Order for that function.

PAYMENT/DEPOSIT/CONTRACTS

An initial deposit in the amount noted on the Catering Contract is due on the date specified. The amount of this deposit is 50% of the estimated catering expenditure based on planned functions. The signed contract and deposit are due forty-five (45) days in advance of the event. The actual revenue will be based on the signed Banquet Event Order(s) and guarantee(s). The remaining balance of the deposit is due fourteen (14) business days in advance of the first function. A 3.5% fee will be assessed on all payments made by credit card of \$5,000.00 or more. This fee will be due at the time of credit card payment and is non-refundable. No transaction fee will be assessed on payments made by check or ACH.

CANCELLATIONS

In the event that a group should cancel with McCormick Place, the catering deposit will be refunded based on a sliding scale. Please refer to the Catering Contract for specific details. In the event that a function cancels after the guarantee date, payment in full for the estimated revenue based on the menu and event arrangements are required.

RETAIL/CONCESSIONS SERVICE

Appropriate operation of concessions outlets will occur during all show hours. OVG Hospitality reserves the right to determine which carts/outlets are open for business and hours of operation pending the flow of business. Should additional service locations be requested, a minimum sales guarantee and related fee may apply.





EXHIBITOR ORDER FORM

OVG Hospitality is the Exclusive Catering Company for the McCormick Place Convention Center

TRADE SHOW		ORDER DEADLINE	September 15, 2025
CONTACT		ON-SITE CONTACT	
COMPANY		ON-SITE PHONE #	
PHONE #		ON-SITE EMAIL	
ADDRESS			
CITY, STATE, ZIP			
EMAIL ADDRESS			
BOOTH/ROOM #			
BUILDING	PLEASE CIRCLE: N S E W		

PLEASE PLACE ORDER BELOW

All tables, electrical requirements and garbage removal service must be ordered through your contractor. Increases and/or new orders made within 3 business days of the show will be subject to a 20% additional fee based on the menu price (F&B).

Date	Start Time	End Time	Quantity	# of Guests	Item Description	Unit Price

A signed Catering Contract Agreement and full payment in advance is required to confirm your order. Prices are only guaranteed at the time of contract execution.

METHOD OF PAYMENT	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Check	<input type="checkbox"/> Wire
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A 3.5% processing fee will be added to all credit card charges greater than \$10,000. A signed Catering Agreement and full payment must be received before to process all food and beverage orders. Additional payment may be requested for any additional on-site orders or increase in quantities.

Please submit this form to infoovg@mccormickplace.com

YOUR ORDER IS CONFIRMED ONCE THE SIGNED CONTRACT IS RECEIVED BY YOUR CATERING SALES MANAGER.



Catering Sales Office Phone Number:



TECHNOLOGY SERVICES EXHIBITOR ORDERING GUIDE AND FACILITY INFORMATION

NACS Show 2025

OCTOBER 14-17, 2025

Advance Rate Deadline Date:

SEPTEMBER 26, 2025

[Click here to order Technology Services or go to www.mccormickplace.com](http://www.mccormickplace.com)

Please contact us if you need assistance.

(312) 791-6113 (Call Center)

technology@mccormickplace.com (E-Mail)

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Money Saving Tips

Following are some tips that will help contribute to a successful event and save you money!

- Order your services via our Online Ordering System by the **deadline date** at [McCormick Place Technology Services On Line Ordering](#)
- Provide floor plans with all service orders.
- If you are ordering Internet services, please call Technology Services at (312) 791-6113 to ensure the services you are ordering are correct for your needs.

	MONDAY-FRIDAY	SATURDAY	SUNDAY/HOLIDAY
12:00am-5:59am	DT	12:00am-4:30pm OT for 1st Eight Consecutive Hours & DT Only After Eight Hours	DT
6:00am-10:00pm	ST for 1st Eight Consecutive Hours & OT Only After Eight Hours		
10:01pm-11:59pm	OT	4:31pm-11:59pm DT	

EXHIBITOR BILL OF RIGHTS

An Exhibitor Employee may perform work in a booth of any size. They can work within the booth using their own ladders or hand tools, cordless tools, power tools and other tools designated by McCormick Place. **An exhibitor and exhibitor employees are prohibited, at all times, from using scooters, forklifts, genie lifts, pallet jacks, condors, scaffolding, scissor lifts, motorized dollies, or similar motorized or hydraulic equipment on Authority premises.**

“Exhibitor Employee” is defined as any person who has been employed by the exhibitor as a full-time employee for a minimum of 6 months before the show’s opening date. Proof of employment in the form of a W-2, payroll document or other documentation may be required upon request if deemed necessary by McCormick Place management. Documentation must be furnished within 24 hours of notification.

In addition to the work currently performed, exhibitors may also perform the following work within their booth:

- Setting-up and dismantling exhibits
- Assembling and disassembling materials, machinery or equipment
- Installing all signs, graphics, props, other decorative items and drapery, including the skirting of tables
- Delivering, setting-up, plugging-in, interconnecting and operating electrical equipment, computers, audio-visual devices and other equipment

- Skidding, positioning, and re-skidding all exhibitor materials, machinery and equipment using their own non-motorized hand trucks, non-hydraulic hand trucks and dollies

Exhibitors can load/unload materials from automobiles and small utility vehicles (ASUV) at designated McCormick Place docks using their own non-motorized, non-hydraulic hand trucks and dollies. For more information on the ASUV program, visit the Exhibitor section of the McCormick Place website: [McCormick Place ASUV Program](#)

Please call 312-791-7299, if you have any questions or need clarification regarding the Exhibitor Bill of Rights. Leave a detailed message including Your Name, Company Name, Telephone Number, Date and Time of the call. Your call will be promptly returned between the hours of 7:00am – 6:30pm

EXHIBITOR RIGHTS “DO NOT APPLY” TO

To: McCormick Place Registered Contractors

Re: Exhibitor Rights **do not** apply to contractor personnel

All registered companies and contractors operating at McCormick Place must follow the State of Illinois Legislation regarding display installation/dismantling.

One of the significant changes in the legislation is that it allows “Full Time Exhibitor Personnel” to perform work on their display without any size limitation. This work includes the use of tools both hand and power tools and electrical work.

IT IS IMPORTANT TO NOTE THAT THE LEGISLATION DOES NOT ALLOW EXHIBITORS TO TRANSFER THEIR RIGHTS TO CONTRACTOR PERSONNEL.

Any registered contractor who attempts to take advantage of these changes, created by the legislation, by posing as an exhibitor employee will incur serious consequences including the possible revocation of the “Right of Entry” agreement. It is the contractor’s responsibility to have a complete understanding of all jurisdiction rules and McCormick Place rules that apply to any specific work.

For more information visit the McCormick Place website: www.mccormickplace.com or you may contact the following personnel:

Dean Hinderman	dhinderman@mccormickplace.com	773-709-7076
Pat Allen	pallen@mpea.com	312-791-6551
Alichia Johnson	ajohnson@mpea.com	312-791-7186

EXHIBITOR BILL OF RIGHTS COMMUNICATION/ REVIEW PROCEDURE

Greetings Exhibitors:

The Exhibitor Bill of Rights grant an exhibiting company's employee permission to perform work in a booth of any size, using their own ladders, hand tools, cordless tools, power tools and other tools approved by McCormick Place. An employee is defined as one who has been employed by the exhibiting company for 6 months or longer.

Exhibitors can also load/unload materials from automobiles and small utility vehicles (ASUV) at designated McCormick Place docks using their own non-motorized, non-hydraulic hand trucks and dollies. For more information on the ASUV program, and to register, visit the Exhibitor section of the McCormick Place website: [McCormick Place ASUV Program](#)

The Exhibitor Bill of Rights is the protection of your rights and the right to request a review of your invoices. If you have any questions or feel that your exhibitor rights are not being complied with, please contact the following McCormick Place personnel via email or telephone. Be prepared to discuss the details of your experience and provide a written report and any documentation/invoices.

Exhibitor Rights Hotline		312-791-7299
Dean Hinderman	dhinderman@mccormickplace.com	773-709-7076
Pat Allen	pallen@mpea.com	312-791-6551
Alichia Johnson	ajohnson@mpea.com	312-791-7186

The following will occur upon request:

- You will be contacted within 5-7 business days
- Your case will be reviewed by McCormick Place management
- You will receive feedback from us no later than 30 days after all documentation has been submitted
- Your written report will be submitted to the McCormick Place Advisory Council for review

**CHICAGO IS NOW THE MOST CUSTOMER-FRIENDLY CONVENTION
AND TRADE SHOW DESTINATION.
WE WILL ENSURE THAT YOUR "EXHIBITOR'S RIGHTS" ARE COMPLIED WITH**

Telephone Services

Once installed, telephone service is active 24 hours a day for the entire length of the event. The dial tone is deactivated the morning following the last day of the event. If you require service beyond that, please contact our Service Desk. Reactivating fees apply if service needs to be re-established.

The cost of our telephone service includes telephone usage*. If applicable, telephone usage is billed after the close of the event and billed to your credit card. All telephone calls made from your telephone line once it is installed are your responsibility. Credit will not be given for telephone calls made over installed lines. To guard against unauthorized use, be sure to secure your telephone each night. Telephone usage will be billed to your credit card shortly after the close of the event. If you need a detail of all calls made, contact us at (312) 791-6113.

Telecommunications Tax: In the State of Illinois and the City of Chicago a Telecommunications Tax is required. These taxes are based upon current communications tax rates, and are subject to change without notice. Tax exemptions do not apply for these items.

International Usage Deposit: For internationally billed companies, a usage deposit of \$300.00 per line is required before “calling out” restrictions are lifted. Including the deposit at the time of your initial order will ensure that you will be able to call out as soon as you plug your telephone into the line. If your total usage is less than the usage deposit, the balance will be applied towards any outstanding charges.

Description of Telephone Services

Analog Single Line Service: Includes the installation of a touch-tone line and rental of a single line telephone instrument. We do not require that you return the trim line telephone instruments.

Extension - Single Line: Is an extension of the main Single Line service. This would be ordered if you need one telephone number shared by two telephone instruments. This service is available only if you have ordered an Analog Single-Line Service.

Digital Multi-Line Service: Includes the installation of a touch-tone line and one multi-line telephone with a maximum capacity of up to seven appearances of the telephone line. Voicemail, if requested, is included along with fixed features such as hold, conference and transfer. These telephones instruments are to be returned to avoid being charged a telephone replacement fee.

Extension - Multi-Line: Is an extension of the Digital Multi-Line service. This would be ordered if you need one telephone number shared by two telephone instruments. This service is only if you have ordered a Digital Multi-Line service.

Voicemail System: Our system is designed to ensure that all incoming calls to your booth will always be answered. Voicemail is operational 24 hours a day for the duration of the event.

Other Carrier Services: Any service delivered by an outside vendor such as POT's (Plain Old Telephone), T1's and ISDN.

Cable Television Access

(Available in North, South, and West Buildings only – limited access in Lakeside. Contact us to confirm availability)

We offer cable television services from Comcast. This includes all channels within the Comcast Business Service tier and the Sports Package. A comprehensive channel listing is available upon request. Damaged equipment can be charged to the customer at \$150/cable box and \$25/remote. Please ensure that you have the appropriate HDMI cable to connect to the cable box.

Network Security at McCormick Place and Wintrust Arena

Please be aware that the McCormick Place staff provides no services around securing your data network. Referenced in our Terms and Conditions for Service is the following:

*10. **Internet Security Disclaimer.** The Authority does not provide security, such as, but not limited to, firewalls, for any Internet service it provides. It is the sole responsibility of the Customer to provide any necessary security. With execution of this document, Customer agrees to the Terms and Conditions of this Agreement and will hold the Authority, it's board members, officers, employees, agents, and consultants harmless for any and all liabilities arising from the use of non-secured Internet services.*

Our bandwidth delivery should be treated as you would any Internet provider's service. You will need to manage your own data and network security.

To provide some assistance to that end, please review the following helpful tips:

- Ensure that your computers have the latest Anti-Virus updates, ideally before arriving on site
- Apply all of the most recent operating system patches, ideally before arriving on site
- Utilize firewall software on all connected devices
- Utilize your own physical firewall(s) on each key VLAN
- Report issues immediately to both show management and facility IT representatives.
- Ensure that you do not attempt to troubleshoot physical issues by relocating network cables to a different switch, port, or wall jack
- Make sure you have the permissions for administrative rights for computers on which you might need to install programs or modify settings.
- Be aware that the facility's wireless network will have peer-to-peer turned off for security purposes. This can have an impact if wanting to utilize a wireless printing solution or work with IOT devices. The best options for printing are to either print with a wired network or utilize a printer that supports cloud printing such as Google Cloud Printing or a third party cloud print service. For Alexa and other IOT devices, internet mirroring via virtual assistants and other IOT devices is not possible on the facility wireless network. You must have your own dedicated Wi-Fi configured to accept these devices.

Please review the FTC's guidance for securing a wireless network. Although this document is meant for the home user, many of the same concepts will hold true;

<https://www.consumer.ftc.gov/articles/0013-securing-your-wireless-network>

If you have any questions please contact the Technology Services Department during the ordering process. We work closely with our customers to ensure that they have the best experience possible. We strive to provide a top caliber and very safe experience, however, please understand that we are unable to provide guarantees or warranties against malicious activities, and we are unable to provide guidance on what services or hardware you should use for network security.

Internet Services

We also offer a full menu of Wired and Wireless Internet to meet a wide range of technical needs and budgets. All services include 24-hour access through the move-in, event/meeting days and move-out. The Technology Services department will work with you and your staff to meet your technical needs. There are no firewalls or filtering on our connection to the Internet. Please consider your vulnerabilities: make sure you have up-to-date anti-virus software installed on your computer and consider the use of a firewall for wired services (we offer firewalls for rental). All Internet prices are a flat rate for the duration of your event; no per minute usage or connection, charges apply. If you have Internet questions, call (312) 791-6113 or E-mail:

technology@mccormickplace.com

Please note:

The State of Illinois and the City of Chicago require a non-exempt telecommunications tax for all telephone and Internet Services. These taxes are excise, and are not resale or sales tax exempt.

Description of Wired Internet Services

The following chart highlights the wired services offered. Please note the number of additional IP addresses available with each wired service. All wired services are delivered via Category 5 or 6 wiring with RJ45 terminated ends. For wired services, you must supply a device with an Ethernet NIC (Network Interface Card), installed TCP/IP, and an Internet browser.

Service	Connection Speed	IP Addresses	Recommended Uses
Associate Class Shared Wired Service	Typical speeds up to 512 kbps	Includes 1 DHCP IP address	For an individual user who wants easy plug and play access to E-mail and light web surfing on one device. This service is not designed to consistently support streaming audio or video. Connecting a wireless access point is not permitted on this service.
Executive Class Shared Wired Service	Typical speeds up to 1 Mbps	Includes 2 DHCP Private IP addresses.	For a user who needs a little more bandwidth and the ability to access the internet over multiple devices with plug and play capability. Executive Class service can be used for light to moderate web surfing. Connecting a wireless access point is not permitted on this service.
Dedicated Wired 3.0 Mbps	3.0 Mbps	Includes 5 IP addresses. Up to 5 additional addresses can be purchased	3.0 Mbps. Connecting a wireless access point is not permitted on this service.
Dedicated Wired 6.0 Mbps	6.0 Mbps	Includes 10 IP addresses. Up to 10 additional addresses can be purchased.	6.0 Mbps. Connecting a wireless access point is permitted on this service.
Dedicated Wired 12.0 Mbps	12.0 Mbps	Includes 15 IP addresses. Up to 10 additional addresses can be purchased.	12.0 Mbps. Connecting a wireless access point is permitted on this service.
Dedicated Services Greater than 12.0 Mbps - Please contact Technology Services at (312) 791-6113 or technology@mccormickplace.com for a quote			

Description of Wireless Internet Services

For wireless services, you must provide a device with an 802.11 a, b, g, or n wireless receiver. 802.11ac is available in some areas. Our wireless network is optimized for 802.11 a, n, or ac devices transmitting and receiving at 5.0 Ghz. Your quality of service on the wireless network may vary widely depending upon hardware and environmental factors such as booth structures, attendee traffic, and location. For mission critical applications, McCormick Place strongly recommends using a wired dedicated service whenever possible. The following chart highlights the wireless services offered (**Call for availability of these services**).

Service	Connection Speed	Recommended Uses
VIP Wireless Service (1-device per service) Cannot be transferred across devices.	Typical Speeds up to 1.5 Mbps	This service is only available for devices which use 802.11 a or n operating at 5.0 Ghz, and is intended for users who want a fast wireless internet service capable of downloading heavier graphic content. This service is ideal for an iPad or tablet user who is unable to connect to a wired service. These services do not offer peer to peer. These services provide access to the McCormick Place Wireless Network within the user's booth and throughout the facility. For pricing and information on multi-user discounts, please contact us.
VIP Plus Wireless Service (1-device per service) Cannot be transferred across devices.	Typical Speeds up to 10 Mbps	
VIP Ultimate Wireless Service(1-device per service) Cannot be transferred across devices.	Typical Speeds Up to Unthrottled	

Restrictions on Use of Outside Wi-Fi Equipment

McCormick Place provides a robust highly-effective wireless solution which uses top of the line Cisco Access Points, Controllers, and the Cisco Prime Network Control System. For high density applications, we may augment the permanent system with additional Cisco wireless access points. McCormick Place has made this investment in order to offer our events the best possible wireless network solution. Deployment of unregulated outside wireless networks and equipment will decrease the overall quality of wireless internet in the facility. Under the best of circumstances, there are limited channels which all wireless equipment must operate on. When competing networks are placed in the same space, users encounter degraded service or the inability to access available networks. McCormick Place may offer a waiver to allow an exhibitor or show manager to provide their own wireless access point. A waiver will only be provided under the following conditions:

- The exhibitor or show manager must register their access point(s) using the McCormick Place Wi-Fi Waiver Form, and provide all required information at least 14 days in advance of the first move-in day for the show.
- The exhibitor or show manager must purchase a 6 Mbps or greater dedicated service from the facility for use with the access point.
- Any approved access points must be capable of manual power output and channel selection adjustments.
- The exhibitor or show manager must configure the approved access point to the requirements specified by the facility.
- Notwithstanding our best efforts to eliminate interference, if the exhibitor or show management provided unit interferes with the facility's Wi-Fi system, the user will be required to disable it. If the access points were registered with the facility, the user will receive a refund for their wired service (excluding any labor to set up their equipment) and be allowed to purchase Wi-Fi service on the facility network.
- If an exhibitor or show manager is found to be operating a non-approved wireless network using a McCormick Place wired service, the wired service will be terminated.
- Exhibitors or show managers who are granted a waiver will not have access to the facility Wi-Fi network for areas outside their broadcast area unless they purchase those services from the facility.

Read carefully before using outside wireless internet providers

There are several vendors who currently provide small portable Wi-Fi systems which connect to a cellular carrier and provide Wi-Fi service to linked devices. While this may appear to be a great solution to an individual who wants to provide temporary Wi-Fi services they typically interfere with the Wi-Fi signal provided to users on the facility system. McCormick Place provides a competitively priced, exhibitor targeted Wi-Fi service which can be used throughout the facility and is supported by an in-house staff. In order to help our customers who need the type of service that is delivered by “internet in a briefcase” providers, McCormick Place has developed a service offering to deliver an improved version of what these outside providers sell, and do so at a lower net cost. The chart below compares a sample third party’s offering with McCormick Place’s improved service;

	Third Party example	McCormick Place VIP Wireless
Basic Service for one device	\$499 (4 devices maximum)	\$300 (\$300 for the first device, \$150 each for the next 9 and less each from there. Unlike 3 rd party offerings, this service can extend to any number of devices needed at a continually reducing scale.)
*Only services from McCormick Place will extend the full run of the facility (public spaces, expo halls, ball rooms and meeting rooms). Services offered by outside vendors only work in range of the device they send. Additionally, onsite support is not available for any Wi-Fi-provider other than McCormick Place.		
Additional days beyond 3	\$125	No charge
*The basic service from our sample provider only covers 3 days.		
Shipping	\$60	No charge
Estimated total for a 4-day show	\$684	\$300

Although the initial appearance may be that the “bring your own internet” option is attractive, clearly it is advantageous to purchase directly from the facility. To recap some of the benefits to McCormick Place’s VIP Wireless offering:

- **Price:** McCormick Place VIP Wireless is more cost effective than outside providers of Wi-Fi.
- **Support:** The only supported wireless provider is McCormick Place. As such, we:
 - Visit customers who require customer support
 - Help customers with device configuration
 - Work to resolve interference issues with neighboring exhibitors who may not be following McCormick Place rules for Wi-Fi use
 - Add equipment directly to an affected user’s booth if necessary
- **Convenience:** There is no need to utilize a freight carrier such as Fed Ex or UPS to transport devices, etc. The in-house equipment is all that is required.
- **Service:** Unlike “bring your own” options, McCormick Place VIP Wireless works throughout the facility.

Wireless Access Point Waiver

If you plan to utilize a wireless access point on a hard wired service, please review this page carefully and submit the necessary information

McCormick Place is the exclusive provider of wired and IEEE Standard 802.11 Wireless (Wi-Fi) Internet Services in all McCormick Place Facilities except for the McCormick Place Hyatt Hotel and the Marquis Marriott Hotel.

McCormick Place may offer a waiver to allow an exhibitor to provide wireless service within their own booth/contracted space. A waiver will only be provided under the following conditions:

1. The exhibitor must register their access point(s) using the McCormick Place Wi-Fi Waiver Form, and provide all required information at least 30 days in advance of the first move-in day for the show.
2. The exhibitor must purchase a 6 Mbps or greater dedicated wired internet service from the facility.
3. Any approved access points must be capable of manual power output and channel selection adjustments.
4. The exhibitor must configure the approved access point to the requirements specified by the facility.
5. Notwithstanding our best efforts to eliminate interference, if the exhibitor provided unit interferes with the facility's Wi-Fi system, the exhibitor will be required to disable it. If the access points were registered with the facility, the exhibitor will receive a refund for their wired service (excluding any labor to set up their equipment) and be allowed to purchase Wi-Fi service on the facility network.

If an exhibitor is found to be operating a non-approved wireless network using a McCormick Place wired service, their wired service will be terminated.

Exhibitors who are granted a waiver will not have access to the facility Wi-Fi network for areas outside their broadcast area unless they purchase those services from the facility.

Please email the following information to technology@mccormickplace.com no later than 1 week prior to event move in.

- Event Name
- Company Name
- Contact information

- SSID
- AP MAC Address
- AP Manufacturer
- AP Model

- Intended 2.4 GHz Channel (1, 6, or 11)
- Intended 2.4 GHz Signal Strength
- Intended 5 GHz Channel
- Intended 5 GHz Signal Strength
- Intended Mounting Height:

Placing an Order

When placing an order, pay particular attention to the **deadline date**. If you place your order by the deadline date, **you will save money**. Orders received after the **deadline date** or orders received without full payment will be billed at the standard rate.

The **Advance** rates apply when your **complete order, payment, and floor plan** are received by us on or before the deadline date. The **Standard** rates apply to all orders received after the deadline date (Late Order), orders received before the deadline date without full payment and floor plans (Partial Order), and all orders placed or changed on site (On-Site Order).

During the event you will receive an On-Site Invoice for your technology services including itemized inbound labor and non-itemized tear out labor. **You will remit payment for the On-Site Invoice at this time.** This invoice will not include any telephone usage. Telephone usage is calculated at the close of the event and charged to your credit card at that time.

Payment Policy

The exhibiting firm is responsible for payment. If a third party (i.e. agent, exhibitor appointed contractor, etc.) is hired to handle display and/or billing for any services, the exhibiting firm agrees that they are responsible for payment of the charges in the event that the named third party (i.e. agent / exhibitor appointed contractor, etc.) does not discharge payment of the invoice prior to the last day of the show. All charges would then revert to the exhibiting company. All invoices are due and payable upon receipt by either party by the close of the event. For charges that are invoiced, payment is due upon receipt of invoice. Any charges unpaid 30 days after the invoice date will incur a finance charge of 1.5% per month, 18% annually, or the maximum legally allowable rate, whichever is lower. In addition, all future orders will be on a pre-paid basis only.

This payment policy agreement shall be governed by and construed in accordance with laws of the State of Illinois.

Cancellation Policy

- For full cancellation of all technology services ordered and not yet installed, a cancellation fee in the amount of 10% of the value of the services ordered will be charged.
- For partial cancellation of technology services ordered, but not yet installed, no cancellation fees will be incurred.
- For partial cancellation of technology services ordered and installed, but not yet used by the exhibitor, the installation labor costs will be charged.
- For cancellation of a service that has been installed but not yet used, a 10% cancellation fee plus labor will be charged.
- For cancellation of telecommunication services that have been installed and used, the full cost will be charged.

Limitation of Liability

Any liability of McCormick Place for the provision of services, or the failure to provide services or with respect to any claim, loss or cause of action arising from the provision of services or the failure to so provide is limited to the amount actually paid for the services in question.

TECHNOLOGY SERVICES RATE SHEET

Effective June 1, 2025 - May 31, 2026
Rates are subject to change without notice.

DEADLINE DATE: September 26, 2025

[Click here to order Technology Services](#) or go to www.mccormickplace.com

DIGITAL WIRED INTERNET SERVICES		
Refer to page 8 for service descriptions.		
All services include installation of ONE 10Base T Network cable, terminated on an RJ45 end.	Advance Rate	Standard Rate
3401 - Associate Class	\$ 600.00	\$ 750.00
3402 - Executive Class	\$ 1,300.00	\$ 1,625.00

DEDICATED WIRED INTERNET SERVICES		
3405 - 3.0 Mbps Service	\$ 4,000.00	\$ 5,000.00
3406 - 6.0 Mbps Service	\$ 8,000.00	\$ 10,000.00
3407 - 12.0 Mbps Service	\$ 10,000.00	\$ 12,500.00
3354 - Additional TCP/IP Address	\$ 150.00	\$ 200.00
Dedicated Services greater than 12.0 Mbps Please call us at 312-791-6113		
Connecting a wireless access point is permitted on 6.0 Mbps or greater.		

EQUIPMENT SERVICES		
3358 - 8 Port Hub Rental	\$ 125.00	\$ 160.00
3376 - 16 Port Hub Rental	\$ 200.00	\$ 250.00
3377 - 24 Port Hub Rental	\$ 250.00	\$ 315.00
3367 - Firewall Rental	\$ 625.00	\$ 780.00

WIRELESS INTERNET SERVICES		
To utilize VIP services your device must support 5.0 Ghz. One service for each device. Cannot be transferred across devices. CALL FOR MULTI-USER PRICING		
3410 - VIP Wireless (1.5 Mbps)	\$ 300.00	\$ 375.00
3420 - VIP Plus Wireless (10 Mbps)	\$ 450.00	\$ 525.00
3430 - VIP Ultimate Wireless (Unthrottled)	\$ 600.00	\$ 750.00

LABOR ONLY SERVICES		
Additional wiring is done by our installers on a time and material basis. CAT 5 Cable is included in the labor rate.		
3359 - Technology Services Labor Only - Use this service to request telecom labor for booth when there is no internet services required. Deposit charged actual labor billed once work in completed.	\$ 123.00	
4007 - Back Out Lights Over Booth - Use this service to request labor to back out lights, Deposit charged actual labor billed once work in completed.	\$ 123.00	

TELEPHONE SERVICES		
Refer to page 6 for service descriptions.		
Single line and multi-line services include phone instruments.	Advance Rate	Standard Rate
3310 - Analog Single Line	\$ 290.00	\$ 435.00
3321 - Analog Single Line Extension	\$ 140.00	\$ 210.00
3315 - Digital Multi-Line	\$ 620.00	\$ 930.00
3322 - Digital Multi-Line Extension	\$ 315.00	\$ 475.00
3311 - Voice Mail (for Analog Single Line Only)	\$ 60.00	\$ 90.00
3319 - Other Carrier Services	\$ 265.00	\$ 398.00
3340 - Polycom Sound Station Must order a Analog Single Line service	\$ 210.00	\$ 210.00
3337 - Analog Single Line Speaker Phone Must order a Analog Single Line service	\$ 12.00	\$ 18.00
Services includes: Unlimited Free Toll-free and Local (Chicago Metro) calls 100 minutes on Domestic Long Distance at no charge We charge for all international calls		

CABLE TV SERVICES		
Service Available in South and West Buildings. Limited service available in North, please call 312-791-6113 to confirm location. No service in Lakeside.		
1560 - Cable Access	\$ 257.00	\$ 386.00
1570 - Additional Connection - only one additional per Cable Access (1560) permitted	\$ 34.00	\$ 50.00

LABOR RATES		
Straight Time	\$	123.00
Over Time	\$	175.00
Double Time	\$	227.00

Be sure to check in at the Service Desk upon your arrival to notify our staff when you are ready for your service

TO AVOID BOOTH INSTALLATION CHARGES PLEASE BE SURE TO SUBMIT FLOOR PLANS ALONG WITH YOUR ORDERS.

Please be sure to include the following items:

Company Name and Booth Number
On-site name, cell number, and expected arrival date
Equipment delivery and Flooring installation date.

Terms and Conditions for Internet Services

Pricing and taxes. Customer agrees to pay the fees and other charges for Internet services and other services and products provided hereunder. The prices listed on this Agreement do not include Federal, State, or Local taxes. Taxes will be included on your bill.

1. **Additional costs.** The Authority reserves the right to bill the Customer for any additional cost the Authority incurs in:
 - a. assisting in trouble diagnosis or problem resolution found not to be the fault of the Authority or
 - b. collecting information required to complete the installation that customer fails to provide.
2. **Use of Internet Services.**
 - a. **Applicability.** Please read this acceptable use policy prior to using the service; by using the Wi-Fi service, you, the user, are agreeing to the terms of this acceptable use policy. You are responsible for any violation of this acceptable use policy or misuse of the service through the use of your device, even if the misuse was conducted by a third party or other end user with access to your device, whether permitted by you or not. It is your responsibility to secure your computer(s), and/or mobile device so that such misuse is prevented.
 - b. **Revisions to Policy.** McCormick place may revise this acceptable use policy from time to time without notice by posting any such revision on mccormickplace.com or any successor URL. Any revision of this acceptable use policy is effective immediately upon such posting. As such, you should regularly visit mccormickplace.com and review the posted acceptable use policy. In the event of a conflict between any user or customer agreement and this acceptable use policy, the terms of this acceptable use policy will govern.
 - c. **Violations.** McCormick place reserves the right to immediately terminate your access without notice at McCormick place's sole discretion if you or others who use your account violate this acceptable use policy. You agree to defend, hold harmless, and indemnify McCormick place, its manager, and their affiliates, directors, officers, employees, agents, licensees, and other partners and employees, from any loss, liability, claim, or demand, including reasonable attorney's fees, made by any third party due to or arising out of your breach of any provision of this acceptable use policy.
 - d. **Commercial Use.** If you have purchased and are using a VIP Wireless service, this paragraph 4 shall not apply to your use of Wi-Fi at McCormick Place. Wi-Fi Service is provided for personal use within McCormick Place. You agree that you will not use, nor allow others to use, the Wi-Fi Service to operate any type of business or commercial enterprise or to use the Wi-Fi Service as an Internet service provider. You agree that you will not use, nor allow others to use, your mobile device as a Web Server, FTP Server, file server or game server or to run any other server applications.
 - e. **No Reselling of Services.** User will not resell or redistribute, or allow others to resell or redistribute, access to the Wi-Fi Service in any manner, including by wireless means.
 - f. **No Illegal or Fraudulent Use.** You agree that you will not use, and not encourage or allow others to use, the Wi-Fi Service to violate any applicable federal, state, local or international laws orders or regulations. You agree that you will not use, nor allow others to use, the Wi-Fi Service to plan or commit, or encourage or help others to plan or commit, a crime, fraud or act of terrorism, including but not limited to posting or transmitting information, data or material that is unlawful, abusive, libelous, slanderous, obscene, profane, unlawful, threatening, or defamatory, posting or transmitting child pornography or obscene material, engaging in a pyramid, Ponzi or other illegal soliciting schemes, sending chain e-mail that request money or other items of value, illegal gambling, the offering for sale of illegal weapons or substances, the promotion or publication of any material that may violate hate crime laws, or exporting software or technical information in violation of U.S. export control laws. You agree to indemnify, defend and hold harmless McCormick Place and its affiliates, suppliers, and agents against all claims and expenses (including reasonable attorney fees) resulting from you engaging in any act prohibited by this Acceptable Use Policy or resulting from your violation of this Acceptable Use Policy. This paragraph will survive any termination or expiration of any applicable subscriber agreement.
 - g. **No Infringement of Intellectual Property Rights.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to send or receive any information that infringes the intellectual property, including without limitation patents, trademarks, copyrights, trade secrets or proprietary rights of any other person or entity. This includes, but is not limited to digitized music, movies, books, photographs, art or other copyrighted materials or software.

Terms and Conditions for Internet Services (continued)

- h. **No Threats of Harassment.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to transmit any material that threatens or encourages bodily harm or destruction of property or which harasses, abuses, defames or invades the privacy or rights of any other person or entity.
 - i. **No Harm To and Protection of Minors.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to harm or attempt to harm a minor, including but not limited to using the Wi-Fi Service to send pornographic, obscene or profane materials, or violating the Children's Online Privacy Protection Act.
 - j. **No Spamming.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to send materials in a manner inconsistent with federal and state laws, including without limitation the CAN-SPAM Act of 2003 (15 U.S.C. §§ 7701-7713 and 18 U.S.C. § 1037). These materials include without limitation mass or bulk e-mail, numerous copies of the same or substantially similar messages, empty messages, or messages which contain no substantive content. We reserve the right, in our sole discretion, to determine whether such postings or transmissions constitute an advertisement, promotional material or any other form of solicitation in violation of such laws.
 - k. **No Hacking.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to access the accounts of others or to attempt to penetrate security measures of the Wi-Fi Service or access any other person's computer or computer system, software, data, confidential or proprietary information of others without the owner's knowledge and consent ("hacking") or to cause a disruption of service to other on-line users. You agree that you will not use, nor allow others to use, tools designed for compromising network security, such as password guessing programs, cracking tools, packet sniffers or network probing tools.
 - l. **No System Disruption.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to disrupt, restrict, destroy, impair or create any unusually large burden, disrupt any backbone network nodes or network service used by McCormick Place or others. You also agree that you will not use, nor allow others to use, the Wi-Fi Service to disrupt other Internet service providers or services, including but not limited to by e-mail bombing or the use of mass mailing programs, viruses, locks, keys, worms, Trojan horse or other harmful or debilitating feature; distribute mass or unsolicited e-mail, including commercial advertising, announcements or junk mail; or otherwise generate large levels of traffic sufficient to impede other's ability to send or receive information.
- 3. **No Impersonation of Forgery.** You agree that you will not, nor allow others to, impersonate another user, falsify one's user name, age, digital or manual signature or identity in e-mail or in any post or transmission to any newsgroup or mailing list or other similar groups or lists. You agree that you will not, nor allow others to, forge any message header of any electronic transmission, originating or passing through the Wi-Fi Service, or use an IP address not assigned to you.
 - 4. **No Abuse of Newsgroups.** You agree that will not, nor allow others to, post a similar item to more than three (3) newsgroups or mailing lists. You agree that you will not, nor allow others to, post or transmit any private, third party e-mail to any newsgroup or mailing list without the explicit approval of the sender.
 - 5. **No Viruses.** You agree that you will not use, nor allow others to use, the Wi-Fi Service to restrict, inhibit, or otherwise interfere with the ability of any other person to use or enjoy the Wi-Fi Service or any features of the Wi-Fi Service, any Equipment or the Internet, regardless of intent, purpose or knowledge, including, without limitation, by posting or transmitting any information or software which contain computer "viruses," worms, "Trojan horses" or other harmful software programs and that you will use your best efforts to prevent the unintentional transmission of such viruses.
 - 6. **Wi-Fi Monitoring.** McCormick Place reserves the right at any time to monitor bandwidth, usage, transmissions, and content on the Wi-Fi Service from time to time; to seek or identify violations of this Policy; and/or to protect the network, the Wi-Fi Service and McCormick Place users. McCormick Place may not, however, routinely monitor the activity of your Wi-Fi Service account for violations of this Acceptable Use Policy. McCormick Place's failure to enforce this Acceptable Use Policy, for whatever reason, shall not be construed as a waiver of any right to do so at any time. You agree that any portion of this Acceptable Use Policy held invalid or unenforceable will as much as possible be construed consistent with the intent and applicable law; the remaining portions of this Acceptable Use Policy will remain in full force and effect.
 - 7. **Wireless Specific.** The use of any wireless device that interferes with the facility wireless data frequency is prohibited.

Terms and Conditions for Internet Services (continued)

8. **Performance Disclaimer.** The Authority does not warrant that the services provided hereunder will meet Customer's requirements or that Customer's access to and use of the services will be uninterrupted or free of errors or omissions. The Authority cannot and does not guarantee the privacy, security, authenticity and non-corruption of any information transmitted through, or stored in any system connected to the internet. The Authority shall not be responsible for any delays, errors, failures to perform, or disruptions in the Hosting services caused by or resulting from any act, omission or condition beyond the Authority's reasonable control. In situations involving performance or nonperformance of services furnished under this Agreement, Customer's sole remedy shall be a refund of a prorated portion of the price paid for services which were not provided. Credit will only be issued for periods of loss greater than 24 hours.
9. **Internet Security Disclaimer.** The Authority does not provide security, such as, but not limited to, firewalls, for any Internet service it provides. It is the sole responsibility of the Customer to provide any necessary security. With execution of this document, Customer agrees to the Terms and Conditions of this Agreement and will hold the Authority, its board members, officers, employees, agents, and consultants harmless for any and all liabilities arising from the use of non-secured Internet services.
10. **No Warranties.** The Authority makes no warranty of any kind with respect to services and products provided under this Agreement. The Authority disclaims all warranties, express and implied, including the warranties of Merchant ability and the fitness for a particular purpose.
11. **Limitation on Liability.** The Authority will not be liable for any damages Customer may suffer arising out of acts of God, use or inability to use the Authority's Internet services or related products unless such damages are caused by an intentional and willful act of the Authority. The Authority will not be liable for any special or consequential damages, or for loss, damage, or expense directly or indirectly arising from Customer's use or inability to use the system either separately or in combination with other equipment or software or for commercial loss of any kind, including loss of business profits, based upon breach of warranty, breach of contract, negligence, strict tort, or any other legal theory whether or not the Authority or its suppliers or its subcontractors have been advised of the possibility of such damage or loss. In no event shall the liability of the Authority exceed an amount equal to the price of products and services purchased by Customer during the twelve-month period preceding the event which caused the damages or injury.
12. **Indemnity.** Customer agrees to indemnify and hold the Authority, its board members, officers, employees, agents, and consultants harmless against any claim or demand by any third party due to or arising out of the use by Customer of Internet services and related products provided hereunder.
13. **Termination.** Customer's failure to comply with the terms and conditions of this Agreement will result in immediate termination of Internet services provided hereunder. Customer acknowledges that the Authority reserves the right to terminate this Agreement for convenience.
14. **Changes.** The Authority reserves the right to change these terms and conditions at any time. The terms and conditions in effect at the time of services are ordered shall apply.
15. **Miscellaneous.** This Agreement constitutes the entire agreement of the parties and supersedes any prior or contemporaneous agreements between the parties with respect to the subject of this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to its conflict of laws principles.

Facility Regulations

Animals and Pets

- Domestic animals: If you plan to use a domestic animal (i.e., cat or dog) in your exhibit, be sure to contact your Show Manager for approval. Upon proof of show management approval, an insurance disclaimer will need to be completed. Disclaimer forms can be obtained through the McCormick Place Risk Management Department at (312) 791-7113.
- Non-domestic, endangered or exotic animals: The use of these animals must be approved by your Show Manager. In addition to the disclaimer form, you must also contact our Risk Management Manager at (312) 791-7113.
- A City of Chicago Application for Temporary Animal Exhibition Permit must be obtained for all animals and pets in your exhibit. An application fee will apply. For more details please call (312) 791-7113

Balloons, Radio-Operated Air Devices, Drones and Aircraft Landing

- Radio-operated blimps and similar devices are permitted on the event floor with pre-approval in writing from Show Management and with a certificate of accident insurance.
- To prevent escape to the ceiling, helium-filled balloons and similar objects must be secured. If they do escape to the ceiling, you may be charged removal fees.
- Helium-filled balloons or any other helium-filled object may not be distributed.
- Mylar balloons are prohibited due to their effect on the fire detection systems.
- Exhibitors are not permitted to use a drone within the Complex for proprietary and safety reasons.
- The City of Chicago does not allow small aircrafts to land within city limits, unless in designated locations.

Smoking

- In accordance with the City of Chicago Fire Department and the City of Chicago, smoking and vaping are not permitted in McCormick Place. Smoking stations are located outside of the facility.

Exhibits in Meeting Rooms

- If a meeting room has been assigned to your company for exhibit or meeting use, please contact the McCormick Place Event Management Department for specific meeting room guidelines.
- Storage of combustible materials in meeting rooms, ballrooms or service corridors is prohibited.
- Crates, cartons, pallets, pallet jacks, forklifts, etc., are not allowed in meeting rooms. All freight must be uncrated or removed from pallets prior to entering the room. Movement of freight should be done using flat trucks dedicated to carpet use. If other flat trucks or dollies are used, appropriate floor protection (Visqueen or Masonite) must be installed.
- Storage of containers, skids, etc. is prohibited inside the facility. These items must be moved to the appropriate crate storage area. Please contact your Contractor or the official event service contractor to assist you. Removal of such items is a Fire Safety regulation and subject to inspection by the Fire Marshal.

Hanging Items

- Hanging items are defined as any materials, including but not limited to, signs and machinery, which are hung from or attached to ceilings, exhibit structures or building supports.
- All requests for hanging items must be reviewed and approved by Show Management.
- The responsibility to hang an item is shared by your general service contractor and the utility provider.
- For Items weighing 500 lbs. or more, drawings must be reviewed, signed and stamped by a licensed structural engineer to certify structural integrity and safety.
- These rules and regulations provide absolute limits which cannot be exceeded under any circumstances or conditions.
- Fire Retardant regulations also apply to hanging items. Refer questions regarding fire retardancy to the Fire & Safety Manager at (312) 791-6079.
- No hanging items are to be hung from any electrical fixtures, raceways, water, gas, air, fire protection, communication lines, piping, supports or hangers.
- All electrical and neon items must conform to City of Chicago Electrical Codes.
- The use of MIS, Octonorm or similar components systems for hanging signs is not permitted in our facility.

Parking and ASUV Programs

Exhibitor Guaranteed Parking

A limited number of guaranteed parking spaces are available by advance order of an Exhibitor Parking Permit. This permit allows access to the garages with in-and-out privileges. Parking spaces are guaranteed even if lots fill to capacity. For more details, please visit: [McCormick Place Parking](#)

Self-loading/Unloading

- **Automobile and Small Utility Vehicle (ASUV) Program**
 - McCormick Place allows exhibitors to unload and load small privately-owned vehicles without hiring labor at designated areas in the building. Show management will determine the hours of operation for each event. We encourage exhibitors to participate in the ASUV program using one of the options listed on our website. Please visit us at ASUV for complete details.
- **Hand Carried Items**
 - Park the vehicle in any of the McCormick Place parking lots or garages and transport items using pedestrian building access to the show floor. Only non-motorized, non-hydraulic hand trucks and dollies may be used to transport items from your vehicle to the show floor. Parking fees will apply.

Exhibit Hall Use and Guidelines

McCormick Place Access Regulations (BEEP)

All Event Approved Contractors (EACs) or persons working on show floor must enter through one of the 3 Building Entry and Exit Procedure (BEEP) locations and receive/wear the wristband of the day.

This allows entry into McCormick Place buildings and must be adhered to regardless of credentialing system issued for floor access by event management.

The exception is for official exhibitors wearing show credentials - contractors working on the show floor to assemble and disassemble booths or similar type work should not be issued exhibitor credentials to circumvent this process.

Fire Safety Regulations

- Fire Prevention reserves the right to make any final decisions regarding the outlined requirements, according to Section 2-36-220 of the Municipal Code of Chicago on Fire Prevention.
- Prior to the show opening and at any time during the event, the Fire Marshal may inspect the booths to ensure these requirements are met. If they are not, adjustments can be costly, and if a booth imposes a significant fire hazard, it will be prohibited from exhibiting.
- The Fire & Safety Manager at 312-791-6079 or McpFireMarshal@mccormickplace.com can answer any questions or provide a set of fire code information.

Booth Staging

In addition to equipment and furniture placed within a booth space, exhibitors are allowed to stage the following items:

- Boxed or loose product, materials or literature.
- Fiber cases used to ship pop-up displays.
- Personal items such as luggage, purses, briefcases or coats.

The following restrictions must be observed when staging these additional items:

- The amount of product, materials or literature that may be staged within a booth space must not exceed a one-day supply.
- Items may be placed either in a display case, on a counter, on a shelving unit, in a closet, on a table, under a table or stacked neatly within the booth space.

Booth Staging (continued)

- Items that are placed under a table must not protrude outside the table dimensions.
- Items that are stacked must not create a tripping hazard or hamper easy movement within the booth space.
- Items may not be placed on or within six inches of floor ports, electrical wiring or cabling.
- Pallets, empty crates, cartons and boxes may not be stored in the booth space.
- Staging will not be allowed behind the back wall of the booth and behind the drape within the booth.

Fire Retardancy

Booth construction and decoration materials must be fire retardant. It is suggested that a certificate of retardancy be available at the show to prevent the need for possible on-site testing of the material. Fabrics must pass the NFPA-701 Code, and all other construction and decoration materials must pass the NFPA-703 Code as well as the UL-1975 test. General guidelines for material fire retardancy include:

- Backdrops, tents, canopies, dust and table covers, drapes and similar fabrics: These fabrics can often be made fire retardant by a dry cleaner that can issue a certificate of fire retardancy. Suppliers and/or display manufacturers can also provide a certificate included with the materials.
- Corrugated cardboard/display boxes: These materials can best be made fire retardant at a factory.
- Wood and wood by-products: If wood materials are not sufficiently fire retardant, a certified fire retardant specialist using pressure impregnation or similar impregnation method must treat them.
- Polyurethane foam, plastic and similar products.

Open Flame Devices

Used for illumination or decoration, such as candles, gelled alcohol fuel fire bowls, firepots or fireplaces must comply with the following:

- Prior notification and review by McCormick Place, Fire & Safety Manager, the Fire Prevention Bureau, Fire Marshal, Authority having jurisdiction for each and every display.
- Must be contained inside a non-combustible enclosure that totally encapsulates the flame providing a measure of safety to the public.
- Must be positioned on a non-combustible surface with a 24-inch clearance of the flame device from any combustibles and booth back wall.
- Must have a mechanism available to quickly and safely extinguish the flame.
- Must have at least one multipurpose fire extinguisher rated minimum 2 – A :10- B:C strategically located with the booth.
- Booth personnel should be familiar with the operation of the fire extinguisher.
- Booth personnel must be in attendance whenever the device is in use.
- Maximum one-day supply of the replacement fuel allowed in booth.
- Device must be allowed to cool before refueling.
- Flame must be extinguished ½ hour prior to closing.

Hazardous Demonstration/Display Materials/Pyrotechnics

When designing demonstrations and displays, note that the following devices require pre-approval by McCormick Place and the Chicago Fire Department.

- Lasers, open flames (including candles)
- Smoke-producing devices
- Indoor Pyrotechnics have special permitting procedures through the City of Chicago Fire Prevention Bureau. Contact the Fire & Safety Manager.
- Heating appliances
- Welding, brazing or cutting equipment
- Radioactive materials
- Compressed gas or compressed liquid cylinders if applicable used in the booth must be securely anchored to prevent toppling.

Hazardous Demonstration/Display Materials/Pyrotechnics (continued)

- Gasoline, kerosene or other flammable, toxic liquid, solid or gas
 - A limited supply of these fuels may be stored in the demonstration device but cannot be stored overnight.
 - All fuel transfers must use safety cans.
 - When displaying a flammable or combustible labeled product, the display container shall be empty. Up to two aerosol cans may be used for demonstration purposes only.

Approval requests must be sent in 60 days before move-in of the event. The request must state how the demonstration will avoid hazards to people or nearby objects. Plexiglas or similar protection is required whenever sparking may occur. Fire extinguishers will also be required.

Any chemical, substance or material deemed hazardous by O.S.H.A. requires pre-approval and must be accompanied with the appropriate M.S.D.S. McCormick Place Fire Safety Office will need copies of the M.S.D.S. before the materials arrive.

Prohibited Materials

The following items are fire-hazardous and prohibited in McCormick Place:

- All flammable compressed gases, such as propane and butane
- Explosives and live ammunition
- Untreated Christmas trees, cut evergreens or similar trees
- Fireplace logs and similar materials
- Charcoal
- Untreated mulch, Hay, Straw, Bamboo and Spanish moss

Cooking and Heat-Generating Devices

- If cooking or heating appliances will be used, they must be powered electrically or by natural gas. Stoves and heaters for booth usage must be UL listed/approved and also be adequately ventilated. Nothing combustible may be placed near any heat-producing appliance. A UL listed/approved, 2 – A :10 – B : C ABC-type fire extinguisher is required in such exhibits.

Exhibits or Product Displays in Meeting Rooms

- Storage of combustible materials in meeting rooms, ballrooms or service corridors is prohibited.

Fire Hose Cabinets, Pull Stations, Aisles and Exits

- Each of these fire safety supports must be visible and accessible at all times. Adjustments to space and equipment may be required.
- Chairs, tables, and other display equipment must be clear of all aisles, corridors, stairways, and other exit areas.

Vehicle Displays

- Any vehicle or other apparatus that has a fuel tank and is part of a display, is required to be equipped with a locking (or taped) gas cap and can contain no more than 1/8 tank of fuel.
- Once the vehicle has been positioned, it cannot be moved until move-out begins, without prior approval by the Fire & Safety Manager or Designee.
- Battery cables must be disconnected once the vehicle is positioned. The engine cannot be operated during show hours.
- Refueling must be done off property.

Multi-Level Booths or Ceilings (including tents)

Double-decker booths or booths with ceilings (including tents) were previously required to be equipped with fire safety devices. However, our Fire Safety Department and major show contractors have worked with the Chicago Fire Department to develop specific codes for the trade show environment that would offer a safe and cost-effective alternative to sprinklers. These specific requirements apply to all exhibits that have a ceiling or second story.

Multi-Level Booths or Ceilings (including tents) continued

Booths fall into one of the five following booth formats:

- Format 1: Exhibits with two stories under 225 square feet
- Format 2: Exhibits with two stories at or over 225 square feet
- Format 3: Exhibits with ceilings under 225 square feet
- Format 4: Exhibits with ceilings at or over 225 square feet
- Format 5: Multiple-level exhibits, which require automatic sprinklers or any of the above exhibits with installed automatic sprinklers. Separate fire code items apply.

For booth formats 1 through 4, you will need to comply with the fire code items marked yes on the following table:

Fire Code Compliance – Exhibits with Multiple Levels or Ceilings				
Fire Code Item	Booth Format			
	1	2	3	4
1. Maximum Dimensions	Yes	Yes	No	Yes
2. Second Level	Yes	Yes	No	No
3. Exit Stairways	Yes	Yes	No	No
4. Smoke Detectors	Yes	Yes	Yes	Yes
5. Fire Extinguishers	Yes	Yes	Yes	Yes
6. Posted Certificate of Fire Retardancy	No	Yes	No	Yes
7. Certified Approval	Yes	Yes	No	Yes
8. Fire Marshal Review	Yes	Yes	Yes	Yes

For exhibits, using automatic sprinklers, the amount and type of sprinkler coverage needed depends on the booth specifications. If automatic sprinklers are preferred, or are required, contact our Fire Safety Office to discuss your options.

Fire Code Items for Multiple Level Booths

- **Maximum Dimensions:** To avoid the sprinkler requirement, your exhibit must be less than or equal to 2 levels high (maximum 30-foot elevation) or 5,000 square feet of enclosed area.
- **Second Level:** Second levels must remain open and uncovered. If they are covered, sprinkler protection will be required. Booths with a third level or more must also have special sprinkler coverage.
- **Staircases:** Staircases between levels must be in compliance with the Americans with Disabilities Act and meet the following requirements:
 - Minimum of 3 feet in width
 - Provide a handrail on at least one side
 - Provide handrails a maximum of 1-1/2 inches in circumference and turned into walls
 - Not be spiral or winding
 - If the top deck is designed to hold over 10 people, or exceeds 1,200 square feet in area, a second staircase is required which must be remote from the main staircase and meet the same construction requirements.
- **Smoke Detectors:** All areas under the second level or ceiling, including closets, need to be equipped with a UL approved (or similarly approved), battery-operated smoke detector. If this space is enclosed after hours, the smoke detector must be audible outside the enclosed area.
- **Fire Extinguishers:** A UL-approved (or similarly approved) 2-1/2-pound ABC-type fire extinguisher must be posted in a clearly visible and readily accessible area for each 500 square-foot enclosure.
- **Posted Certificate of Fire Retardancy:** A certificate verifying the fire retardancy of your booth construction materials must be posted in a conspicuous place within the exhibit.
- **Certified Approval:** After the booth has been designed, the blueprints must be approved and stamped by a licensed professional structural engineer. These blueprints should include dimensions and an isometric rendering. This approval applies to all booth formats outlined previously.

Fire Code Items for Multiple Level Booths (continued)

- **Fire Safety Review:** Send stamped blueprints to McCormick Place for review with the Fire Safety Division and by the Chicago Fire Department, Fire Prevention Bureau at least 60 days before the show opens to allow sufficient time for any needed corrections. Be sure that plans show dimensions and an isometric rendering of your exhibit. In addition, all areas requiring sprinkler protection must be highlighted. If plans are not provided on time, it may cause delays or disapproval of your booth to occur during the pre-show fire inspection.
- **Fire Guards:** Once a multiple level booth or a booth with a ceiling is built and completed, and whenever the exhibit or show is closed for business, special fire watch coverage is required. Use of individuals designated as fireguards is subject to prior approval by the McCormick Place Fire & Safety Manager.
- **Americans with Disabilities Act:** All exhibits must comply with the ADA. For information on compliance, contact the McCormick Place Fire Safety Manager.

Hazardous Materials Management

Neither McCormick Place Housekeeping Department nor your official service contractor manages hazardous material removal. However, your Event Manager can provide contractor names specializing in this service. Exhibitors are responsible to make their own arrangements.

EXHIBITOR ICE & EQUIPMENT MENU

THERE IS A 50 DOLLAR MINIMUM ORDER REQUIREMENT FOR ALL BOOTH DELIVERIES.

PAPER PRODUCTS & CUTLERY

6 inch Plates (Biodegradable) - 1,000/case	200.00
10 inch Plates (Biodegradable) - 500/case	250.00
Paper Food Boats 1 lbs – 1,000/case	175.00
Paper Food Boats 3 lbs - 500/case	150.00
Cocktail Napkins - 3,000/case	200.00
Dinner Napkins - 3,000/case	200.00
C-Fold Paper Towels - 1,600/case	150.00
Plastic Forks, Knives OR Spoons - 1,000/case	225.00

CUPS

3 oz Soufflé cups - 2,500/case	225.00
5 oz Soufflé cups - 2,500/case	225.00
8 oz Hot Beverage Cups - 1,000/case (Biodegradable)	400.00
7 oz Clear Beverage Cups - 500/case	200.00
12 oz Clear Beverage Cups – 1,000/case	400.00

ICE

22 lbs. Bag Cubed Ice	40.00
5 lbs. Dry Ice Pellets (Advanced Orders Only, 50 lbs. Minimum)	TBD

EQUIPMENT RENTAL

Chafers (Disposable), Each Per Day	150.00
Cambros, Each Per Day	120.00
Bus Tubs, Each Per Day	50.00
Lexan Tubs, Each Per Day	50.00

MISCELLANEOUS

5 Gallon Jugs of Water	55.00
Coffee Stirrers - 1,000/box	25.00
Sugar Packets & Creamers - 360 of each (Regular, Sweet'N Low, Splenda and Creamers)	125.00
12 Inch Black Trays - 25/box	200.00
Sterno - 72/case	150.00
Plastic Foodservice Gloves - 50 pair/box	20.00
Milk - per gallon	20.00
Almond Milk - per half gallon	20.00
Half & Half - per quart	20.00

SERVICE STAFF

Booth Server - per 4 hour shift minimum	375.00
In Booth Cook - per 4 hour shift minimum	500.00
Bartender - for the first 4 hours	375.00
Bartender - per each additional hour	80.00

ADDITIONAL SERVICES

(ADVANCED ORDERS ONLY)

Contact your Catering Sales Manager for more information and pricing.

FOOD - PREPARED OR RAW

Order requires grocery list and delivery schedule.

DISH WASHING

OVG Hospitality can pick-up, wash and return items to your booth.

KITCHEN RENTAL

Limited space available on a first come, first serve basis.

Prices do not include tax, service charges and/or delivery charges. A 50 dollar minimum order required.
OVG Hospitality DOES NOT supply tables for food and beverage in your booth. You MUST order these through the general contractor.

EXHIBITOR ICE & EQUIPMENT ORDER FORM

THERE IS A \$50 MINIMUM ORDER REQUIREMENT FOR ALL BOOTH DELIVERIES.

TRADE SHOW		ORDER DEADLINE	
CONTACT		ON-SITE CONTACT	
COMPANY		ON-SITE PHONE #	
PHONE #		ON-SITE EMAIL	
ADDRESS			
CITY, STATE, ZIP			
EMAIL ADDRESS			
BOOTH/ROOM #			
BUILDING	PLEASE CIRCLE: N S E W		

PLEASE PLACE ORDER BELOW

Date	Time	Quantity	Item Description	Unit Price

METHOD OF PAYMENT	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Check	<input type="checkbox"/> Wire
PLEASE NOTE: A link for Credit Card payments will be sent from noreply@noreply.reservecloud.com .			
AUTHORIZED SIGNATURE			

CATERING SALES OFFICE PHONE NUMBER: 312.791.7250 • EMAIL: INFOOVG@MCCORMICKPLACE.COM

A copy of the contract outlining all services will be forwarded to you via Reserve Cloud. A signed Terms & Conditions page must be returned to OVG Hospitality and full payment in advance is required to complete your order. Prices are only guaranteed 60 days from event date. OVG Hospitality, 2301 South Lake Shore Drive, Chicago, IL 60616 • EMAIL: infoovg@mccormickplace.com.

Prices do not include tax, service charges and/or delivery charges. A 50 dollar minimum order required. OVG Hospitality DOES NOT supply tables for food and beverage in your booth. You MUST order these through the general contractor.

NACS Show 2025

October 15 - 17, 2025 | McCormick Place Convention Center, Chicago, IL

Choose the solution that will instantly capture contact & demographic data
See page 2 for our enhanced product descriptions.

Order Lead Retrieval					
Lead Retrieval Options	on or before 8/6/2025	From 8/7/2025 to 9/13/2025	after 9/13/2025	number of units	TOTAL
SWAP® Mobile App Badge Scanner Includes 2 user activations	\$ 425	\$ 475	\$ 499		\$
SWAP® Mobile App Additional Users* Add mobile app users to any lead retrieval mobile app package or scanner rental after initial purchase	\$ 149				\$
Handheld Badge Scanner	\$ 475	\$ 525	\$ 575		\$
Tablet Badge Scanner	\$ 475	\$ 525	\$ 575		\$
Bluetooth Printer Pairs with one device only	\$ 100	\$ 125	\$ 150		\$
Developer's Kit (Real Time Data Services) Click here for more information	\$ 850				\$
Add-On Options				number of units	TOTAL
Survey Support Need help setting up your qualifying questions? Pricing includes setup of 5 questions with 2 edits	\$ 99				\$
Delivery of Scanner to Booth Post show pickup not available	\$ 125				\$
Sub-Total					\$
Processing Fee**					\$ 9.99
Total with 10.25% Sales Tax***					\$
TOTAL					\$



Your Lead Retrieval Order Confirmation will be emailed to you.

Note: All equipment must be picked up at the exhibitor services desk unless delivery arrangements are made and paid for in advance of the show.

TERMS AND CONDITIONS:
Purchase Orders are not accepted.

All orders cancelled prior to 30 days of the show will incur a \$100 cancellation fee. Orders cancelled within 30 days of the show will not be refunded.

Leads captured through badge images and handwritten badge ID's are available for upload within 14 days post-event, and are subject to a data services fee.

Click [here](#) for additional Terms and Conditions

* Additional SWAP User Licenses pricing applies to singular booths only. If you are part of a pavilion, please contact Exhibitor Services.

** Processing fee waived when order is placed using company's online lead portal.

*** Taxable items and rates vary among states and are subject to change. Please call for exact quote.

Order Online Now: <https://exhibitor.swap.mge360.com/>

Exhibiting Company:
Check if information is for: ☐ Exhibiting Company ☐ Third Party
3rd Party Company (if applicable):
Address:
State/Country:

Booth #:
Contact Name:
City:
Email:
Phone:

Fax:

Do not email credit card information

Upon registration for this event, all guests (foreign and domestic) agreed to Terms of Use which include voluntarily sharing their personal information with exhibiting companies via lead retrieval. Maritz recommends all customers seek their own expert advice for privacy compliance concerns.

Order Online Now: <https://exhibitor.swap.mge360.com/>

For Assistance Contact:
ExhibitorServices@maritz.com
877-623-3487

It is against Maritz security policy to accept credit card information via email.



Which Solution is Right for Your Booth?



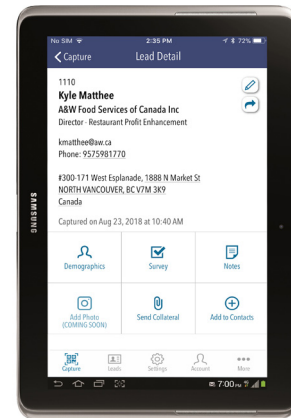
SWAP Mobile App Badge Scanner

- Native app for Android or iOS
- Economical way to get scanning solution into the hands of each salesperson
- Tracks leads by individual
- Supports sending marketing collateral through email
- Printers pair 1:1 with each SWAP mobile device
- Business card scanning



Handheld Badge Scanner

- High Speed: excellent for booth events, product theaters, and in-booth sessions
- Ergonomic—left and right hand enabled
- Good for busy booths that require shared devices
- Printers pair 1:1 with each device



Tablet Badge Scanner

- Full connectivity with integrated scanning
- Good for booths that require a shared scanning device
- Larger screen is perfect for long surveys or detailed notes
- Printers pair 1:1 with each device
- Business card scanning

All our badge scanners run on the easy-to-use SWAP platform. Choose the option that's right for your booth or mix and match to create a custom solution.

Every lead choice allows you to:

- Gather data from attendee badges
- Rank leads
- Provide custom surveys
- Add notes to leads
- Access and download data from your secure portal
- Mix and match scanning solutions
- Scan leads with or without data connection
- View and edit data in real time

What's NEW with our badge scanning devices:

- Printers pair 1:1 with all lead solutions
- Copy over surveys from previous events
- Enhanced surveys: new branching functionality to allow for better lead qualification


Order Online Now: <https://exhibitor.swap.mge360.com/>



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We Are Lowe.

Lowe is a global, innovative, ambitious and award winning refrigeration and catering equipment company. Established in 1977, Lowe has grown to be the largest globally recognized equipment company for the retail, exhibitions and events markets.

Lowe innovates in every aspect of its business. Developing first to market solutions for refrigeration, such as customizable long-term rental, in a cost conscious and environmentally sensitive retail environment ensures Lowe remains a global pioneer.

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View and repeat your saved previous orders.

Introducing LoweHub™



An all in one welcome desk, offering increased security, chilled refreshments for hospitality, multiple charging ports and an interchangeable branding site.



Feature	Name	Specifications	Features
	Branding site	(HxW) 33.22 x 17.87 in	A poster site that is interchangeable, using magnets to fix the poster firmly to the LoweHub and a plastic sheet to protect the artwork. **Printing not provided**
	x4 Charging ports	x2 13amp plugs & x2 USB sockets	Universal charging ports, suitable to charge 4 devices at once and located out of sight behind roller door for enhanced security.
	Fridge	19.68"x15.82"x16.77" in 20 amps 120 volts 2000 watts	Compact storage refrigerator with sleek design.
	Safe	7.87 x 16.92 x 14.56 in	EISafe Elite Electronic Safe. Accommodates up to 15" laptop
	Ambient space	4.33 x 10.82 x 14.17 in	Area to store laptops and mobile devices while charging. Also perfect for keeping stationary and other items tidy and out of sight.

B Series

Euro Deli Curved Glass Display



At a Glance

Model	B1	B2	B3
Dimensions WxDxH (inches)	52 $\frac{3}{8}$ x 43 x 52 $\frac{1}{2}$	77 x 43 x 52 $\frac{1}{2}$	101 $\frac{3}{8}$ x 43 x 52 $\frac{1}{2}$
Width without end walls (inches)	47	70 $\frac{1}{4}$	94
Display area (square feet)	11	16 $\frac{1}{2}$	22
Storage capacity (cubic feet)	5 $\frac{1}{2}$	8 $\frac{1}{4}$	10 $\frac{3}{4}$
Storage area width (inches)	47	70 $\frac{1}{4}$	94
Storage area depth (inches)	20	20	20
Storage area height (inches)	10	10	10
Condensing unit size (HP)	$\frac{1}{3}$	$\frac{1}{3}$	$\frac{1}{2}$
Refrigerant	R404	R404	R404
Power Supply v/Hz/Ph	120/60/1	120/60/1	120/60/1
Amps	20	20	20
Watts	2000	2000	2000
Deck fans	1	2	3
Temp Range	34...42°F or +1...+6°C	34 ...42°F or +1...+6°C	34...42°F or +1...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Automatic defrost
- Heater pan evaporation (no plumbing required)
- Built in preparation counter
- Castors supplied with case
- Easy to clean surfaces
- Forced air cooling
- Fully self contained unit
- Illuminated stainless steel display deck

- Rear access to display deck for server
- Refrigerated under-storage (accessed through rear doors with magnetic gaskets)
- Simple plug in operation
- Top hinged glass with hydraulic arm support for curved glass unit
- ABS foamed end walls
- Ice insert for fish display available upon request

* Display shelf available upon request (NOT refrigerated)

B - LG

Deli Self-Service Display



At a Glance

Model	B1 LG	B2 LG	B3 LG
Dimensions WxDxH (inches)	52 $\frac{3}{8}$ x 43 x 38 $\frac{1}{4}$	77 x 43 x 38 $\frac{1}{4}$	101 $\frac{3}{8}$ x 43 x 38 $\frac{1}{4}$
Width without end walls (inches)	47	70 $\frac{1}{4}$	94
Display area (square feet)	11	16 $\frac{1}{2}$	22
Storage capacity (cubic feet)	5 $\frac{1}{2}$	8 $\frac{1}{4}$	10 $\frac{3}{4}$
Storage area width (inches)	47	70 $\frac{1}{4}$	94
Storage area depth (inches)	20	20	20
Storage area height (inches)	10	10	10
Condensing unit size (HP)	$\frac{1}{3}$	$\frac{1}{3}$	$\frac{1}{2}$
Refrigerant	R404	R404	R404
Power supply v/Hz/Ph	120/60/1	120/60/1	120/60/1
Amps	20	20	20
Watts	2000	2000	2000
Deck fans	1	2	3
Temp Range	34...42°F or +1...+6°C	34...42°F or +1...+6°C	34...42°F or +1...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Automatic defrost
- Heater pan evaporation (no plumbing required)
- Built in preparation counter
- Castors supplied with case
- Easy to clean surfaces
- Forced air cooling
- Fully self contained unit
- Rear access to display deck for server
- Refrigerated under-storage (accessed through rear doors with magnetic gaskets)
- Simple plug in operation
- Ice insert for fish display available upon request
- ABS foamed end walls

B Corner

90° Corner



At a Glance

Model	B Corner
Dimensions WxDxH (inches)	52 ½ x 52 ½ x 50 ½
Width without end walls (inches)	50
Display area (square feet)	11 ½
Condensing unit size (HP)	½
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	2
Temp Range	34...42°F or +1...+6°C

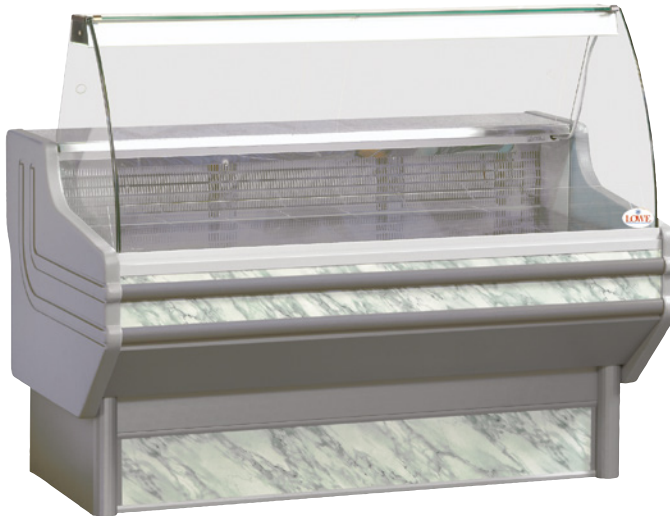
Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

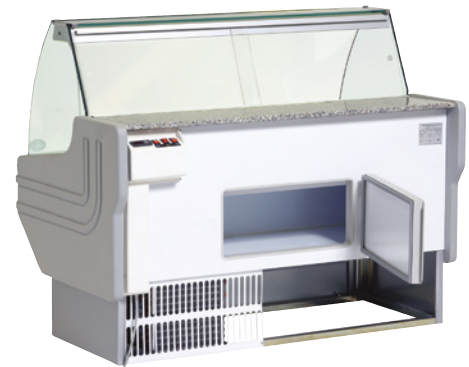
- Automatic defrost
- Heater pan evaporation (no plumbing required)
- Built in preparation counter
- Castors supplied with case
- Easy to clean surfaces
- Forced air cooling
- Fully self contained 90° corner
- Ice insert for fish display available upon request
- Illuminated stainless steel display deck
- Rear access to display deck for server
- Simple plug in operation
- Top hinged glass with hydraulic arm support for curved glass unit

Jinny

Glass front serve-over display



J-104 & J-150 Also Available In Black



At a Glance

Model	J104	J150	J250
Dimensions WxDxH (inches)	41 x 36½ x 50½	59 x 36½ x 50½	99 x 36½ x 50½
Display area (inches)	38 w x 26 ½ d	55 ½ w x 26 ½ d	95 ½ w x 26 ½ d
Display area (square feet)	7	10 ¼	17½
Condensing unit size (HP)	⅓	⅓	½
Refrigerant	R404	R404	R404
Power supply v/Hz/Ph	120/60/1	120/60/1	120/60/1
Amps	20	20	20
Watts	2000	2000	2000
Temp Range	34...42°F or +1...+6°C	34...42°F or +1...+6°C	34...42°F or +1...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Bottom hinged glass
- Easy access for loading, setting of display and cleaning
- Simple disassembly for cleaning
- Castors supplied with case
- Euro style front and side glass
- Ice insert for fish display available upon request
- Illuminated stainless steel, display deck
- Rear access to the display for the server
- Under counter refrigerated storage
- Fully self contained unit
- Simple plug in operation
- Granite preparation counter built in
- Easy to clean surfaces and attractive lines
- ABS foamed end walls
- Magnetic door gasket for perfect seal
- Forced air cooling

P360°

Grab & Go Island Display Refrigerator



At a Glance

Model	P360°
Dimensions WxDxH (inches)	55 ½ x 47 x 35
Display area (square feet)	12 ¼
Condensing unit size (HP)	⅓
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	2
Temp Range	36...50°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- 360° product visibility
- Forced air system
- Castors supplied with case
- Stainless steel deck
- Protective bumpers
- European appearance
- Digital thermostat
- Suitable for all refrigerated products
- Gray bottom panels
- Simple plug in operation
- Ice insert for fish display available upon request

Bermuda

Island Display Cases



At a Glance

Model	Bermuda
Dimensions WxDxH (inches)	48 x 96 x 65
Net Capacity (cu. ft.)	28.8
# of Tiers	9%
Condensing unit size (HP)	¾ x 6
Refrigerant	R-290
Voltage	220/60/1
Amps	24.17
Plug Type	NEMA L6-30P
Full Load Amperes	24.17
Net Weight (lbs.)	1212

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Self-Cleaning Condenser
- Modern design
- Designed to enhance impulsive sales
- LED lighting on top panel and canopy
- ABS bump guard liners
- 5mm thick durable clear PC (polycarbonate) product stopper
- Simple plug-in installation
- Patented self-contained system, no plumbing required
- Digital electronic thermostat with defrost control
- Price tag rails standard

C Series

Euro Dairy/ Deli Merchandiser



At a Glance

Model	C1	C2	C3
Dimensions WxDxH (inches)	39 ¾ x 34 x 84	52 ¼ x 34 x 84	77 x 34 x 84
Width without end walls (inches)	36 ¾	49 ½	73 ½
Number of shelves	4	4	4
Shelf width x depth (inches)	36 ¾ w x 17 ½ d	49 ½ w x 17 ½ d	73 ½ w x 17 ½ d
Display area (inches)	36 ¾ w x 24 d	49 ½ w x 24 d	73 ½ w x 24 d
Display area (sq.ft.)	18 ¾	24	36 ¾
Condensing unit size (HP)	¾	¾	1½
Refrigerant	R404	R404	R404
Power supply v/Hz/Ph (unit)	120/60/1	120/60/1	120/60/1
Amps (unit)	20	20	20
Watts (unit)	2000	2000	2000
Deck fans	1	2	3
Temp Range	35...42°F or +2...+6°C	35...42°F or +2...+6°C	35...42°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Open front-self service grab and go
- Easy access for loading and cleaning
- Excellent vision through attractively styled side glass
- White Interior
- Four fully adjustable shelves
- Shelves can be angled
- Extra shelves available upon request
- Peg bars and pegs available upon request
- Energy saving self contained night blind
- Efficient, quiet system
- Castors supplied with case
- Fully self contained unit
- Simple plug in operation with simple controls
- No drain required (hot gas evaporation of defrost water)
- Impact resistant finish
- Pricing rails on each shelf
- Shelf product stoppers available upon request

Genova

Open Front Merchandiser



At a Glance

Model	Genova 1	Genova 2
Dimensions WxDxH (inches)	40½ x 35½ x 86	52¾ x 35½ x 86
Width without end walls (inches)	37	49¼
Number of shelves	5	5
Shelf width and depth (inches)	36 ½ w x 17 ¾ d	49 w x 17 ¾ d
Display area (inches)	36 ½ w x 21 ¾ d	49 w x 21 ¾ d
Display area (sq.ft.)	27 ½	37
Condensing unit size (HP)	1	1
Refrigerant	R404	R404
Power supply v/Hz/Ph (unit)	120/60/1	120/60/1
Amps (unit)	20	20
Watts (unit)	2000	2000
Deck fans	1	2
Temp Range	35...42°F or +2...+6°C	35...42°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Open front – self service grab and go
- Easy access for loading and cleaning
- White Interior
- Five fully adjustable shelves
- Additional shelves available upon request
- Peg bars and pegs available upon request
- Shelves can be angled
- Energy saving self contained night blind
- Efficient, quiet system
- Castors supplied with case
- Fully self contained unit
- Simple plug in operation with simple controls
- No drain required (hot gas evaporation of defrost water)
- Impact resistant finish
- Pricing rails on each shelf
- Glass or solid end walls
- Shelf product stoppers available upon request

Sara

Open Front Merchandiser



At a Glance

Model	Sara
Dimensions WxDxH (inches)	52 ½ x 27 x 69
Width without end walls (inches)	49
Display area (square feet)	16.88
Top shelf (inches)	49 w x 7 d
Middle shelf (inches)	49 w x 10 d
Bottom shelf (inches)	49 w x 14 d
Bottom Deck (inches)	49 w x 18 ¾ d
Condensing unit size (HP)	¾
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck Fans	2
Temp Range	35...42°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Open Front - self service grab and go
- Easy access for loading and cleaning
- White interior
- 3 Fully adjustable shelves
- Additional shelves available upon request
- Peg bars and pegs available upon request
- Castors supplied with case
- Energy saving self contained night blind
- Efficient, quiet system
- No drain required (hot gas evaporation of defrost water)
- Pricing rails on each shelf
- Forced air cooling
- Shelf product stoppers available upon request

Euro Madeira

Open Front Merchandiser



At a Glance

Model	Euro Madeira
Dimensions WxDxH (inches)	51 x 33¼ x 71¼
Width without end walls (inches)	49 ½
Top shelf (inches)	49 ½ w x 12 d
Middle shelf (inches)	49 ½ w x 15 ¾ d
Bottom shelf (inches)	49 ½ w x 19 ¾ d
Bottom Deck (inches)	49 ½ w x 24 ½ d
Condensing unit size (HP)	¾
Display area (square feet)	24 ¾
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck Fans	1
Temp Range	35...42°F or -1...+5°C or -1...+7°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Open Front – self service grab and go
- Easy access for loading and cleaning
- 3 Fully adjustable shelves
- Additional shelves available upon request
- Peg bars and pegs available upon request
- Castors supplied with case
- Energy saving self contained night blind
- Efficient, quiet system
- No drain required (hot gas evaporation of defrost water)
- Pricing rails on each shelf
- Forced air cooling
- Shelf product stoppers available upon request

Mandy

Open Front Merchandiser



At a Glance

Model	Mandy 100
Dimensions WxDxH (inches)	39 ½ x 29 ¾ x 52
Width without end walls (inches)	36 ½
Top shelf	34 ¾ w x 8 ¾ d
Middle shelf (inches)	34 ¾ w x 10 d
Bottom shelf (inches)	34 ¾ w x 12 d
Bottom Deck (inches)	35 ¾ w x 22 d
Display area (square feet)	13
Condensing unit size (HP)	¾
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	1
Temp Range	35...42°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Automatic defrost
- Castors supplied with case
- Easy to clean surfaces
- Fits through single door
- Forced air cooling
- Fully self contained unit
- Heater pan evaporation (no plumbing required)
- Illuminated top shelf
- Simple plug in operation
- Stainless steel shelves and display deck
- 3 shelves as standard
- Energy saving self contained night blind
- Available in black and white

G Series Refrigeration

Chillers



At a Glance

Model	G4C	G6C
Dimensions WxDxH (inches)	26 ¾ x 33 ¾ x 81 ½	54 x 33 ¾ x 81 ½
Canopy dims (inches)	24 x 6	51 x 6
Shelf width x depth (inches)	21 ½ x 24 ¼	21 ½ x 24 ¼
Number of shelves	4	8
Condensing unit size (HP)	⅓	½
Refrigerant	R290	R290
Powers supply v/Hz/Ph	120/60/1	120/60/1
Volume Cubic Feet	23.67 Cu. Ft.	48 Cu. Ft.
Watts	2000	2000
Amps	20	20
Temp range	33...41°F or +1...+5°C	33...41°F or +1...+5°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- For all chilled food products
- Fully self contained bottom mounted condensing unit
- Efficient, quiet system
- Fan assisted
- Automatic evaporator of defrost water
- Ozone friendly
- White interior and black exterior
- Full length internal vertical lights
- Sturdy handle
- Magnetic door gaskets
- Easy access for loading and cleaning
- Easy clean surfaces
- Illuminated canopy for graphics
- Fully adjustable shelves
- Four shelves per door
- Castors supplied with case
- Minimum maintenance
- Low energy consumption
- Double pane glass door(s)
- Self closing door(s)

G5

Upright Glass Door Refrigerator



At a Glance

Model	G5
Dimensions WxDxH (inches)	36 x 24 x 54
Capacity	15 cu ft
Condensing unit size (HP)	1/3
Refrigerant	R404
Power supply v/Hz/Ph	20/60/1
Amps	20
Watts	2000
Deck Fans	1
Temp Range	33°...41°F or +3°...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Bottom mount refrigeration system
- 2 Sliding glass doors (front & Back)
- Pass through configuration
- 3 shelves standard
- Fan assisted
- Efficient, quiet system
- Fully adjustable shelves
- Double pane glass doors
- Easy access for loading & cleaning
- White interior

Kubo 500R

Display Refrigerator



At a Glance

Model	500R
Dimensions WxDxH (inches)	60 x 28 x 54
Number of shelves	8
Shelf dimensions (inches)	23 ½ w x 15 ¾ d
Condensing unit size (HP)	1 ⅙
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	Yes
Temp range	36...50°F or +2...+10°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Adjustable wire shelves
- Hinged doors
- Vertical lights
- Castors supplied with case
- 360° visibility
- Easy to clean
- Automatic defrost
- No drain required
- Stainless steel front

Prep

Refrigerated Prep Counter



At a Glance

Model	Prep 1	Prep 2
Dimensions WxDxH (inches)	44 ½ x 32 ½ x 41 ½	67 ½ x 35 ½ x 41 ½
Storage area (inches)	25 ¼ w x 27 d x 24h	48 w x 27 d x 24 h
Shelf (inches)	24 w x 26 d	23 w x 26 d (x2)
Cutting board dimensions (inches)	44 w x 16 ½ d	67 ½ w x 19 ½ d
Condensing unit size (HP)	⅓	½
Refrigerant	R134	R134
Power supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Fan assisted	Yes	Yes
Temperature Range	33.8...41°F	33.8...41°F

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Stainless steel finish
- Low energy consumption
- Two storage levels
- Adjustable shelves
- Six poly-carbonate inserts included
- Corrosion resistant white interior finish
- Automatic defrost cycle
- Extra deep removable cutting board
- Lockable castors
- Fully mobile

F2

Chiller



At a Glance

Model	F2 Chiller
Dimensions WxDxH (inches)	64 x 27 ½ x 37
Inside Height (inches)	27
Inside Width (inches)	60
Inside Depth (inches)	20
Storage capacity (cubic feet)	18 ¾
Condensing unit size (HP)	⅓
Refrigerant	R134
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Temp Range	34...42°F or +1...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Modern, state-of-the-art styling
- Wear resistant black vinyl coated steel exterior with all stainless steel countertop and slide lids for lifetime durability
- Heavy duty, long lasting galvanized steel interior
- Front, rear and side venting louvers allow greater condenser air flow for tight fit installations
- Easily accessible and serviceable slide out condensing unit
- Automatic, energy saving, non-electric condensate disposal system with easily accessible, front mounted cleanout drainage hose and drain pan
- High density, non-CFC polyurethane foamed-in-place insulation

Oasis

Sealed Deck, Suitable for Ice



At a Glance

Model	Oasis 1	Oasis 2
Dimensions WxDxH (inches)	43 x 43 x 52 closed / 68 raised	55 x 55 x 52 closed / 68 raised
Display area (square feet)	10 ¼	17 ½
Condensing unit size (HP)	⅓	⅓
Refrigerant	R134	R134
Power supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Deck fans	2	2
Temp Range	34...42°F or +1 ...+6°C	34...42°F or +1 ...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Wooden finish
- Acrylic dome for 360° viewing
- Stainless steel display deck-sealed
- Suitable for ice
- Drain fitted
- Lid is raised electronically
- Self service with lid up
- Display with lid down
- Multipurpose display case
- Smooth finish and appearance
- Fully mobile
- Economical system
- Static evaporation system
- Very rapid pull down time
- Strong construction
- Efficient, quiet system
- Easy to clean surfaces and smooth lines
- Illuminated display
- Fully self contained
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Thermostat control
- Operator friendly
- Castors supplied with case
- Spot display

Memphis

Open Front Merchandiser



At a Glance

Model	Memphis 90	Memphis 120
Dimensions WxDxH (inches)	35 ½ x 32 ¾ x 56 ½	47 ½ x 32 ¾ x 56 ½
Display deck (inches)	32 w x 22 d	44 w x 22 d
Display deck (square feet)	5	6 ¾
Condensing unit size (HP)	¼	¼
Refrigerant	R404	R404
Power supply v/Hz/Ph	20/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Deck Fans	1	2
Temp Range	37...42°F or +3...+6°C	37...42°F or +3...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Grab and Go refrigerated lower section
- Non refrigerated upper section
- Lockable Castors
- Sliding rear doors on upper section
- Glass shelf in upper section
- Fully mobile
- Smooth end walls
- Available in Black or Bronze
- No drain required (hot gas evaporation of defrost water)
- Efficient, quiet system

Isola

Cold Buffet Style Display



At a Glance

Model	Isola 4S/S	Isola 6	Isola 6S/S
Dimensions WxDxH (inches)	59 ¼ x 29 ½ x 45	81 ¼ x 29 ½ x 45 ¼	86 x 29 ½ x 45
Height (inches) top up	59	59	59
Condensing unit size (HP)	⅓	⅓	⅓
Refrigerant	R134	R134	R134
Power supply v/Hz/Ph	120/60/1	120/60/1	120/60/1
Amps	20	20	20
Watts	2000	2000	2000
Temp range	38...50°F or +3...+10°C	38...50°F or +3...+10°C	38...50°F or +3...+10°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Internal basin in AISI stainless steel
- External in wood or stainless steel
- Gastronorm pans available upon request
- Different configurations available
- Pans available upon request
- Accepts deep or shallow pans
- Static refrigeration system
- Digital control panel
- Electronic lid for ease of loading/serving
- Castors supplied with case
- Serving trays optional
- LED lighting optional

K2T / K2TF

Display Chiller



At a Glance

Model	K2T	K2TF
Dimensions WxDxH (inches)	23½ x 24 x 71	23½ x 24 x 71
Shelf dimensions (inches)	16 ½ diameter	17 ½ x 17 ½
Number of shelves	6	5
Condensing unit size (HP)	⅓	⅓
Refrigerant	R134	R134
Power supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Evaporator fans	1	1
Temp range	35...50°F or +4...+10°C	35...50°F or +4...+10°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- LED lighting
- Anodized gold or silver finish
- Automatic defrost
- Castors supplied with case
- Easy to clean surfaces
- Forced air cooling
- Fully self contained unit
- Glass on four sides
- Heater pan evaporation (no plumbing required)
- Illuminated display
- Rotating glass shelves (K2T) (mirrored bottom shelf)
- Rotation stops when door is opened
- Simple plug in operation

*K2TF: adjustable wire shelf version of K2T. Shelf size (inches) 17 ½ x 17 ½

K3T

6 Sided Glass Display



At a Glance

Model	K3T
Dimensions WxDxH (inches)	31 ¾ x 36 x 69
Shelf diameter (inches)	22
Number of shelves	5
Condensing unit size (HP)	⅞
Refrigerant	R134
Power supply v/Hz/Ph (unit)	120/60/1
Amps	20
Watts	2000
Evaporator fans	1
Temp range	35...50°F or +4...+10°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- LED lighting
- Anodized gold or silver finish
- Automatic defrost
- Castors supplied with case
- Easy to clean surfaces
- Forced air cooling
- Fully self contained unit
- Glass on six sides (K3T)
- Heater pan evaporation (no plumbing required)
- Illuminated display
- Rotating glass shelves (mirrored bottom shelf)
- Rotation stops when door is opened
- Simple plug in operation

G223

Two Bowl Drink Dispenser



At a Glance

Model	G223
Dimensions WxDxH (inches)	13½ x 17 x 25
Bowls	2
Capacity Ltr.	23
Capacity Gallon	6.34
Condensing unit size (HP)	¼ ₁₀
Refrigerant	R134
Power supply v/Hz/Ph (unit)	120/60/1
Amps	15
Watts	1500
Supporting Base	13h x 14w
Temp Range	39...61°F or +4...+16°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Motorized paddle maintain mixing of product
- Adjustable thermostatic system
- Easily removable for cleaning
- Refrigeration System 120 Volt 60Hz

H1

Storage Chiller



At a Glance

Model	H1
Dimensions WxDxH (inches)	20¾ x 20½ x 32¾
Shelf dimensions (inches)	17 w x 13 d
Deck dimensions (inches)	17 ½ w x 9 d
Condensing unit size (HP)	¼
Refrigerant	R134
Power supply v/Hz/Ph (unit)	120/60/1
Amps	5
Watts	500
Weights	73 lbs
Temp Range	35...42°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Small footprint
- Versatile around products
- Easy to use
- Lightweight and easy to handle

Starlet

Counter top chiller



At a Glance

Model	Starlet
Dimensions WxDxH (inches)	24 x 23 x 23
Shelf dimensions (inches)	20 ¾ w x 6 ¾ d
Deck dimensions (inches)	20 ¾ w x 6 ½ d
Condensing unit size (HP)	⅛
Refrigerant	R134
Power supply v/Hz/Ph (unit)	120/60/1
Amps	10
Watts	1000
Deck Fans	Yes
Weights	85 lbs
Temp Range	35...42°F or +2...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Counter top footprint
- Easy to use
- Lightweight and easy to handle
- Electronic thermostat

I1 / I3

Display Ice Tray



At a Glance

Model	I1	I3
Dimensions WxDxH (inches)	40 x 22 x 7	64 x 22 x 7

Features

- Fully insulated ice tray
- High impact display
- Large capacity
- Easy to clean

Victoria

Curved Glass Bakery Display



At a Glance

Model	V150	V200
Dimensions WxDxH (inches)	56 $\frac{3}{8}$ x 36 x 50	74 x 36 x 50
Number of shelves	4	4
Top shelf dimensions (inches)	24 $\frac{1}{4}$ w x 15 d	32 $\frac{7}{8}$ w x 15 d
Other shelf dimensions (inches)	24 $\frac{1}{4}$ w x 17 d	32 $\frac{7}{8}$ w x 17 d
Condensing unit size (HP)	$\frac{1}{4}$	$\frac{1}{3}$
Refrigerant	R134A	R134A
Power Supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Temp Range	33...50°F or +2...+10°C	33...50°F or +2...+10°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Three exhibition levels
- Rear sliding glass doors
- Available in black or stainless finish
- Front access to condensing unit
- Double tempered curved glass
- Castors supplied with case
- Low energy consumption
- Easy to clean
- Automatic defrost cycle
- No drain required
- Stainless steel deck
- Stainless steel front
- Stainless steel shelves
- Static air system
- Wide stainless steel top

L Harmony

Bakery Display Cabinet



At a Glance

Model	L1H	L3H
Dimensions WxDxH (inches)	37 x 31¼ x 54½	52½ x 31¼ x 54½
Number of shelves	3	3
Top shelf (inches)	35½ w x 13 d	51 w x 13 d
Middle shelf (inches)	35½ w x 13½ d	51 w x 13½ d
Lower shelf (inches)	35½ w x 16 d	51 w x 16 d
Condensing unit size (HP)	¼	½
Refrigerant	R404	R404
Power supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Fan assisted	Yes	Yes
Temp Range	34°...42°F or +1°...+6°C	34°...42°F or +1°...+6°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- Anodized finish
- Curved front glass
- Glass ends
- Fixed glass shelves (3)
- Glass all around display
- Stainless steel lower display deck
- Sliding glass doors at rear, full size for access
- European appearance
- Castors supplied with case
- Economical system
- Forced air system- uniform cooling on all levels
- Strong construction
- Efficient, quiet system
- Easy to clean surfaces and lines
- Illuminated display (light above each shelf)
- Fully self contained
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Thermostat control
- Operator friendly
- No plumbing required
- Additional colors are available

Bodega

Wine Display Chiller



At a Glance

Model	Bodega	Bodega Mini
Dimensions WxDxH (inches)	23½ x 28 x 67¼	23¾ x 23½ x 34½
Condensing unit size (HP)	½	½
Refrigerant	R134	R134
Power Supply v/Hz/Ph (unit)	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Deck Fans	yes	yes
Temp Range	41...60°F or +5...+20°C	41...60°F or +5...+20°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

Bodega

- Dual zone built
- Seamless stainless steel door frame with 3 layer glass door
- Electronic thermostat for accurate temperature control
- Temperature setting memory in case of power off
- Fan circulated cool air for even temperature distribution
- LED lighting
- Easy to clean interior
- Efficient, quiet system
- Fully self contained
- Castors supplied with case

Bodega Mini

- Seamless stainless steel door frame with 3 layer glass door
- Electronic thermostat for accurate temperature control
- 6 beech wood shelves with stainless steel trim on each shelf
- Fan circulated cool air for even temperature distribution
- LED lighting
- Easy to clean interior
- Efficient, quiet system
- Fully self contained

G Series Frozen Freezers



At a Glance

Model	G1C	G6FC
Dimensions WxDxH (inches)	26 ¾ x 33 ¾ x 81 ½	54 x 33 ¾ x 81 ½
Number of shelves	4	8
Shelf dimensions	21 ½ x 24 ¼	21 ½ x 24 ¼
Number of doors	1	2
Canopy dims (inches)	24 x 6	51 x 6
Condensing unit size (HP)	½	1
Refrigerant	R290	R290
Power	120/60/1	120/60/1
Volume Cubic Feet	23.67 Cu. Ft.	48 Cu. Ft.
Watts	2000	2000
Amps	20	20
Fan assisted	Yes	Yes
Temp range	28...-4°F or 0...-20°C	28...-4°F or 0...-20°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight

Features

- LED lighting
- Fully adjustable shelves
- Frost free
- Triple pane glass doors
- Self closing doors
- Stainless steel bottom
- No plumbing required, evaporator condensing pan included
- Automatic defrost cycle
- Forced air system
- Illuminated display
- Castors supplied with case

Kubo 500F

Display Freezer



At a Glance

Model	500F
Dimensions WxDxH (inches)	60 x 28 x 54
Number of shelves	8
Shelf dimensions (inches)	23 ½ w x 15 ¾ d
Condensing unit size (HP)	1½
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	Yes
Temp range	32...0°F or 0...-18°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Adjustable wire shelves
- Hinged doors
- Vertical lights
- Castors supplied with case
- 360° visibility
- Easy to clean
- Automatic defrost
- No drain required
- Stainless steel front

K1T/ K4TF

4-Sided Fixed Shelf Freezer



Also Available In Silver

At a Glance

Model	K1T	K4TF
Dimensions WxDxH (inches)	23½ x 25½ x 71¼	28 x 29½ x 70
Number of shelves	6	5
Shelf type	Fixed	Fixed
Condensing unit size (HP)	⅓	¼
Refrigerant	R404	R404
Power Supply v/Hz/Ph (unit)	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Fixed shelf evaporator	yes	yes
Temp Range	32...0°F or 0...-18°C	32...0°F or 0...-18°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Anodized Finish
- Glass on all sides
- All around view of product
- Castors supplied with case
- Economical system
- Fixed evaporator shelves
- Efficient, quiet system
- Digital Thermostat control
- No plumbing required

K4T

4 Sided Glass Display Freezer



At a Glance

Model	K4T
Dimensions WxDxH (inches)	28 x 29½ x 71½
Number of shelves	6
Shelf type	Revolving
Shelf Dimensions	18" Diameter
Condensing unit size (HP)	¾
Refrigerant	R404
Power Supply v/Hz/Ph (unit)	120/60/1
Amps	20
Watts	2000
Fan assisted	yes
Temp Range	32...-4°F or 0...-20°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- LED lighting
- Anodized finish
- Glass on all sides
- All around view of product
- Castors supplied with case
- Economical system
- Rotating shelves
- Mirrored bottom shelf
- Adjustable shelves
- Efficient, quiet system
- Forced air system
- Digital thermostat control
- No plumbing required
- Gold finish available

E1/E2

Display Freezer



At a Glance

Model	E1	E2
Dimensions WxDxH (inches)	60 x 35½ x 40	88 x 35½ x 40
Condensing unit size (HP)	½	½
Refrigerant	R404	R404
Power Supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Static Refrigeration	yes	yes
Temp Range	32...-8°F or 0...-22°C	32...-8°F or 0...-22°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Curved glass front cabinets allow for more product visibility
- 2 sliding glass lids
- Easy access for loading, setting of display and cleaning
- Suitable for all frozen products
- Efficient, quiet system
- Easy to clean surfaces and attractive lines
- Fully self contained unit
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Castors supplied with case

E3

Wall Site Display Freezer with Side Visibility



At a Glance

Model	E3
Dimensions WxDxH (inches)	77 x 34 x 37
Condensing unit size (HP)	½
Refrigerant	R404
Power Supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Static Refrigeration	yes
Temp Range	32...-8°F or 0...-22°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Curved glass front cabinets allow for more product visibility
- 2 sliding glass lids
- Easy access for loading, setting of display and cleaning
- Suitable for all frozen products
- Efficient, quiet system
- Easy to clean surfaces and attractive lines
- Fully self contained unit
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Castors supplied with case

E4

Wall Site Display Freezer



At a Glance

Model	E4
Dimensions WxDxH (inches)	77 x 34 x 39
Condensing unit size (HP)	½
Refrigerant	R404
Power Supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Static Refrigeration	yes
Temp Range	32...-8°F or 0...-22°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Glass front cabinets allow for more product visibility
- 2 sliding glass lids
- Easy access for loading, setting of display and cleaning
- Suitable for all frozen products
- Efficient, quiet system
- Easy to clean surfaces and attractive lines
- Fully self contained unit
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Castors supplied with case

D1C

Sliding Glass Display Freezer



At a Glance

Model	D1C
Dimensions WxDxH (inches)	58 x 30 x 34
Condensing unit size (HP)	½
Refrigerant	R134A
Power Supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Static Refrigeration	yes
Temp Range	50...-4°F

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- 5 baskets standard
- 2 sliding glass lids
- LED lighting
- Easy access for loading, setting of display and cleaning
- Suitable for all frozen products
- Efficient, quiet system
- Easy to clean surfaces and attractive lines
- Fully self contained unit
- Simple plug in operation with simple controls
- Castors supplied with case

F2

Freezer



At a Glance

Model	F2
Dimensions WxDxH (inches)	47¼ x 24¾ x 34¼
Inside dimensions WxDxH (inches)	42 x 20 x 25
Storage capacity (cubic feet)	12 ¼
Condensing unit size (HP)	¾
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	n/a
Temp range	32...-4°F or 0...-20°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- 2 sliding glass lids
- Easy access for loading, setting of display and cleaning
- Excellent vision through top glass
- White interior and exterior
- Suitable for all frozen products
- Efficient, quiet system
- Easy to clean surfaces and attractive lines
- Fully self contained unit
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Manual defrost and drain
- One standard basket included
- Impact resistant finish
- Castors supplied with case

F3-US

Low Temp Display Freezer and Ice Cream Freezer



New image!

At a Glance

Model	F3-US
Dimensions WxDxH (inches)	70 $\frac{5}{8}$ x 27 $\frac{3}{8}$ x 32 $\frac{5}{8}$
No. of Optional Baskets	7
Cubic Feet	20.0
Net Weight (lbs.)	227
Refrigerant	R-290
Voltage/Hz/Phase	115/60/1
Running Amps	4.1
Compressor HP	$\frac{1}{2}$
Temp range	-15° to +25°F

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- LED interior lighting
- Painted steel interior
- Environmentally friendly hydrocarbon refrigerant
- Casters with 2 locking

Options

- Graphics
- Lock and key
- Dipper well

- Hanging baskets with product dividers
- 3-gallon hanging baskets with collar
- Gelato pans and holders
- Sneeze shield

B2F

Display Freezer



At a Glance

Model	B2F
Dimensions WxDxH (inches)	73½ x 43 x 51½
Condensing unit size (HP)	1
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	Yes
Temp range	32...0°F or 0...-18°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Top hinged glass, hydraulic arm support
- Easy access for loading, setting of display and cleaning
- Euro style front and side glass
- Stainless steel interior
- Rear access to the display for the server
- Preparation counter built in
- Easy to clean surfaces and attractive lines
- Castors supplied with case
- Fully self contained unit
- Simple plug in operation with simple controls
- Impact resistant finish
- ABS foamed end walls

DC8

Freezer



At a Glance

Model	DC8
Dimensions WxDxH (inches)	47¾ x 27¾ x 50
Condensing unit size (HP)	½
Refrigerant	R134A
Rear door	13¾" h x 16¾" w
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Deck fans	Yes
Temp range	5...-5°F or -15...-21°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Attractive, contemporary design
- 24 gauge painted textured interior and exterior
- Stainless steel serving deck, top and attached superstructure
- Independent on/off compressor and light switch
- Brilliant, interior fluorescent lighting
- Tempered plate glass viewing window
- Holds 9 ½ diameter, 3 gallon cans
- Top and side lid wiper gaskets
- 9 ft power cord
- 8 dipping wells
- Rear frozen storage
- Heavy-duty epoxy-coated wire can support racks
- Hinged, high-tensile, transparent acrylic dipping compartment lids with full length handle

G12

Gelato Case



At a Glance

Model	G12
Dimensions WxDxH (inches)	48¼ x 47 x 54½
Condensing unit size (HP)	¾
Refrigerant	R404
Power supply v/Hz/Ph	220v single phase
Amps	30
Watts	3000
Deck fans	Yes
Temp range	-10...10°F

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Modern design - high visibility
- Silver color
- Top hinged glass with hydraulic arm support - easy loading
- Stainless steel bins
- Stainless steel front
- LED illuminated front
- Rear night blind
- 12 liter pans
- Auto defrost
- Forced air

200GBT

Counter Top Display Freezer



At a Glance

Model	200GBT
Dimensions WxDxH (inches)	47½ x 19½ x 28
Condensing unit size (HP)	⅓
Refrigerant	R404
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Fan assisted	no
Temp range	32...0°F or 0...-18°C
Fixed shelf evaporator	yes

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Gold or silver anodized finish
- Glass walls
- Static evaporator system
- Rapid pull down time
- Strong construction
- Efficient, quiet system
- Easy to clean surface and lines
- Illuminated display
- Fully self contained unit
- Ozone friendly refrigerant
- Simple plug in operation with simple controls
- Operator friendly
- Thermostat control
- Fixed shelves are 7 ¼ inches apart

H2

Storage Freezer



At a Glance

Model	H2
Dimensions WxDxH (inches)	19½ x 21½ x 32¾
Bowl capacity in liters	n/a
Bowl capacity in gallons	n/a
Condensing unit size (HP)	¼
Refrigerant	R134
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Temp range	32...0°F or 0...-18°C

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Efficient, quiet system
- Perfect for under counter use

H4IB

Storage Freezer



At a Glance

Model	H4IB
Dimensions WxDxH (inches)	23½ x 20¼ x 26½
Condensing unit size (HP)	½
Refrigerant	R134
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Fan assisted	Yes
Temp range	32...0°F or 0...-18°C
Fixed shelf evaporator	No

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- Adjustable shelves
- Glass display
- Counter top unit
- Efficient, quiet system

Penguin

Single/Double Bowl Frozen Drink Display



At a Glance

Model	Penguin 1	Penguin 2
Dimensions WxDxH (inches)	7 ¾ x 17 x 34 ¼	15 ½ x 17 x 34 ¼
Bowl capacity in liters	12	12
Bowl capacity in gallons	3.17	3.17
Condensing unit size (HP)	¼	½
Refrigerant	R134	R134
Power supply v/Hz/Ph	120/60/1	120/60/1
Amps	20	20
Watts	2000	2000
Temp range	frozen drinks	frozen drinks

Plug - each unit requires a single dedicated power supply; 24 hour power if keeping product in unit overnight.

Features

- One or two bowl frozen drink display
- Full access to all the components for quick and easy maintenance
- Simple bowl removal for easy cleaning
- One compressor for each bowl
- Manual control of the thickness of the drink
- Quick product preparation
- Internal illumination system

B1H

Euro Hot Curved Glass Display



At a Glance

Model	B1H
Dimensions WxDxH (inches)	51 x 43 x 51½
Power supply v/Hz/Ph	220/60/1
Amps	30
Watts	3000
Water Temperature Range	167...176°F or 75...80°C
Deck Temperature	146°F or 63°C

Plug - each unit requires a single dedicated power supply.

Features

- Top hinged glass, hydraulic arm support
- Easy access for loading, setting of display and cleaning
- Euro style front and side glass
- Illuminated stainless steel, perforated display deck
- Rear access to the display for the server
- Preparation counter built in
- Automatic 'low water level' power cut-off
- Easy to clean surfaces and attractive lines
- Castors supplied with case
- Fully self contained unit
- Rheostat control for heat/light
- Simple plug in operation with simple controls
- Adjustable water temperature control
- Water inlet (½ inch) and drain fitting (1 ½ inch)
- Impact resistant finish
- Stainless steel deck
- ABS foamed end walls
- Divider bars for Gastronorm pans available
- Heating area can be configured several ways using divider bars
- Heating area dimensions: 42 x 25 ½ (inches)
- Gastronorm pans available upon request

Isola 4H

Bain Marie Buffet Style Display



At a Glance

Model	Isola 4H	Isola 4HS/S
Dimensions WxDxH (inches)	56 x 29½ x 45 ¼	59 ¼ x 29 ½ x 45
Height (inches) top up	59	59
Power supply v/Hz/Ph	120/60/1	120/60/1
Amps	30	30
Watts	3000	3000
Temp range	100...194°F or 38...90°C	100...194°F or 38...90°C

Plug - each unit requires a single dedicated power supply.

Features

- Electrically raised canopy
- Castors supplied with case
- Divider bars included
- Stainless steel option available
- Adjustable water temperature control
- Fitted drain
- Heat lamps for additional heating
- 'Low water level' alarm
- Serving trays optional
- Digital control panel
- Pans available upon request
- Internal basin in AISI stainless steel
- Accepts deep or shallow pans
- Different configurations available
- Gastronorm pans available upon request

MCT

4 Burner



MCT Back View - Under Storage



At a Glance

Model	MCT	MCTM
Dimensions WxDxH (inches)	60 x 30 x 38½	60 x 30 x 90½
Power supply v/Hz/Ph	220/60/1	220/60/1
Amps	30	30
Watts	3000	3000

Plug - each unit requires a single dedicated power supply.

Features

- Stainless steel table with electric 4 burner ceramic cook top
- Locking castors included
- Under cabinet storage shelf
- Optional attached mirror for high visibility

CO25

Convection Oven



At a Glance

Model	CO25
Dimensions WxDxH (inches)	28½ x 28 x 53¾
Inside dimensions WxDxH (inches)	18½ x 14½ x 10¾
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000
Temperature Range	120 ...400°F or +49...+249°C

Plug - each unit requires a single dedicated power supply.

Features

- Convection oven with two adjustable shelves
- Holds ½ size tray: 18 x 14 ½ (inches) - not included
- Trays for oven available upon request
- Oven is attached to rolling stand
- Oven available without stand
- Rolling stand has six shelves for sheet pans
- Sheet pans for stand available upon request
- Manual 60 minute timer

200 Hot

Counter Top Hot Self-Service Display



At a Glance

Model	200 Hot
Dimensions WxDxH (inches)	35½ x 21 x 28
Power supply v/Hz/Ph	120/60/1
Amps	15
Watts	1500
Temperature Range	95...160°F or 35...71°C

Plug - each unit requires a single dedicated power supply.

Features

- Warming lamps above each shelf
- Sturdy construction designed for easy access of product
- Self serve open access

HSD2

Hot self-serve unit



At a Glance

Model	HSD2
Dimensions WxDxH (inches)	30"x 19¾"x 27½" (76.2 x 50.2 x 64.9 cm)
Voltage	120
Rated Wattage	1460
Nominal Amps	12.2
NEMA Plug	5-15P
Unit Weight	83 lb (38.6kg)
Food Capacity (4" diameter sandwich)	48

Plug - each unit requires a single dedicated power supply.

Features

- Stainless Steel exterior
- Tempered glass sides
- Independent heat & light controls for each shelf
- Adjustable thermostat
- Adjustable divider rods for easy organization of food product
- cELTus and NSF listed

MW

Microwave



At a Glance

Model	MW
Dimensions WxDxH (inches)	24 x 18 x 14
Power supply v/Hz/Ph	120/60/1
Amps	10
Watts	1000

Plug - each unit requires a single dedicated power supply.

DW

Dual lamp display warmer



At a Glance

Model	DW
Dimensions WxDxH (inches)	13 x 19 x 24¼
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000

Plug - each unit requires a single dedicated power supply.

Features

- Holds a 12 x 20 (inches) Pan
- Pan not included

DDR

Stainless Steel Dual Basket ProFry



At a Glance

Model	DDR
Dimensions (HxWxD) inch	11 x 15 x 16
Capacity (Volume)	12 cups
Wattage output	1800-watt
Basket	2
Power	120V/60Hz/1Ph 1800 Watts

Features

Professional-style deep fryer with dual baskets.

- Holds up to 12 pounds
- The material the unit is made out of is aluminum and stainless steel
- The unit can be used to boil, steam, or fry food
- Adjustable thermostat and temperature control

Top2

Dual burner cook top



At a Glance

Model	DW
Dimensions WxDxH (inches)	22½ x 14 x 3
Power supply v/Hz/Ph	120/60/1
Amps	20
Watts	2000

Plug - each unit requires a single dedicated power supply.

Features

- 2 electric burners
- Compact and lightweight

Induction Burner

Double Induction Cooktop



At a Glance

Model	IB
Dimensions WxDxH (inches)	23.63"W x 14.18"D x 2.64"H
Voltage	120/
Wattage	3600 watts
Heating Elements	2

Plug - each unit requires a single dedicated power supply.

Features

- Two Heating Zones
- Multiple Cooking Mode
- Lock Function
- Energy Efficient
- Compact & Versatile
- Programmable
- Stainless Steel

MS12

Electric Meat Slicer
12" Cutting Wheel



At a Glance

Model	MS12
Dimensions WxDxH (inches)	23 x 18 x 16
Power supply v/Hz/Ph	120/60/1
Amps	15
Watts	1500

Plug - each unit requires a single dedicated power supply.

Features

- Easy operation
- Slice precision
- Built-in safety features

200 Dry

Self-Serve Counter Top Display



At a Glance

Model	200 Dry
Dimensions WxDxH (inches)	35¼ x 21 x 28
Power supply v/Hz/Ph	120/60/1
Amps	5
Watts	500

Plug - each unit requires a single dedicated power supply.

Features

- Gold or silver anodized finish
- Easy to clean surfaces and lines
- Glass walls
- Multi purpose
- Illuminated display
- Smooth finish
- Rounded corners
- Strong construction
- Simple plug In operation with simple controls

Single Well Warmer

Heavy duty stainless-steel



At a Glance

Model	SWW
Dimensions WxDxH (inches)	14.5"x 22.25"x 9.25"
Volts	120
Wattage	1200W
Amps	10
NEMA Plug	5-15P
Pan Opening	12" x 20"
Temperature Range	120° x 190°F
Pre-Heat Time to 180°F	120 minutes

Plug - each unit requires a single dedicated power supply.

Features

- Commercial quality heavy duty stainless-steel construction
- Interior well is constructed of heavy duty 20-gauge 18/8 stainless steel
- Steel element support stabilizes heating elements and reflects heat toward food providing even heat distribution
- 6.5" deep well can accommodate food pans up to 4" deep
- Adjustable heating controls allows for keeping food warm at a desired temperature for an extended period
- Maintains food temperature more than 140°F
- Adjustable temperature ranges up to 212°F allows use as a slow cooker also
- 5" power cord with NEMA 5-15 plug

Electric Warming Cabinet



At a Glance

Model	EWC
Dimensions WxDxH (inches)	22.83" 33.27" 67.64"
Voltage	120V / 60Hz / 1 Ph
Watts	1500
Nominal Amps	12.5
NEMA Plug	5-15P
Unit Weight	160 lbs
Capacity (Full Size Sheet)	36

Plug - each unit requires a single dedicated power supply.

Features

- Air baffle design and forced air circulation
- Easy to read LED thermometer
- Insulated door and cabinet with as low as 0.04W m2.K with thickness of 1.2 inch
- Corner bumpers prevent unit from impact
- Removable control drawer for easy cleaning and maintenance
- Four (4) 3" casters, two (2) with brakes, for mobility
- Holds up to 36 full size sheet pans;
1 1/2" of clearance between slides
- Insulated HPIC/HPIS models offer energy savings
- Supplied with 6.3' NEMA 5-15P cord with cable cover to provide additional electrical protection and safety

MSU

Mobile Sink Unit For Hands and Utensils Only



At a Glance

Model	MSU
Dimensions WxDxH (inches)	41 x 32½ x 45½
Power supply v/Hz/Ph	120/60/1
Amps	15
Watts	1500
Fresh water capacity	2 x 5 gallon or 18.92 liters
Waste tank capacity	2 x 7 gallon or 26.49 liters

Plug - each unit requires a single dedicated power supply.

Features

- Hand sink cart with 2-compartment sink
- Two 5 gallon water tanks
- Two 7 gallon waste water tanks
- 2½ gallon hot water heater
- Soap dispenser and paper towel holder included
- Durable polyethylene construction
- Castors supplied with case

HWS

Two Person Accessible Hand Washing Station



At a Glance

Model	HWS
Dimensions WxDxH (inches)	26½ x 21½ x 61
Fresh water capacity	22 gallon or 83.28 liters
Waste tank capacity	24 gallon or 90.85 liters

Features

- 1,408 single uses (22-gallon fresh water capacity; 24-gallon gray water capacity)
- Two 30-ounce soap dispensers and four 250-sheet built-in paper towel dispensers
- Fits inside most portable restrooms for easy transport to job sites
- Built-in lift handles provide added mobility for positioning once on-site

Ready Built Cold Rooms



At a Glance

Model	Cold Room
External Width (inches)	94 ¼
External Length (inches)	117 ¾
External Height (inches)	93
Power Supply v/Hz/Ph	220/60/1
Amps	30

Features

- "All-Weather" exterior
- Internal light
- Internal "glow in the dark" safety handle
- Easily made mobile
- Refrigerator & freezer temps available
- NSF approved "3-tier" racking included
- Secure, simple temperature control
- Non-slip floor
- Ramp included
- Fork lift friendly
- Lockable door - self closing
- Strong hinge system
- External gauge displaying box temperature
- Quiet operation of ETL approved condensing unit
- Health and safety code compliant
- Simply hardwire to your generator or existing power

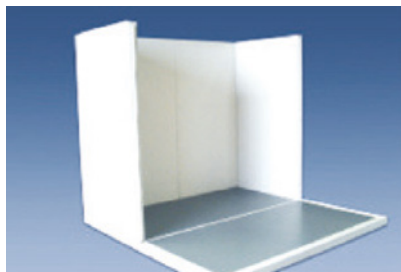
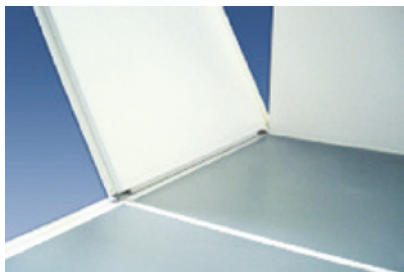
Modular walk-in cold and freezer rooms



8ft by 8ft Modular
Walk-in Cold Room.
(smallest size available)
Length can be increased
in 2ft increments.
Width can be increased
in 8ft increments with
interior walls.

- Quickly built on-site
- Dual temperature
- Indoor and outdoor use
- Pallet size doors available.

From the world's largest sporting events to state fairs, festivals, care centers, emergency relief, construction renovation, and so much more, LOWE Cold Rooms provide the perfect refrigerated storage solution. Mobile & remote, climate controlled modular refrigeration / freezer cold rooms engineered for quiet efficiency even in the most challenging environments.







We Are Lowe.

ORDER FORM

Remit to:

Lowe Rental, Inc.
615 Hwy 74 S,
Peachtree City, GA
30269, USA

 Tel: (770) 461-9001

 Fax: (770) 461-8020

 Email: info@LoweUSA.com

 www.lowerental.com/us

NOTE: 8% Damage Waiver
Applied to ALL Orders.

*No refunds for cancellation
after order closing date.

Payment is required prior to units
being shipped. Equipment will
not be installed unless payment
has been received. Additional
10% will be applied to all orders
received after the closing date.

**Placing an order by closing date
does not guarantee availability.**

2025 NACS

Show Dates: October 15-17, 2025
Convention Center: McCormick Place
Show Location: 2301 S Martin Luther King Dr,
Chicago, IL 60616

Official Contractor

NACSSHOW2025

EMAI PEI CONEXUS X

Order Closing Date: October 1st 2025

NAME OF EXHIBITOR

BOOTH #

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CITY

STATE

ZIP

COUNTRY

PHONE #

FAX #

ORDER CONTACT NAME

EMAIL ADDRESS

SPECIAL REQUEST:

Insurance of the exhibitor's product is the responsibility of the exhibitor. Charges include delivery, installation, material handling, collection, and maintenance during the exposition. All equipment will be delivered no later than the day before the exposition begins.




LOWE
WORLDWIDE RENTAL SPECIALISTS

MODEL	SIZE & DESCRIPTION	QTY	RENTAL \$	TOTAL \$
REFRIGERATED				
B CORNER	90 Degree Corner Euro Deli Display		\$2,160	
B1	4.3 ft. Euro Deli Curved Glass Display With Refrigerated Under Storage		\$2,160	
B2	6.4 ft. Euro Deli Curved Glass Display With Refrigerated Under Storage		\$2,395	
B3	8.41 ft. Euro Deli Curved Glass Display With Refrigerated Under Storage		\$2,745	
B1 L/G	4.3 ft. Euro Deli Self-Service Display With Refrigerated Under Storage		\$2,160	
B2 L/G	6.4 ft. Euro Deli Self-Service Display With Refrigerated Under Storage		\$2,395	
B3 L/G	8.41 ft. Euro Deli Self-Service Display With Refrigerated Under Storage		\$2,745	
BOD1	23" Glass Door Wine Display - Holds 96 Size 75 Bottles		\$1,470	
BOD MINI	Glass Door Wine Display		\$700	
C1-LEM	3.5ft Euro Merchandiser 4 Shelf Display (extra shelves \$20each /Qty)		\$2,040	
C2-LEM	4ft Euro Merchandiser 4 Shelf Display (extra shelves \$25each /Qty)		\$2,160	
C3-LEM	6ft Euro Merchandiser 4 Shelf Display (extra shelves \$30each /Qty)		\$2,395	
F2 CHILLER	64" Sliding Lid Refrigerator		\$815	
G5	36" Sliding Glass Door Refrigerator		\$1,840	
G4C	30" Single Glass Door Refrigerator		\$1,050	
G6C	54" Double Glass Door Refrigerator		\$1,840	
G223	2 Bowl Drink Dispenser (23 Liters / 6.3 Gallons Total Capacity)		\$700	
GENOVA 1	42" Refrigerated Open Front Merchandiser		\$2,040	
GENOVA 2	54" Refrigerated Open Front Merchandiser		\$2,160	
H1	4 cu-ft Storage Refrigerator		\$290	
ISOLA 4	56" Cold Buffet Style Display (Stainless Steel Available Upon Request)		\$1,925	
ISOLA 6	81" Cold Buffet Style Display (Stainless Steel Available Upon Request)		\$2,160	
JINNY 104	3ft Slim-Line Deli Curved Glass Display With Refrigerated Under Storage		\$1,840	
JINNY 150	5ft Slim-Line Deli Curved Glass Display With Refrigerated Under Storage		\$2,100	
JINNY 250	8ft Slim-Line Deli Curved Glass Display With Refrigerated Under Storage		\$2,685	
K2T	4 Sided Glass Display With 16.5" Rotating Shelves		\$1,985	
K2TF	4 Sided Glass Display With Wire Shelves		\$1,985	
K3T	6 Sided Glass Display With 22" Rotating Shelves		\$2,040	
KUBO 500R	60" Double Glass Door Display Refrigerator		\$2,040	
L1HARMONY	37" Euro Bakery Display With 3 Fixed Shelves & Lighting On Each Shelf		\$1,925	
L3HARMONY	52.5" Euro Bakery Display With 3 Fixed Shelves & Lighting On Each Shelf		\$2,160	
MANDY-2	40" Open Front Merchandiser 3 Adjustable Shelf Display		\$1,840	
MEMPHIS 90	36" Dual Temperature Zone Merchandiser Display		\$1,925	
MEMPHIS 120	48" Dual Temperature Zone Merchandiser Display		\$2,040	
OASIS 1	43" Square Island Display With Wood Finish & Suitable For Ice		\$2,040	
OASIS 2	55" Square Island Display With Wood Finish & Suitable For Ice		\$2,275	
P360	55" Grab & Go Island Display		\$2,160	
Bermuda	Island Display Case		\$4,120	
PREP 1	41.5" Stainless Steel Refrigerated Prep Counter		\$1,050	
PREP 2	67.5" Stainless Steel Refrigerated Prep Counter		\$1,545	
SARA-2	4ft Open Front Merchandiser 3 Adjustable Shelf Display		\$1,985	
STARLET	24" Counter Top Refrigerator		\$525	
Euro Madera	51" Open Front Merchandiser		\$2,160	
V-150	56" Curved Glass Bakery Display With Adjustable Shelves		\$1,750	
V-200	74" Curved Glass Bakery Display With Adjustable Shelves		\$2,275	

Office Use Only

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PAGE 1 SUBTOTAL

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NACSSHOW2025

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2025 NACS

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Show Location: 2301 S Martin Luther King
Dr, Chicago, IL 60616
Order Closing Date: October 1st 2025



MODEL	SIZE & DESCRIPTION	QTY	RENTAL \$	TOTAL \$
HOT				
200H	35.5" Counter Top Hot Self-Service Display		\$735	
HSD2	Hot self-serve unit		\$815	
B1H	4ft Euro Hot Curved Glass Display With Steam Deck(Bars/Pans by Request)		\$2,160	
CO25	Convection Oven With Stand - Fits 1/2 Size Trays		\$815	
DW	13" 2 Lamp Display Warmer (Pan by Request)		\$145	
DDR	Deep Fryer		\$350	
ISOLA 4H	56" Hot Bain Marie Buffet Style Display		\$2,160	
MCT	60" Mobile 4 Burner Cook Top		\$935	
MCT-M	60" Mobile 4 Burner Cook Top With Display Mirror		\$965	
MW	Microwave		\$290	
TOP2	23" Counter Top Dual Burner Cook Top		\$175	
IB	Induction Burner		\$265	
SWW	Single Well Warmer		\$320	
EWC	Electric Warming Cabinet		\$900	
FROZEN				
200GBT	48" Counter Top Display Freezer		\$760	
B2F	6ft Euro Curved Glass Display Freezer		\$2,395	
D1C	58" Wall Site Display Freezer With 5 Baskets		\$1,750	
DC8	8 Well Ice Cream Dipping Cabinet		\$1,840	
E1	5ft Wall Site Display Freezer		\$1,985	
E2	7ft Wall Site Display Freezer		\$2,220	
E3	6ft Wall Site Display Freezer with Side Visibility		\$2,220	
E4	6ft Wall Site Display Freezer		\$2,220	
F2	47" Sliding Glass Top Freezer With 1 Basket		\$815	
F3-US	Low Temp Display Freezer and Ice Cream Freezer		\$1,050	
G1C	30" Single Glass Door Freezer		\$1,545	
G6FC	54" Double Glass Door Freezer		\$2,040	
G12	54" Gelato Ice Cream Cabinet		\$2,395	
H2	4 cu-ft Storage Freezer		\$350	
H4IB	24" Counter Top Display Freezer		\$585	
K1T	24" 4 Sided Glass Display Freezer With Fixed Shelves		\$1,985	
K4T	27.5" 4 Sided Glass Display Freezer With 18" Rotating Shelves		\$1,985	
K4TF	27.5" 4 Sided Glass Display Freezer With Fixed Shelves		\$1,985	
KUBO 500F	60" Double Glass Door Display Freezer		\$2,220	
PENGUIN 1	Single Bowl Frozen Drink Display		\$525	
PENGUIN 2	Double Bowl Frozen Drink Display		\$700	
DRY				
200DRY	35" Counter Top Dry Display		\$525	
HWS	2 Person Hand Washing Station		\$525	
I1	40" Insulated Ice Tray With Drain Plug		\$320	
I3	64" Insulated Ice Tray With Drain Plug		\$350	
MS12	23" Electric Meat Slicer		\$615	
MSU	39.5" Mobile Hand Washing Sink		\$615	

PAGE 2 SUBTOTAL

EQUIPMENT ACCESSORIES

COMPANY NAME

BOOTH #

SHOW NAME:

Optional Accessories

DESCRIPTION	COST \$	QTY
Mandy-2 Peg Bar	\$18	
Mandy-2 Pegs	\$1	
Mandy-2 Shelf Circle:Top/Middle/Bottom	\$18	
Sara-2 Peg Bar	\$29	
Sara-2 Pegs	\$1	
Sara-2 Shelf Circle:Top/Middle/Bottom	\$29	
C1-LEM Peg bar	\$24	
C2-LEM Peg Bar	\$29	
C3-LEM Peg Bar	\$35	
C-LEM Pegs	\$1	
C1-LEM Shelf	\$24	
C2-LEM Shelf	\$29	
C3-LEM Shelf	\$35	
Gen 1 Peg Bar	\$24	
Gen 2 Peg Bar	\$29	
Gen Pegs	\$1	
Gen 1 Shelf	\$24	
Gen 2 Shelf	\$29	
CO25 Sheet Pans (For stand)	\$24	
CO25 Trays	\$18	
Isola or B1H 1/4 Size Gastronorm Pan	\$24	
Isola or B1H 1/3 Size Gastronorm Pan	\$29	
Isola or B1H 1/2 Size Gastronorm Pan	\$35	
Isola or B1H Full Size Gastronorm Pan	\$70	
Euro Madiera Shelf Circle: Top/Middle/Bottom	\$29	
Euro Madiera Peg Bar	\$29	
Euro Madiera Pegs	\$29	
G4C Extra Shelf	\$29	
G6C Extra Shelf	\$29	
G1C Extra Shelf	\$29	
G6FC Extra Shelf	\$29	
EWC Full Size Trays	\$18	

Optional Canopy Graphics

DESCRIPTION	COST \$	QTY
G4C Canopy Graphics	\$88	
G1C Canopy Graphics	\$88	
G6C Canopy Graphics	\$116	
G6FC Canopy Graphics	\$116	

Optional Accessories at no Extra Charge

DESCRIPTION	QTY
B1 Ice Insert	
B2 Ice Insert	
B3 Ice Insert	
B Corner Ice Insert	
E1 Ice Insert	
E2 Ice Insert	
E3 Ice Insert	
E4 Ice Insert	
Jinny 104 Ice Insert	
Jinny 150 Ice Insert	
Jinny 250 Ice Insert	
P-360 Ice Insert	
C1-LEM Product Stoppers	
C2-LEM Product Stoppers	
C3-LEM Product Stoppers	
Gen 1 Product Stoppers	
Gen 2 Product Stoppers	
Sara-2 Product Stoppers	
DW Pan	

Total Cost of Accessories:

\$






Please Note: Supply of the above equipment cannot take place without this form being completed and returned to Lowe Rental Inc.

LoweHub™ Order Form



An all-in-one welcome desk, offering increased security, chilled refreshments for hospitality, multiple charging ports and an interchangeable branding site



Feature	Name	Specifications	Features
	Branding site	(HxW) 33.23"x17.87" in	A poster site that is interchangeable, using magnets to fix the poster firmly to the LoweHub and a plastic sheet to protect the artwork. **Printing not provided**
	x4 Charging ports	x2 13amp plugs & x2 USB sockets	Universal charging ports, suitable to charge 4 devices at once and located out of sight behind roller door for enhanced security.
	Fridge	19.68"x15.82"x16.77" in	120 Volt, 20 Amp Nema 5-15 plug.
	Safe	7.87"x16.92"x14.56" in	ElSafe Elite Electronic Safe. Accommodates up to 15" laptop
	Ambient space	4.33"x10.82"x14.17" in	Area to store laptops and mobile devices while charging. Also perfect for keeping stationary and other items tidy and out of sight.

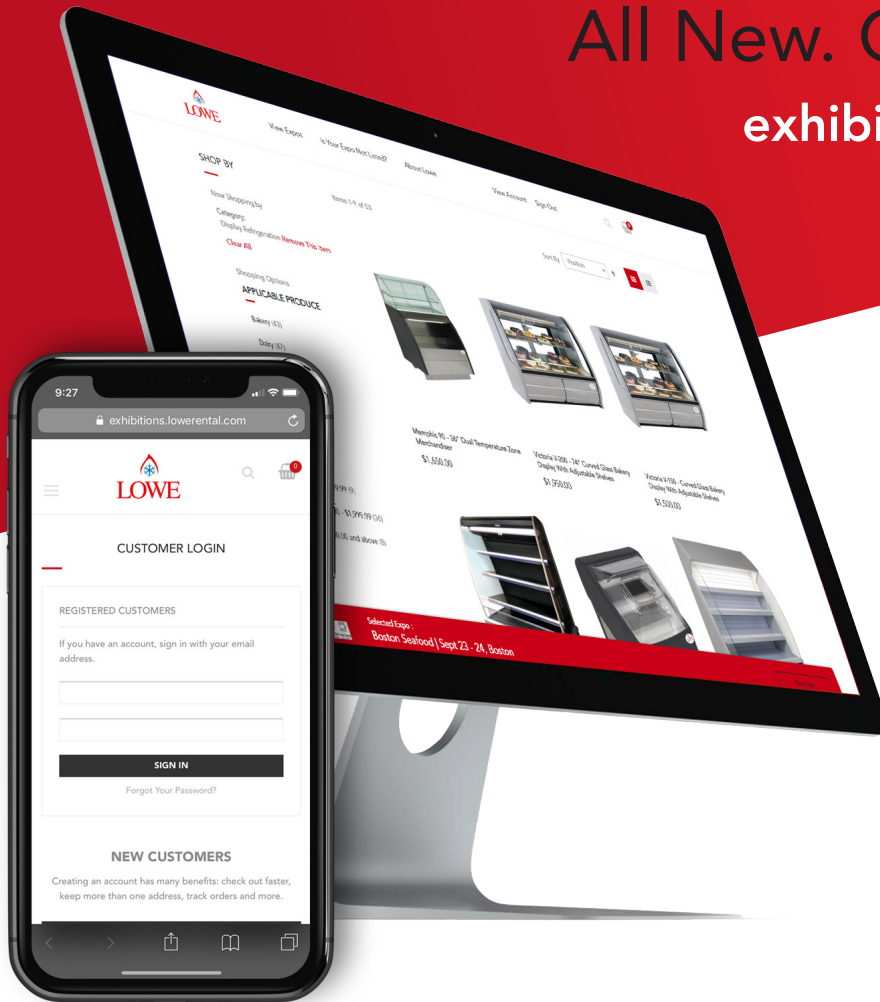
Order a LoweHub™

CODE	DESCRIPTION	\$	QTY	TOTAL
LoweHub™	Multi-functional welcome desk unit	\$345		



The Easy Option

All New. Online Ordering.
exhibitions.lowerental.com



Browse Online

Select & purchase your equipment.



Secure Payment

Instant online checkout.



User Friendly

Pay with your mobile, tablet, or desktop.



Re-Order Ready

View and repeat your saved previous orders.

PAYMENT TYPE: <input type="checkbox"/> CHECK <input type="checkbox"/> BANK WIRE <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DINER'S CLUB <input type="checkbox"/> AMEX				PAGE 2 SUBTOTAL	
CREDIT CARD #		EXP. DATE		PAGE 3 SUBTOTAL	
				Total Cost of Accessories	
NAME ON CARD		SECURITY CODE		LoweHub Total	
				EQUIPMENT TOTAL	
				Damage Waiver 8%	
SIGNING BELOW COMPLETES YOUR ORDER AND IS ACCEPTANCE OF OUR RENTAL TERMS & CONDITIONS, AVAILABLE FROM THE ABOVE OFFICE OR WWW.LOWERENTAL.COM/US				TOTAL	
				RENTAL TAX 10.25%	
				GRAND TOTAL US \$	
PAGE 1 CONTACT NAME SIGNATURE					
OFFICE USE ONLY	IC	BB	O#	INV#	

FLORAL EXPOSITIONS

PROFESSIONAL FLORAL DESIGNS A-Z: ORDER ON PAGE 6



A1
4" round
\$35.00 each



A2
4" round
\$35.00 each



A3
4" square
\$35.00 each



B
5" tall x 4" wide
\$45.00 each



C
6" tall x 5" wide
\$60.00 each



D
6" tall x 5" wide
\$65.00 each



E
6" tall x 5" wide
\$65.00 each



F1
6" tall x 4" wide
\$45.00 each



F2
6" tall x 4" wide
\$45.00 each



G1
6" tall x 5" wide
\$50.00 each



G2
6" tall x 5" wide
\$50.00 each



G3
6" tall x 5" wide
\$50.00 each



H
10-14" tall x 5-6" wide
\$65.00 each



I1
7" tall x 5-6" wide
\$85.00 each



I2
7" tall x 7-8" wide
\$85.00 each



J
16-18" tall x 10" wide
\$95.00 each

Please note seasonal adjustments may apply to the above arrangements.

Customized floral arrangements are also available for your Booth, Hospitality Suite, Off-site Functions and Banquets.

Please reach out to our design team to get a quote!

***Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In**

FLORAL EXPOSITIONS

PROFESSIONAL FLORAL DESIGNS A-Z: ORDER ON PAGE 6



K

8" tall x 8" wide
\$85.00 each



L

12" tall x 10-12" wide
\$85.00 each



M

10" tall x 10" wide
\$95.00 each



N

12" tall x 10-12" wide
\$95.00 each



O

12" tall x 12-14" wide
\$125.00 each



P

12" tall x 10-12" wide
\$125.00 each



Q

12" tall x 10-12" wide
\$135.00 each



R

14-16" tall x 6" wide
\$135.00 each



S

16-18" tall x 6" wide
\$95.00 each



T

16-18" tall x 8" wide
\$135.00 each



U

16-18" tall x 8" wide
\$135.00 each



V

16-18" tall x 10" wide
\$150.00 each



W

18-20" tall by 12" wide
\$135.00 each



X

14" tall x 6" wide
\$120.00 each



Y

14" tall x 6" wide
\$120.00 each



Z

20-24" tall x 16-18" wide
\$175.00 each

Please note seasonal adjustments may apply to the above arrangements.

***Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In**

FLORAL EXPOSITIONS

GREEN PLANTS 3' - 8': ORDER ON PAGE 6



2-3'
Arb



2 - 3'
Spath



2 - 3'
Palm



2 - 3'
Snake Plant



2-3'
Croton



4 - 6'
Areca Palm



4 - 6'
Bamboo Palm



5 - 6'
Ficus Tree



5 - 6'
Fiddle Fig Tree



8 - 10'
Andonidia Palm

**Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In*

FLORAL EXPOSITIONS

BLOOMING, FERNS, IVY & POTHOS: ORDER ON PAGE 6



Fern



Ivy



Pothos



Kalanchoe



Bromeliads

SPECIALTY DESIGNS : ORDER ON PAGE 7



Option 1

Colorful blooming potted in 42" long white planter
(total height about 14" - 16")



Option 2

3' Green plant
potted in 30" tall
square planter



Option 3

2' Snake plant
potted in 30" tall
square planter



Option 4

3' Green plants potted in
40" long rectangular planter
(total height about 4.5')



Option 5

2' Snake plants potted in
40" long rectangular planter
(total height about 4')



Option 6

4' tall x 4' wide Faux
Boxwood Hedge

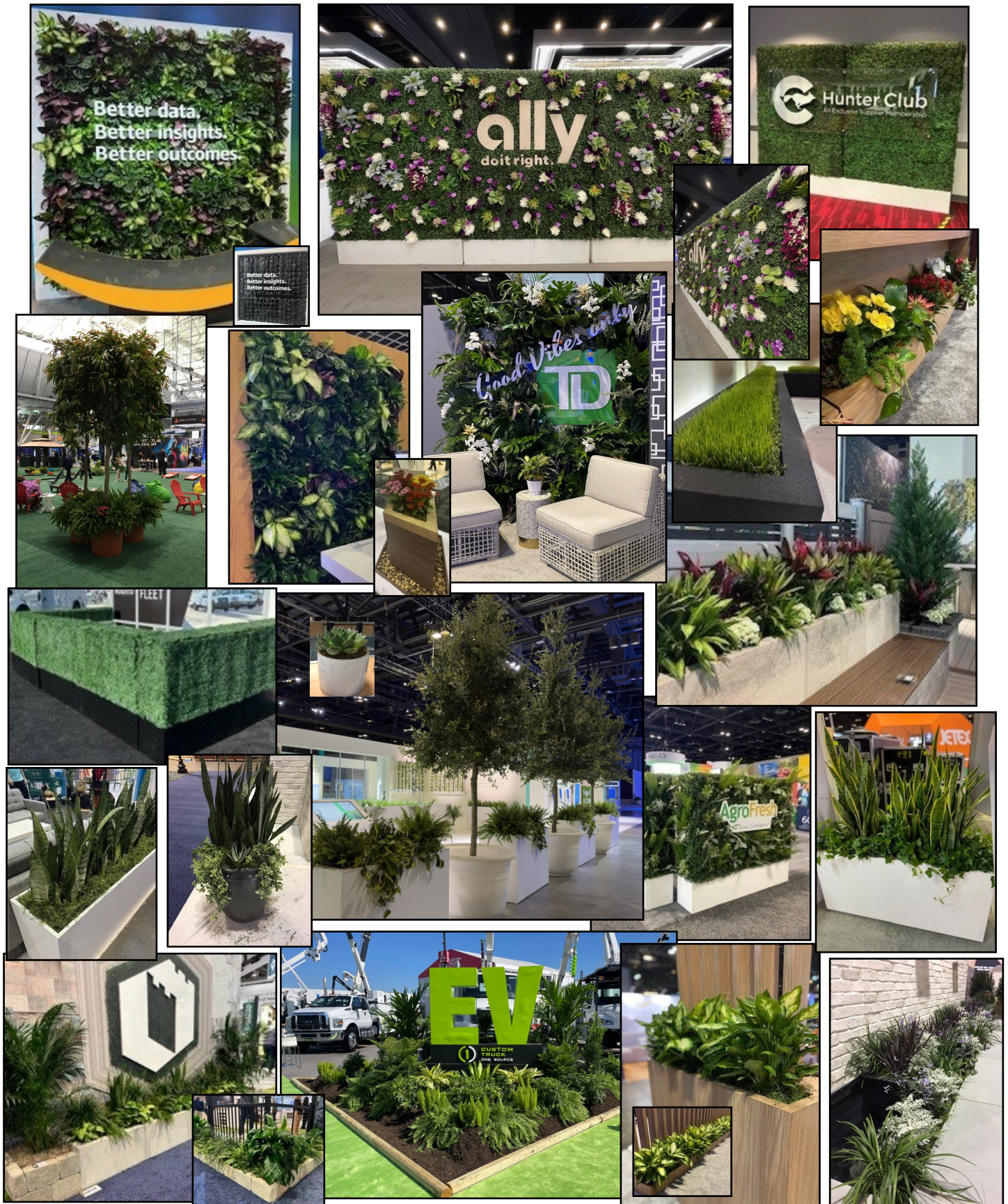


Option 7

7' tall x 4' wide Faux
Boxwood Hedge

**Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In*

CONTACT OUR DESIGN TEAM FOR CONCEPT DESIGNS



**Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In*

<u>PROFESSIONAL FLORAL</u>	Option A TO Z	Cost on page one will increase 20% thirty days prior to move in	Quantity	Total
FRESH FLORAL (A to Z)				
FRESH FLORAL (A to Z)				
FRESH FLORAL (A to Z)				
Custom Fresh Floral Design (Include picture, color scheme and size)				
Custom Fresh Floral Design (Include picture, color scheme and size)				
Clear Bubble Bowl	For Business Cards	\$30.00		

**Customized floral arrangements for hospitality suites, luncheons and banquets available.
Please reach out to our design team to get a quote!**

<u>GREEN PLANTS</u>	Plant Type if applicable	*Discount Price	Standard Price	Quantity	Total
2' - 3' GREEN PLANT		\$50.00	\$60.00		
4' GREEN PLANT		\$60.00	\$75.00		
5' GREEN PLANT		\$75.00	\$92.00		
6' GREEN PLANT		\$85.00	\$105.00		
8' - 10' ANDONIDIA PALM		\$20 a foot	\$25 a foot		

Standard containers come with all plant orders. Indicate preference: Black _____ White _____
Please Call for Specialty Requirements on Exterior Plants, Large Trees, Topiaries and More

<u>LOW PLANTS</u>	Preferred Color if applicable	*Discount Price	Standard Price	Quantity	Total
FERNS		\$38.00	\$45.00		
IVY		\$38.00	\$45.00		
POTHOS		\$38.00	\$45.00		
KALANCHOES		\$35.00	\$45.00		
BROMELIADS		\$35.00	\$45.00		

***Seasonal Blooming Available**

<u>UPGRADED PLANTER OPTIONS</u>		*Discount Price	Standard Price	Quantity	Total
30" Tall White Square Urn	Use 3'-4' Green Plants, Blooming or Fresh Floral to fill planters. Price does not include plants.	\$100.00	\$150.00		
30" Tall Black Square Urn		\$100.00	\$150.00		
40" Long White Planter		\$150.00	\$200.00		
40" Long Black Planter		\$150.00	\$200.00		

Please pre-order to insure availability

**Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In*

<u>SPECIALTY DESIGNS</u>		*Discount Price	Standard Price	Quantity	Total
COLORFUL BLOOMING IN WHITE LOW RECTANGULAR PLANTER	OPTION 1	\$300.00	\$375.00		
3' GREEN PLANT IN 30" TALL BLACK OR WHITE PLANTER	OPTION 2	\$160.00	\$210.00		
SNAKE PLANT IN 30" TALL BLACK OR WHITE PLANTER	OPTION 3	\$160.00	\$210.00		
3' GREEN PLANTS IN BLACK OR WHITE RECTANGULAR PLANTER	OPTION 4	\$325.00	\$400.00		
SNAKE PLANTS IN BLACK OR WHITE RECTANGULAR PLANTER	OPTION 5	\$325.00	\$400.00		
4'x 4' FAUX BOXWOOD HEDGE	OPTION 6	\$550.00	\$675.00		
7'x 4' FAUX BOXWOOD HEDGE	OPTION 7	\$750.00	\$875.00		

	TOTALS
DELIVERY/MAINTENANCE	\$30.00
SUBTOTAL	
SALES TAX 6.5%	
GRAND TOTAL	

**RETURN THIS ORDER FORM WITH YOUR PAYMENT TO
FLORAL EXPOSITIONS INC.**

SHOW NAME: _____
LOCATION: _____
SHOW DATES: _____ BOOTH#: _____
BOOTH REPRESENTATIVE: _____
ONSITE PHONE#: () _____ - _____
COMPANY _____
CC BILLING ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE#: _____
AUTHORIZED SIGNATURE: _____
PAYMENT ENCLOSED: Check: _____ CC: _____
EMAIL ADDRESS: _____
Credit Card#: _____
Expiration Date: _____ Security Code (CVV)#: _____
Name of Credit Card Holder: _____

*If tax exempt, you must include your tax-exempt form for the state in which the show is being held.

EXHIBITOR - ONCE YOUR ORDER IS PLACED A PAID INVOICE WILL BE EMAILED FOR YOUR FILES.

CALL US 407-961-6531 or EMAIL US orders@floralexpo.net

Custom Floral, Planters, Living Walls and more are available thirty days prior to your show. Please email us your booth rendering and we will happily discuss pricing for your custom ideas, as well as, offer unique design suggestions.

____ Please have a designer see us at our booth Date/Time _____ Representative _____
All material and plants are rental items only. Items missing from your booth upon dismantle are the responsibility of the exhibitor and additional charges may be applied. All pricing above includes servicing throughout the show and removal at end of show. The availa-

bility of some items is subject to season and geography. All orders must be paid in full prior to show date. Adjustments cannot be made after the close of show. Orders cannot be canceled thirty days prior to the show.

**Discount pricing only applies to orders received and paid in full thirty days prior to Exhibitor Move In*

PLEASE EMAIL THIS FORM TO ED@EELPOND.COM OR CALL (508) 360-2050 | WWW.EELPOND.COM

Exhibit Name: _____ **Exhibit #:** _____

Company Name (If different from Exhibit Name): _____

Ordered by: _____ Company Represented: _____

Email: _____ Phone: _____

On-Site Contact: _____ On-Site Phone: _____

Shipping Address: _____

City: _____ State: _____ Zip: _____ Country: _____

BILLING ADDRESS (If different than shipping address): _____

City: _____ State: _____ Zip: _____ Country: _____

Payment: ☐ AmEx ☐ Visa ☐ MC Exp: _____ Security Code: _____ Check Info (if applicable): _____

Cardholder Name: _____ Card Number: _____

Signature: _____

TYPE OF IMAGING – SEE PAGE 2 FOR DIAGRAM AND SPECIAL INSTRUCTIONS

Empty
☐

Activity
☐

Staff
☐

TIME SPECIFIC? _____ **AM** _____ **PM**

EXHIBIT PHOTOGRAPHY

Includes color-corrected high-resolution TIFF and JPEG with basic image manipulation and unlimited usage rights delivered electronically. Staff shots of over 8 people, or requests for ladder elevation add \$65.00 (includes photographer assistant when necessary). When USB drive delivered via USPS Priority Mail, add \$15.00.

		QTY	TOTAL
First + Second Digital View (each) _____	\$200.00	_____	_____
Third+ Digital View (each) _____	\$175.00	_____	_____
Panoramic Photography (each) _____	\$450.00	_____	_____
Dynamic Exhibit Photography (Studio effect with post production – per view) _____	\$500.00	_____	_____
Silhouetting – removal of background and/or distracting objects plus minor exhibit flaws, in addition to basic image manipulation. Custom lighting options available at additional charge. Contact us for quote.			
Product Photography – Price depends on specific needs. Ask for quote.			
Rush On-Site Delivery _____	\$ 75.00	_____	_____
All unmanipulated digital images in raw format surrendered on-site via USB flash drive or internet within 24 hours after image capture.			
Editorial / Social Media / PR Photography - per hour _____	\$400.00	_____	_____
Coverage of booth or company event at our hourly rate. Includes delivery of color-corrected photos and unlimited usage rights. Delivery On-site @ no charge within 24 hours if requested in advance			
Video Production – per hour _____	\$850.00	_____	_____
HD coverage – camera, light, microphone, B-roll footage (delivered on-site, same day @ no charge if requested. Delivered via wetransfer.com or thumb drive. Two hour minimum including setup and tear-down. Editing available – pricing depends on needs. Call for quote.			

Sub Total _____

Tax (where applicable) _____

Add \$15.00 for shipping in the U.S. (where applicable) _____

Total Amount Due in U.S. Currency _____

**TERMS: ORDERS MUST BE PAID PRIOR TO SHIPMENT. STANDARD DELIVERY IS 2-3 WEEKS.
POST SHOW RUSH SERVICE IS AVAILABLE WHEN ARRANGED IN ADVANCE.**

Booth #:

Booth Name:

Views

Empty

w/People

Appointment Day:

Time:

Onsite Contact

Cell:

Exhibitor:

or Exhibit House

Company Represented

Special Instructions:

Exhibitor Appointed Contractor Details

Deadline: October 6, 2025

All registered Exhibitors and Contractors seeking to install their booth/display must comply with all state and federal laws and/or regulations and must comply with any/all laws, rules or regulations related to booth installation/dismantling.

LIABILITY & INSURANCE

- Exhibitor must have a commercial general policy of no less than \$1,000,000
- Additional Insured:
 - NACS
 - McCormick Place
 - Freeman
 - OVG Hospitality

TERMS & CONDITIONS

The exhibitor and its authorized contractors agree to carry adequate personal and property damage liability and worker's compensation insurance and to indemnify and hold harmless NACS, Freeman, OVG Hospitality and McCormick Place, officers, agents and employees against all claims, losses, suits, damages, judgments, expenses, cost and charges of every kind, including attorneys' fees resulting from its occupancy of the exhibit space contract for, by reason of person injuries, death or property damages sustained by any person. Certificates of insurance must be furnished by the exhibitor if requested by NACS and must be available onsite during the show. Failure by NACS to request proof of insurance shall not relieve exhibitor from carrying proper coverage.

The exhibitor understands that neither NACS nor McCormick Place maintains insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

NACS and all organizations and individuals employed by or associated with the 2025 NACS Show will not be responsible for injury or damage that may occur to an exhibitor, his/her employees or agents, nor to the safety of any exhibit or other property due to theft, fire, accident, or any other destructive causes.

NACS is not responsible for any theft of property. NACS and its employees or contractors assume no liability for loss or injury due to theft, fire, accident, or any other destructive causes. We strongly suggest that you obtain a rider to your existing insurance policy to protect your booth/product from the time it leaves your warehouse to the time it returns. Please also refer to the [2025 NACS Show Terms & Conditions \(Sections 8 & 9\)](#).

SUBMISSION DETAILS

Each EAC must register and submit Certificates of Insurance (COI) via www.nacsshow.com/contractorform and <https://www.mccormickplace.com/event-contractors-login/>.

If you have any questions, please contact expoupdate@convenience.org.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURANCE BROKER/AGENT	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No): <table style="width: 100%;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A : Carrier A Must have an AM Best Rating of A-VII or Better</td> <td></td> </tr> <tr> <td>INSURER B : Carrier A Must have an AM Best Rating of A-VII or Better</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Carrier A Must have an AM Best Rating of A-VII or Better		INSURER B : Carrier A Must have an AM Best Rating of A-VII or Better		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Carrier A Must have an AM Best Rating of A-VII or Better															
INSURER B : Carrier A Must have an AM Best Rating of A-VII or Better															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED: INSURED NAME (MUST EXACTLY MATCH NAME OF COMPANY) ADDRESS CITY, STATE, ZIP															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>					DAMAGE TO RENTED PREMISES (Each occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Each accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO	<input checked="" type="checkbox"/>					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
A	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES:

Each liability policy shall be endorsed to include McCormick Place, its officers, employees, and volunteers as additional insureds for both general liability and auto. These policies shall be primary and any other insurance carried shall be excess and non-contributing. (All deductibles and self-insured retentions shall be fully disclosed.)

CERTIFICATE HOLDER

CANCELLATION

McCormick Place
2301 S Martin Luther
King Dr, Chicago, IL
60616

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Must be signed by person authorized by insurer and licensed by the State of Illinois

COOL NEW PRODUCTS PREVIEW ROOM REQUIREMENTS & SPECIFICATIONS

Eligibility

To be eligible for the Cool New Products Preview Room, a product/service must be new since **October 10, 2024**; or a product must be from a company that is new to the NACS Show this year.

A product/service must also fit the following criteria:

- **Maximum display dimensions:**
 - Maximum dimensions of **18" enclosed shelf**: 18" W x 18" D x 12" H
 - Maximum dimensions of **36" enclosed shelf**: 36" W x 18" D x 12" H
 - Maximum dimensions of **18" countertop**: 18" W x 18" D x 36" H
 - Maximum dimensions of **36" countertop**: 36" W x 18" D x 36" H
 - Maximum dimensions of **refrigerator shelf**: 18" W x 21" D x 12" H
 - Maximum dimensions of **freezer shelf**: 18" W x 21" D x 12" H
 - Maximum dimensions of **3 sq. ft. floor space**: 21" x 21"
 - Maximum dimensions of **6 sq. ft. floor space**: 30" x 30"
 - Maximum dimensions of **9 sq. ft. floor space**: 36" x 36"
 - For Hunter Club tower specs, contact scorprew@convenience.org.
- **Product weight.** The countertop weight capacity is 100 lbs. and the enclosed shelf capacity is 13 lbs. If your product exceeds this size, please contact Siara Corprew at scorprew@convenience.org.
- **Electrical Services:**
 - 5amp, 10amp, 15amp and 20amp services are available as standard 120volt electrical services.
 - If you have different electrical requirements contact scorprew@convenience.org.

Product Details

(reservation and product details deadline: **August 4**)

Please provide the product details below for the scan card that will be displayed with your product. Retailers that scan your Preview Room display will receive the product details you provide. All details should be submitted online. Login credentials and details will be e-mailed with the purchase confirmation.

- **Product name.** Up to 50 characters.
- **Product description.** Up to 60 words.
- **Sales contact information.** Name, phone, email and URL.
- **Sub-category of product.** What is new about your product. Select from: New Design, New Flavors, New to the Industry, New Services or New Technology.
- **Product release date.** Date released to the convenience industry.
- **Onsite contact information.** Name, email, and cell phone of the person who will be responsible for your Preview Room display at the tradeshow.
- **Shipment tracking information.** Please provide shipment tracking information when available.

COOL NEW PRODUCTS PREVIEW ROOM REQUIREMENTS & SPECIFICATIONS

Product Delivery

(product delivery deadline: **TBD August**)

- Do not send product to the NACS office.
- NACS will supply special labels for delivery of product to the Preview Room in August.
- All products should be shipped to Freeman based on confirmation instructions.
- Use a reputable mail service with package tracking options.
- If you need assistance delivering your product from your booth to the Preview Room, please arrange with Freeman.

Product Placement Procedures

NACS staff will set up product displays. Please include photos of the preferred layout, detailed set-up instructions, or diagrams with your product shipment. You will be able to review your display during a special preview time on Monday, October 13 between 4:00 pm and 6:00 pm.

Displays cannot be changed once the Preview Room opens to retailers on Tuesday, October 14 at 10:00 am.

- There is no sampling of product in the Preview Room.
- Equipment that dispenses product should be in display mode.
- NACS is not responsible for the loss, theft or damage of products inside of the Cool New Products Preview Room.
- Sound is prohibited on all equipment and presentations inside the Preview Room.
- Perishable products must be displayed in its packaging unless you purchase refrigerator space.
- Products must be able to stand freely; no part of your display can be propped up against or affixed to Preview Room walls or cases.
- Display cases/areas will be organized by the following categories: In-Store Merchandise; Foodservice; Facility Operations; Technology; Fuel Equipment & Services. NACS cannot guarantee specific locations for your product within these categories.
- Placement of equipment and large items will be handled on a case-by-case basis.
- Adjustments to displays can be made after Preview Room business hours each day, between 5:30 – 6:00 pm. **Adjustments cannot be made during business hours.** Please check in with Preview Room staff before adjusting your display.

Post-Show Procedures

NACS staff will close the Preview Room from 1:30-2:00 pm to prepare for product pick up. From 2:00-4:00 pm after the close of the Show on Friday, October 17, you may pick up your product.

Products cannot be picked up before 2:00 pm.

- After 4:00 pm, NACS will begin to box up all remaining products for donation.
- NACS will not ship product samples back to your company after the NACS Show.
- If you need assistance moving your product, please arrange with Freeman.
- Preview Room leads will be delivered real-time to your exhibitor dashboard.



Official Exhibitor

NACSSHOW2025

ENERGY
MARKETPLACE
OF AMERICA **EMA** **PEI** CONEXXUS **X**

Official Identifier
Logo Usage Guide

OFFICIAL SHOW IDENTIFIERS

Official Show Identifier logos are used to signal the individuals and organizations that NACS has officially vetted to represent the NACS Show experience.

These identifiers must be used strictly in the lockups and colors as provided. They must be set legibly and scaled proportionately in all applications.



COLOR VERSIONS

FULL COLOR

The full color logo used on a white background is the preferred use for Official Show Identifiers.

BLACK

The black logo should be used when black and white application is needed.

WHITE

The white logo may be used in black and white application. It may also be used over color backgrounds and photos where the color reverse logo is not usable due to legibility concerns.

**Official
Exhibitor**

NACSSHOW2025
ENERGY MANUFACTURERS OF AMERICA **EMA** | **PEI** | CONEXXUS **X**

**Official
Exhibitor**

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**Official
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/ Official Show Identifiers

INCORRECT USE

Proper logo use provides a simple visual identifier for all official NACS Show services *and* helps users to identify those who are *NOT* official. As such, **identifier logos must not deviate from their provided form and lockup.**

All official applications should be made aware of these guidelines.

Any incorrect use whether intentional or accidental will not be approved.

DO NOT disproportionately scale the identifier either horizontally or vertically



DO NOT recolor any part of the identifier / only use provided colors



DO NOT remove any parts or adjust the lockup of the identifier



DO NOT reset or use alternate typefaces for any part of the identifier



MINIMUM SCALE

Minimum scale provides the absolute minimum size for text legibility.

DO NOT scale the identifier smaller than 1.25" in width



Minimum 1.25" wide



Less than 1.25" wide

MINIMUM CLEAR AREA

Minimum clear area ensures the logo is legible and is not competing for prominence with other graphic elements.

MINIMUM CLEAR AREA is a general reference to maintaining space around the logo free of other artwork or copy to ensure it is easily identifiable and readable.



NACS Primary Exhibitor Contract Addendum

WHEREAS, the National Association of Convenience Stores ("NACS"), an Alexandria, Virginia corporation, is sponsoring the 2025 NACS Show in Chicago, Illinois on October 15-17, 2025, and for consideration has provided exhibit space for companies to display their products and/or services; and

WHEREAS, _____ (the "Primary Exhibitor") has agreed to the terms and conditions of the 2025 NACS Show, as attested in a signed agreement between NACS and the Primary Exhibitor; and

WHEREAS, per the terms and conditions of that agreement [§3(e)(6)], the Primary Exhibitor may not sublet, assign, sell, or allow to be used all or any part of the exhibit space allotted it, without prior NACS approval; and

WHEREAS, NACS will not permit a third party (the "Secondary Exhibitor") to use all or any part of the Primary Exhibitor's exhibit space without the Primary Exhibitor's first reading and agreeing to this Primary Exhibitor Contract Addendum and only the Primary Exhibitor earns the priority points, the Secondary Exhibitor does not receive priority points for participating;

THEREFORE, the Primary Exhibitor and NACS agree that NACS shall not be responsible for any defect or change of condition in the Primary Exhibitor's exhibit space, or for any damage thereto, or to any person, or to goods or things contained therein due to the act or negligence of a "Secondary Exhibitor" sharing Primary Exhibitor's exhibit space, except for defects or damages directly due to an act or negligence on the part of NACS. Furthermore, the Primary Exhibitor and NACS agree that the Primary Exhibitor shall indemnify NACS for all claims, demands, and actions arising in connection with a Secondary Exhibitor's use of the Primary Exhibitor's assigned exhibit space.

In witness whereof, the parties have executed this addendum:

Signature of Representative of NACS:

Date:

Signature of Primary Exhibitor:

Date:

NACS Secondary Exhibitor Contract Addendum

WHEREAS, the National Association of Convenience Stores ("NACS"), an Alexandria, Virginia corporation, is sponsoring the 2025 NACS Show in Chicago, Illinois on October 15-17, 2025, and for consideration has provided exhibit space for companies to display their products and/or services; and

WHEREAS, _____ (the "Primary Exhibitor") has agreed to the terms and conditions of the 2025 NACS Show Convention and Exposition, as attested in a signed agreement between NACS and the Primary Exhibitor; and

WHEREAS, per the terms and conditions of that agreement [§3(e)(6)], the Primary Exhibitor may not sublet, assign, sell, or allow to be used all or any part of the exhibit space allotted it, without prior NACS approval; and

WHEREAS, NACS will not permit a third party (the "Secondary Exhibitor") to use all or any part of the Primary Exhibitor's exhibit space without the Primary Exhibitor's first reading and agreeing to a Primary Exhibitor Contract Addendum, in which the Primary Exhibitor and NACS agree that NACS shall not be responsible for any defect or change of condition in the Primary Exhibitor's exhibit space, or for any damage thereto, or to any person, or to goods or things contained therein due to the act or negligence of a Secondary Exhibitor sharing Primary Exhibitor's exhibit space, except for defects or damages directly due to an act or negligence on the part of NACS. Furthermore, in that Contract Addendum, the Primary Exhibitor and NACS agree that the Primary Exhibitor shall indemnify NACS for all claims, demands, and actions arising in connection with a Secondary Exhibitor's use of the Primary Exhibitor's assigned exhibit space; and

WHEREAS, the Primary Exhibitor has read and signed such a Primary Exhibitor Contract Addendum; and

WHEREAS, _____ (the "Secondary Exhibitor") has voluntarily chosen to display its products and/or services in the Primary Exhibitor's allocated space, thereby receiving the benefits accompanying the use of the Primary Exhibitor's exhibit space, and only the Primary Exhibitor earns the priority points, the Secondary Exhibitor does not receive priority points for participating; and

WHEREAS, the Secondary Exhibitor understands that the Primary Exhibitor has agreed to the terms of the Primary Exhibitor Contract Addendum;

THEREFORE, the Secondary Exhibitor and NACS agree that the Secondary Exhibitor shall defend, indemnify and hold NACS harmless from and against any and all claims, penalties, fines, liabilities, settlements, damages, costs and/or expenses - including legal fees and expenses for expert witnesses and consultants - arising out of, or in any way connected with, the use of the Primary Exhibitor's exhibit space. Furthermore, the Secondary Exhibitor and NACS agree that this indemnification shall survive the end of the term of the Primary Exhibitor's contract for the 2025 NACS Show.

In witness whereof, the parties have executed this addendum:

Signature of Representative of NACS:

Date:

Signature of Secondary Exhibitor:

Date:

ENERGY MARKETERS OF AMERICA **EMA** **PEI** CONEXXUS

[illegible]